



Agenda Date: 4/26/2005
Agenda Placement: 6P

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Pamela Kindig - Auditor-Controller
Auditor - Controller
REPORT BY: Pamela Kindig, Auditor-Controller, 253-4647
SUBJECT: Out of State Travel

RECOMMENDATION

Auditor-Controller requests authorization for out of state travel for Auditor-Controller Pamela Kindig to attend the annual Government Finance Officers Association (GFOA) Conference in San Antonio, Texas, from June 24 - June 30, 2005.

EXECUTIVE SUMMARY

The GFOA is a professional organization of public officials which has the goals of enhancing and promoting the professional management of governmental financial resources by identifying, developing and advancing fiscal strategies, policies and practices for the public benefit. This annual conference is an educational gathering of these governmental professionals to share strategies, policies and practices.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	The conference costs are estimated to be \$2,500.00.
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	Napa County Code Sections 2.12.010 and 2.12.012 require that the Auditor-Controller complete at least 40 hours of qualifying continuing education every two years. Attending the GFOA conference in San Antonio will satisfy approximately 20 hours of the 40 hours required.
Is the general fund affected?	Yes

Future fiscal impact: Attendance at this conference in future years will occur if the funds are available.

Consequences if not approved: The requirement to fulfill the qualifying continuing education for the Auditor-Controller may be jeopardized.

Additional Information: None

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

The GFOA conference is an excellent opportunity to receive quality educational training for the accounting professional. The focus of the 2005 Conference is "Expanding the Frontiers of Government Finance." Sessions offered include outcome budgeting, Other Post Employment Benefits (OPEB), public financial reporting etc.

As an elected official, the County's travel policy requires Board of Supervisors' authorization for the Auditor-Controller's out of state travel.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Lorenzo Ziálcita