



A Tradition of Stewardship  
A Commitment to Service

Agenda Date: 4/4/2017

Agenda Placement: 6F

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors

**FROM:** JoAnn Melgar for Howard Himes - Director  
Health & Human Services Operations

**REPORT BY:** JoAnn Melgar, Staff Services Analyst II - 707-253-4722

**SUBJECT:** Renewal of revenue Agreement with Department of Public Health (AIDS Drug Assistance Program)

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### **RECOMMENDATION**

Director of Health and Human Services requests approval of and authorization for the Chair to sign the renewal of a revenue agreement with the California Department of Public Health extending the term for one year through June 30, 2019 for the AIDS Drug Assistance Program (ADAP).

### **EXECUTIVE SUMMARY**

The AIDS Drug Assistance Program (ADAP) is administered by the County's Health and Human Services Agency's Self-Sufficiency Division. Currently, 43 ADAP cases are managed by a staff person who spends 32 hours per month conducting intake and maintenance of all cases. Case maintenance includes annual program renewal, documentation of changes in the client's circumstances such as changes in income, obtaining lab results from the client's medical provider every six months, and entering the client's lab results at a designated website. The worker assigned to ADAP cases also intervenes with pharmacies and medical providers on the client's behalf as needed.

Approval of this ADAP contract agreement with the California Department of Public Health (CDPH) will replace Revenue Agreement No. 3742, which was approved by this Board on April 19, 2016. The new ADAP agreement outlines additional program, privacy and security requirements for Napa County to follow. There is no maximum to this agreement because an allocation in the amount of \$8,336 for this program was received through revenue agreement No. 3742. This agreement also extends the term of this agreement for one year through June 30, 2019.

### **FISCAL IMPACT**

Is there a Fiscal Impact?                      No

**ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

**BACKGROUND AND DISCUSSION**

Currently, the County is under a multi-year revenue agreement (Napa County Agreement No. 3742) with the California Department of Public Health (DPH) for the AIDS Drug Assistance Program (ADAP). Funding from CDPH is used to assist the County with administrative costs associated with enrollment, screening and recertification of ADAP clients.

ADAP assists patients with HIV/AIDS to obtain necessary medications at a reduced cost. A patient's eligibility for this program is based upon reported income and associated financial hardship. Once the determination has been made that a patient is eligible for the ADAP program, he/she is referred to a local pharmacy that participates in the program administered by the California State Department of Health Services.

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Approval of the recommended action will formally notice the County of additional program, privacy and security obligations to follow for the ADAP.

This agreement is presented late to the Board due to lengthy contract negotiations with the State. Health and Human Services Agency received the agreement from the California Department of Public Health in August 2016.

**SUPPORTING DOCUMENTS**

None

CEO Recommendation: Approve

Reviewed By: Bret Prebula