



Agenda Date: 4/26/2005
Agenda Placement: 6D

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Shelli Brobst for Randolph F. Snowden - Director
Health & Human Services
REPORT BY: Shelli Brobst, Contracts Analyst, 253-4720
SUBJECT: Amendment to Agreement with P.R. Resources, Inc., dba MedSource Consultants

RECOMMENDATION

Director of Health and Human Services requests approval of and authorization for the Chair to sign Amendment No. 1 to Agreement No. 4455 with P.R. Resources, Inc., dba MedSource Consultants (formerly dba Psychiatric Resources) increasing the amount by \$4,000 for a new maximum of \$24,000, incorporating agency-wide changes to the General Terms and Conditions, and revising the Scope of Work to provide permanent placement services for vacant staff psychiatrist positions in the mental health program.

EXECUTIVE SUMMARY

P.R. Resources Inc., dba MedSource Consultants, provides recruitment services for permanent placement of licensed psychiatrists into vacant staff psychiatrist positions at HHSA, as needed. Napa County is obligated to maintain appropriate staffing levels to provide necessary psychiatric services to children and adults in accordance with the terms of the California Department of Mental Health contract. The amendment incorporates agency-wide changes to the General Terms and Conditions, revises the Scope of Work to remove locum tenens services from the agreement, and revises the compensation to include an increase in the contractor's permanent placement fee.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Behavioral Health
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	The County is required by its contract with the California Department of Mental Health to provide necessary mental health services in a timely manner to

Medi-Cal eligible clients. Ongoing vacancies in staff psychiatrist positions jeopardizes HHSA's capacity to serve clients in a timely manner; therefore, this agreement allows the County to recruit on a nationwide basis additional staff psychiatrists to fill the vacancies. The increased cost will be funded by salary savings in the current fiscal year. The amendment will compensate the contractor \$24,000 for the permanent placement of a licensed psychiatrist into a vacant staff position at HHSA.

Is the general fund affected? Yes

Future fiscal impact: Although the agreement terminates June 30, 2005, the agreement contains an automatic renewal, which allows the County the option to continue these services into next fiscal year.

Consequences if not approved: Mandatory services will not be provided.

Additional Information: None

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

P.R. Resources provides placement of permanent staff psychiatrist positions for HHSA's mental health programs on an as-needed basis when staff vacancies occur. The contractor will recruit and refer professionally licensed staff as candidates for vacant positions in the Adult or Children's Medication Clinics.

The amendment incorporates agency-wide changes to the General Terms and Conditions and revises the Scope of Work to remove locum tenens services (temporary psychiatrist staff services that fill in for vacant staff psychiatrist positions). The agreement will now only include placement services. Locum tenens services will be provided through a separate company, S.P. Resources, Inc. The amendment also includes an increase in the permanent placement fee the contractor will receive as a finder's fee if HHSA hires candidates referred by the contractor into a vacant staff position.

The department has an executed Business Associate agreement on file with this provider.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Meegan Condon