



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 4/4/2017

Agenda Placement: 6G

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Danis Kreimeier - Director
Library
REPORT BY: Danielle Clayton, Staff Services Analyst II - 253-4819
SUBJECT: Summer Reading Program Fine Forgiveness

RECOMMENDATION

Director of Library Services and Community Outreach requests authorization to waive up to \$10 in past overdue fines for adults, children and teens who sign up for the Summer Reading Program of 2017.

EXECUTIVE SUMMARY

The Napa County Library proposes to waive past fines for overdue materials for adults, children and teens who sign up and participate in the 2017 Summer Reading Program. Additionally, the total amount of fines forgiven will not exceed \$10.00 per participant and overdue items must be returned.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	No
What is the revenue source?	There will be an slight decrease in revenue during this period.
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	Fine forgiveness would encourage adults, children and teens, who are discouraged by their amassed fines, to return to and use the Library, while providing increased interest for participating in the Summer Reading Program. Both goals ultimately support literacy, particularly in our children and

	teen populations.
Is the general fund affected?	No
Future fiscal impact:	There is no future fiscal impact. This is a onetime fine forgiveness period for FY 2017-2018.
Consequences if not approved:	If fine forgiveness is not implemented, overdue books may not be returned, patrons would avoid the Library due to the accrual of fines, there would be a decrease of circulation of reading materials, and potentially a reduction in overall literacy.
Additional Information:	

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

The Summer Reading Program promotes literacy in the adult and student populations by encouraging recreational reading through prize incentives, active programming and interaction, and a supportive environment for literacy. The goal of the Summer Reading Program is to introduce adults, children and teens to the advantages of reading, and the programs and opportunities that the Library offers. An additional goal is to reacquaint former patrons who may have stopped coming to the Library due to a myriad of reasons, most commonly fine accruals, with the programs and opportunities provided by the Library.

The proposed waivers would only apply to past overdue fines up to \$10.00 per participant. Charges for lost or damaged materials would not be waived. The waivers will apply to adults, children and teens for the duration of the Summer Reading Program, and would occur at the Napa Main Library and Branches.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Carlos Solorio