

AGENDA

NAPA COUNTY BOARD OF SUPERVISORS



A Tradition of Stewardship
A Commitment to Service

Napa County Public Improvement Corporation
Silverado Community Services District
Monticello Public Cemetery District
In-Home Support Services Public Authority of Napa County
Lake Berryessa Resort Improvement District
Napa Berryessa Resort Improvement District
Napa County Housing Authority
Napa County Groundwater Sustainability Agency

Tuesday April 6, 2021 9:00 A.M.

Brad Wagenknecht
District 1

Ryan Gregory
District 2

Diane Dillon
District 3

Alfredo Pedroza
District 4

Belia Ramos
District 5

Minh C. Tran
County Executive Officer

Jose Luis Valdez
Clerk of the Board

Jeffrey M. Brax
County Counsel

GENERAL INFORMATION

The Board of Supervisors meets as specified in its adopted annual calendar on Tuesdays at 9:00 A.M. in regular session at 1195 Third Street, Suite 305, Napa, California 94559. The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the Clerk of the Board of the Napa County Board of Supervisors. Requests for disability related modifications or accommodations, aids or services may be made to the Clerk of the Board's office no less than 72 hours prior to the meeting date by contacting (707) 253-4580.

The agenda is divided into three sections:

CONSENT ITEMS - These matters typically include routine financial or administrative actions, as well as final adoption of ordinances that cannot be both introduced and adopted at the same meeting. Any item on the CONSENT CALENDAR will be discussed separately at the request of any person. CONSENT CALENDAR items are usually approved with a single motion.

SET MATTERS - PUBLIC HEARINGS - These items are noticed hearings, work sessions, and items with a previously set time.

ADMINISTRATIVE ITEMS - These items include significant policy and administrative actions and are classified by program areas. Immediately after approval of the CONSENT CALENDAR, if the time for hearing SET MATTERS has not arrived, ADMINISTRATIVE ITEMS will be considered.

All materials relating to an agenda item for an open session of a regular meeting of the Board of Supervisors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, at the time of such distribution, in the office of the Clerk of the Board of Supervisors, 1195 Third Street, Suite 305, Napa, California 94559, Monday through Friday, between the hours of 8:00 a.m. and 5:00 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or County staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

AGENDA AVAILABLE ONLINE AT www.countyofnapa.org

This is a simultaneous meeting of the Board of Supervisors of Napa County, the Napa County Public Improvement Corporation, the Silverado Community Services District, the Monticello Public Cemetery District, the In-Home Support Services Public Authority of Napa County, the Lake Berryessa Resort Improvement District, the Napa Berryessa Resort Improvement District, the Napa County Housing Authority and the Napa County Groundwater Sustainability Agency.

The five District Supervisors also serve as the Board of Directors of the Napa County Public Improvement Corporation, Board of Trustees of the Silverado Community Services District, the Board of Trustees of the Monticello Public Cemetery District, the Members of the Board of the In-Home Support Services Public Authority of Napa County, the Members of the Board of the Lake Berryessa Resort Improvement District, the Members of the Board of the Napa Berryessa Resort Improvement District, the Board of Commissioners of the Napa County Housing Authority, and the Board of Directors of the Napa County Groundwater Sustainability Agency. Each of the foregoing entities is a separate and distinct legal entity. The Board welcomes you to attend its meetings that are generally scheduled on Tuesdays at 9:00 a.m. Your interest is encouraged and appreciated.

PLEASE NOTE: IN ACCORDANCE WITH COVID-19 GUIDANCE FROM THE STATE OF CALIFORNIA, AS OF 03/04/2020, IN-PERSON ATTENDANCE AT BOARD OF SUPERVISORS MEETINGS IS LIMITED. PLEASE SEE INSTRUCTIONS BELOW FOR VIRTUAL/TELEPHONIC ATTENDANCE.

How to Watch or Listen to Napa County Board of Supervisors Meetings

The Board realizes that not all County residents have the same ways to stay engaged, so several alternatives are offered. Please watch or listen to the Board of Supervisors meeting in one of the following ways:

1. **Watch on your TV** - Napa Valley TV Channel 28 (programming subject to local pre-emption rules and schedules).
2. **Listen on your cell phone via Zoom** at 1-669-900-6833 then enter Meeting ID **842-343-169** once you have joined the meeting.
3. **Watch via the Internet** – view the Live Stream
 - a. via Zoom at the following link: <https://www.zoom.us/join>

then enter Meeting ID **842-343-169**.
 - b. via Granicus by clicking on the following link:

http://napa.granicus.com/ViewPublisher.php?view_id=2

4. You may submit public comment for any item that appears on the agenda, or general public comment for any item or issue that does not appear on the agenda, as follows:

Via email: send your comment to the following email address:

publiccomment@countyofnapa.org. **EMAILS WILL NOT BE READ ALOUD.**

Emails received by 8:00 AM on Tuesdays will be posted online. Emails received during board meetings will be posted *after* the meeting. All emails become part of the permanent record.

Via telephone: please call the Board of Supervisors Public Comment Line at **(707)-299-1776**.

Please mute all audio devices and do no use the speakerphone to prevent echoing.

Please provide your name and the agenda item on which you are commenting. Calls will be placed on hold and heard in the order received. These measures exceed all legal requirements for participation and public comment, including requirements imposed by the Ralph M. Brown Act and Executive Order N-29-20 and N-33-20.

1. CALL TO ORDER; ROLL CALL**2. PLEDGE OF ALLEGIANCE****3. APPROVAL OF MINUTES****4. PRESENTATIONS AND COMMENDATIONS****5. DEPARTMENT HEADS REPORTS AND ANNOUNCEMENTS****6. CONSENT ITEMS - SPECIAL DISTRICTS**

A. In-Home Supportive Services (IHSS) Public Authority of Napa County meeting.

B. Public Authority Manager requests approval of the following actions:

1. Authorization for the Chair to sign an Agreement with the Health Care Employees/Employer Medical & Dental Trust, effective September 1, 2020, in order to provide health insurance benefits to IHSS care providers pursuant to the MOU signed between the Napa County IHSS Public Authority and SEIU Local 2015; and
2. Delegate authority for the Public Authority Manager to sign the annual Health Care Employees/Employer Medical Trust rate renewal notification.

C. County Executive Officer and Aging and Disability Program Manager request the reappointment of the following applicants to the Napa County In-Home Supportive Services (IHSS) Advisory Committee with the terms commencing immediately and expiring September 2022:

Name

Representing

Doug Weir

Current or Past User of IHSS

Marliee Muller

Provider of IHSS to Family or Non-Family Member

D. Lake Berryessa Resort Improvement District (LBRID) meeting

E. District Engineer requests the creation of a capital asset in the amount of \$57,311 for the sole source purchase of proprietary solar powered pond mixing equipment with appurtenances. (4/5 vote required)

F. Napa County Housing Authority (NCHA) special meeting.

G. Auditor-Controller requests the acceptance of the internal audit quarterly monitoring report for the Napa County Housing Authority for the quarter ended September 30, 2020.

7. CONSENT ITEMSLaw & Justice

- A.** District Attorney requests approval of and authorization for the Chair to sign:
1. Amendment No. 5 to Agreement 170972B with NEWS for the provision of flexible funding assistance, to increase the maximum compensation to the amount of \$119,250 for the term April 6, 2021 through December 31, 2021; and
 2. Agreement with Puertas Abiertas for the provision of flexible funding assistance, with a maximum compensation of \$30,000 for the term April 1, 2021 through December 31, 2021.

Public Safety

- B.** County Fire Chief requests approval of and authorization for the Chair to sign Amendment No. 1 to Agreement No. 210168B with Napa Roots Landscaping increasing the amount by \$50,000 for a new maximum of \$100,000 to continue providing abatement services regarding the Fire Hazard Abatement Program.
- C.** County Fire Chief request a waiver of competitive bidding requirements and sole source award for repairs to Engine 18 from Golden State Emergency Vehicle Services, Sacramento, California for an approximate total of \$170,000 pursuant to County Ordinance Code 2.36.090.
- D.** Sheriff requests approval of and authorization for the Chair to sign an agreement with American Medical Response for a maximum of \$15,000 for the term April 13, 2021 through June 30, 2021 to provide Sheriff's Office sworn staff with California Police Officer Standards and Training mandated first aid, cardiopulmonary resuscitation and automated external defibrillator training.

Community Resources & Infrastructure

- E.** Interim Agricultural Commissioner/Sealer of Weights and Measures requests approval of and authorization for the Chair to sign an agreement with Kristin Lowell, Inc. for a maximum of \$5,800 for the term April 6, 2021 through December 31, 2021 for civil engineering services for the Napa County Winegrape Pest and Disease Control District to develop the per acre assessment for Fiscal Year 2021-2022.
- F.** Director of Library Services and Community Outreach requests the following:
1. Acceptance of a \$60,000 donation from the Napa County Library Foundation; and
 2. Authorization for the Chair to sign a letter of appreciation in acceptance of the donation.
- G.** Director of Planning, Building and Environmental Services requests the following actions related to the Bay Area Regional Energy Network (BayREN):
1. Approval of and authorization for the Chair to sign Amendment No. 1 to Agreement No. 200309B with the Association of Bay Area Governments (ABAG) to deliver services related to the BayREN; and
 2. Approval of and authorization for the Chair to sign Amendment No. 2 to Agreement No. 8562 with MCE Clean Energy to provide services related to the Advanced Energy Upgrade Napa Program.

- H. Director of Public Works requests approval of and authorization for the Chair to sign an agreement with GHD for a maximum of \$300,000 per fiscal year for the term April 6, 2021 through June 30, 2021, with an annual fiscal year automatic rollover provision until June 30, 2024, to provide on-call engineering professional services for various local roadway capital improvement projects.
- I. Director of Public Works requests the following actions:
1. Approval of Budget Transfer No. AIR006 increasing appropriations in the Capital Asset account by \$23,506 with an offsetting decrease to the Maintenance- Buildings/Improvements account within the Airport Operations Budget and establishment of a Capital Asset in the amount of \$23,506 for the purchase of a FOD BOSS Triplex Sweeper for the Airport (4/5 vote required); and
 2. Authorize a waiver of competitive bidding and sole source award to Myslik, Inc. of Morrison, Colorado for the purchase of one FOD BOSS TFB-24GF Triplex sweeper in the amount of \$23,506 pursuant to Napa County Code Section 2.36.090.
- J. Director of Public Works requests the following actions for two Roads Capital Improvement Projects necessary due to damage sustained during the 2014 Earthquake:
1. Approval of Budget Transfer No. DPW 047 for the following (4/5 vote required):
 - a. Increase appropriation by \$629,048 in the Accumulated Capital Outlay (ACO) Fund budget (Fund 3000, Sub-Division 3000000) offset by the use of its available fund balance to fund the following:
 - b. Increase appropriation by \$26,239 in Third Ave mile post marker (MPM) 0.06, RDS 17-32, project budget in the Roads CIP budget (Fund 2040, Sub-Division 2040500, Program R8120) offset by increase in revenue from the transfer from the ACO; and
 - c. Increase appropriation by \$602,809 in Third Ave MPM 1.75, RDS 17-33, project budget in the Roads CIP budget (Fund 2040, Sub-Division 2040500, Program R8130) offset by increase in revenue from the transfer from the ACO; and
 2. Award of the construction contract for the "Third Ave. Culvert (LOP 208) MPM 0.60, RDS 17-32 and Third Ave. Bridge (LOP 209) MPM 1.75, RDS 17-33," to Granite Rock Company of San Jose, California, for their low base bid of \$369,208 and authorization for the Chairman to sign the construction contract.
- K. Director of Public Works requests approval of Budget Transfer No. DPW 048 in the following programs to perform tree trimming, brush cutting and drainage improvements on Silverado Trail ahead of the upcoming asphalt repairs and overlay: (4/5 vote required)
1. Increase appropriations by \$160,000 in the Measure T Non-Operating Special Revenue Fund (SRF) budget (Fund 2440, Sub-Division 1220053) to transfer to Programs 20042 and 20043, offset by use of its available fund balance;
 2. Increase appropriations by \$50,000 in Roads CIP (Fund 2040, Sub-Division 2040500) Program 20042 budget offset by transfer from Measure T SRF;
 3. Increase appropriations by \$110,000 in Roads CIP (Fund 2040, Sub-Division 2040500) Program 20043 budget offset by transfer from Measure T SRF;
 4. Increase appropriations by \$75,000 in the SB1 Non-Operating Special Revenue Fund (SRF) budget (Fund 2440, Sub-Division 1220052) to transfer to Program 20044 offset by use of its available fund balance;
 5. Increase appropriations by \$75,000 in Roads CIP (Fund 2040, Sub-Division 2040500) Program 20044 budget offset by transfer from SB1 SRF;
 6. Increase appropriations by \$235,000 in Roads Operations budget (Fund 2040, Sub-Division 2040000) offset by transfers from Programs 20042, 20043 and 20044.

- L. Director of Public Works requests adoption of a resolution approving the Fiscal Year 2021-2022 list of Senate Bill (SB) 1 streets and roads projects and authorization to submit the list of projects to the California Transportation Commission (CTC), which will qualify Napa County to receive local streets and roads funding in accordance with SB 1, the Road Repair and Accountability Act of 2017.

General Admin & Finance

- M. Auditor-Controller requests approval of and authorization for the Chair to sign an agreement with Brown Armstrong Accountancy Corporation, for a maximum of \$76,100 per fiscal year for the auditing services related to fiscal years 2020-21, 2021-22 and 2022-23, with a provision for two automatic annual renewals at the discretion of the Auditor-Controller.
- N. Chief Information Officer requests a revision of the Schedule of Approved Capital Assets in the Adjusted Budget for Fiscal Year 2020-2021 with no change to the total appropriation of \$548,300 to purchase archive storage hardware.
- O. Director of Housing and Homeless Services requests approval of and authorization for the Chair to sign Amendment No. 1 to Agreement No. 200360B with The Salvation Army, increasing the contract maximum by \$200,000 for a total of \$600,000, and extending the term to June 30, 2022 to provide prepared meals for occupants of temporary shelters, respite facilities and alternate care facilities established as part of the COVID-19 emergency response efforts.
- P. Director of Interim Human Resources Director and Director of Health and Human Services Agency request adoption of a resolution amending the Table and Index of Classes by updating the hourly rate of pay for the Work Experience Associate classification, effective April 6, 2021, with no increase to full-time equivalents, and no impact to the County General Fund.
- Q. County Executive Officer and Risk and Emergency Services Manager request approval of and authorization for the Chair to sign Amendment No. 3 to Agreement No. 170517B with Nixle, LLC for an increase of \$1,802 for a total contract maximum of \$49,360 for the term beginning April 1, 2021 through October 31, 2022 to add an additional Nixle communication portal for the Napa Courts services system.
- R. County Executive Officer requests approval of and authorization for the Chair to sign Amendment No. 6 to Agreement No. 200351B with Emergency Construction Services, Inc., extending the term through June 30, 2021, with no change in the maximum compensation to provider COVID-19 compliant custodial and sanitization services assisting with the prevention and spread of COVID-19.
- S. County Executive Officer requests the following actions:
1. Appoint Tracy Cleveland as the Agricultural Commissioner/Sealer of Weights and Measures as authorized by California Food and Agricultural Code §2122 and California Business and Professions Code §12200; and
 2. Authorization for the Chair to sign an employment agreement with Tracy Cleveland to serve as the Agricultural Commissioner/Sealer of Weights and Measures.
- T. County Executive Officer requests appointment of William Thomas to the Napa County Winegrape Pest and Disease Control District Board of Directors, representing Napa County Vineyards, with the term of office to commence immediately and expire March 26, 2023.

8. DISCUSSION OF ITEMS PULLED FROM CONSENT CALENDARS**9. PUBLIC COMMENT****10. ADMINISTRATIVE ITEMS - SPECIAL DISTRICTS****11. ADMINISTRATIVE ITEMS**General Admin & Finance

- A. Moment of Silence** remembering and honoring the 78 Napa County residents, who died of COVID-19 and 3 residents who died from last year's wildfires.
- B.** County Executive Officer and Risk and Emergency Services Manager will provide an update on the efforts of disaster service workers during the 2020-2021 disasters, initiatives to expand employee engagement around disaster service work, and a recognition ceremony by the Board of Supervisors attended by Congressman Thompson, Senator Bill Dodd, and Assemblymember Aguiar-Curry for Napa County disaster service workers who have supported the County in this unprecedented year.
- C.** County Executive Officer and Emergency Services Officer will provide an update on the status of the After Action Reports being prepared by Constant Associates, which review the Emergency Operation Center (EOC) operations during the LNU Lightning Complex and Glass Fires.
- D.** County Fire Chief and a representative from the Napa Communities Firewise Foundation will discuss the following and seek direction:
1. Provide information on the upcoming fire season and present the recently completed Countywide California Wildfire Protection Plan (CWPP) with recommended vegetation management projects;
 2. Approval of Budget Transfer No. NCF001 will increase the appropriations in the General Fund Non-Departmental Division (10500) to transfer-out \$1,000,000, releasing a Board assignment of fund balance from the PG&E settlement for fire protection with an offsetting transfer-in to the Fire Protection Division (21000); and increasing appropriations in Fire Protection Division (21000) by \$1,000,000 for Community Grants to provide vegetation management through a contribution to the Napa Community Firewise Foundation; (4/5 Vote Required)
 3. Approval of and authorization for the Chair to sign Amendment No. 1 to Agreement No. 210112B with Napa Communities Firewise Foundation increasing the maximum amount of the contract to reflect direction provided in Number 2 above for vegetation management projects; and
 4. Discussion of increased appropriations to be included in the Recommended FY 21-22 Fire budget.

- E. County Fire Chief requests direction on the preparation of an ordinance amending County Code Chapter 8.36 to improve the clarity of the rules and regulations governing the abatement of combustible vegetation and other fire hazards, and improve safety of the public and first responders.

ENVIRONMENTAL DETERMINATION: Napa County has determined the Fire Hazard Abatement Program to be Categorically Exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Sections 15061(b)(2), 15061(b)(3), 15304, 15307, 15308 and 15378.

- F. Director of Planning, Building and Environmental Services (PBES) requests direction on the preparation of an ordinance to amend the California Building Code as adopted in the Napa County Code (Title 15), to require additional fire-resistive construction methods for residential buildings.
- G. Director of Public Works will provide an update and seek possible direction on the proposal from Illumination Technologies California (ITC) to install monopoles at various locations in Napa County to provide commercially viable telecommunications services, an artificial intelligence (AI) driven wild fire protection system, and additional poles for telecommunications services at various underserved locations in remote areas.
- H. Sheriff will provide an update on the Zonehaven emergency management project that will aide first responders to safely evacuate the community during wildfires or other emergencies.
- I. Emergency Services Officer and Deputy Director of Health and Human Services Agency - Self Sufficiency Programs request the following actions:
1. Receive a presentation on shelter operations during the 2020 wildfires and an update on partnerships that support the County's sheltering operations during emergencies.
 2. Approve and authorize the Chair to sign a Memorandum of Understanding with the California Department of Social Services to host mass care and shelter supplies to support emergency sheltering needs.
- J. County Executive Officer and Emergency Services Officer will deliver a presentation on the 2021-2022 Emergency Preparedness Public Outreach and Education Campaign.
- K. County Executive Officer will provide an update on key legislative bills passed related to wildfires since 2017, and bills currently moving through the legislature.
- L. County Executive Officer requests discussion and possible action regarding the creation of a Fire Preparedness Ad Hoc Committee and the appointment of two (2) members of the Board of Supervisors to serve on the committee.

12. SET MATTERS OR PUBLIC HEARINGS - SPECIAL DISTRICTS

13. SET MATTERS OR PUBLIC HEARINGS

A. 9:00 AM

Presentation by Dr. Karen Relucio, the County's Public Health Officer and discussion regarding the Coronavirus (COVID-19) situation, for Board direction and possible action.

B. 4:00 PM

County Counsel requests consideration and adoption of a Resolution of Findings of Fact and Decision on Appeal regarding appeals filed by Patricia Damery and Paul Rowe and Jeff Atlas to a decision by the Napa County Planning Commission on February 5, 2020 to approve a request from Anthem Winery and Vineyards, c/o Justin H. Arbuckle and Julie A. Arbuckle, in the form of a Use Permit.

(CONTINUED FROM JANUARY 26, 2021)

ENVIRONMENTAL DETERMINATION: Consideration and possible adoption of a Mitigated Negative Declaration. According to the proposed Mitigated Negative Declaration, the proposed Project would not have any potentially significant environmental impacts after implementation of mitigation measures. Mitigation measures are proposed for the following area(s): Biological Resources, Geology and Soils, and Noise. The Project site is not included on a list of hazardous materials sites compiled pursuant to Government Code Section 65962.5.

14. LEGISLATIVE ITEMS**15. BOARD OF SUPERVISORS COMMITTEE REPORTS AND ANNOUNCEMENTS****16. BOARD OF SUPERVISORS FUTURE AGENDA ITEMS****17. COUNTY EXECUTIVE OFFICER REPORTS AND ANNOUNCEMENTS****18. CLOSED SESSION****19. ADJOURNMENT**

**ADJOURN TO THE BOARD OF SUPERVISORS REGULAR MEETING, TUESDAY, APRIL 20, 2021
AT 9:00 A.M.**

I HEREBY CERTIFY THAT THE AGENDA FOR THE ABOVE STATED MEETING WAS POSTED AT A LOCATION FREELY ACCESSIBLE TO MEMBERS OF THE PUBLIC AT THE NAPA COUNTY ADMINISTRATIVE BUILDING, 1195 THIRD STREET, NAPA, CALIFORNIA ON FRIDAY, APRIL 2, 2021 BY 5:00 P.M. A HARDCOPY SIGNED VERSION OF THE CERTIFICATE IS ON FILE WITH THE CLERK OF THE BOARD OF SUPERVISORS AND AVAILABLE FOR PUBLIC INSPECTION.

Jose Luis Valdez (By e-signature)

JOSE LUIS VALDEZ, Clerk of the Board