



Agenda Date: 4/4/2006  
Agenda Placement: 9B

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

---

**TO:** Board of Supervisors  
**FROM:** Michael Stoltz for Robert Peterson - Director  
Public Works  
**REPORT BY:** Michael Stoltz, Deputy Director of Public Works, 299-1365  
**SUBJECT:** Adhoc committee to review the exception criteria for road and street standards and the notification process for impacted community.

---

### **RECOMMENDATION**

Director of Public Works requests appointment of two members of the Board of Supervisors to serve on an ad hoc committee to review the exception criteria for road modifications and report back to the Board of Supervisors within four months.

### **EXECUTIVE SUMMARY**

As a result of discussions during a public hearing held on March 14 regarding an appeal filed by William Smith, the Board requested that an ad hoc committee be formed to review the exception criteria for road and street standards. As part of Supervisors' comments at that same meeting, it was requested that the committee also review the notification process within the road and street standards. Approval of the recommended action will establish this committee. Public Works estimates that it will take at least four months for the ad hoc committee to complete its review and submit its recommendations to the Board.

### **FISCAL IMPACT**

Is there a Fiscal Impact?                      No

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

**BACKGROUND AND DISCUSSION**

The Board of Supervisors, during the March 14, 2006 road modification appeal hearing for Mr. Smith, requested that an ad hoc committee be created to review the process and criteria by which road modifications are evaluated.

The ad hoc committee would be comprised of two Board of Supervisor members. The ad hoc committee will discuss the road modification process, the criteria outlined in Section 3 of the County Roads and Street Standards that address road modifications, and the necessity of including a notification process to impacted community members in the immediate vicinity of the road modification request. Staff from the Public Works Department, Planning Department, and the Fire Marshall will be available to the ad hoc committee for information purposes.

Recommendations of the ad hoc committee regarding the County Roads and Streets Standards sections that pertain to road modifications and the road modification process will be presented to the Board of Supervisors at a Board meeting in the future. Staff estimates that the review of the road modification process and code will take at least four months from the time of appointment of the ad hoc committee.

**SUPPORTING DOCUMENTS**

None

CEO Recommendation: Approve

Reviewed By: Andrew Carey