



Agenda Date: 4/26/2005  
Agenda Placement: 6A

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors  
**FROM:** Janice Donovan for Gary Simpson - Sheriff-Coroner  
Sheriff  
**REPORT BY:** Janice Donovan, Sheriff's Administrative Manager, 259-8674  
**SUBJECT:** Fixed asset purchase

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### **RECOMMENDATION**

Sheriff requests approval of the following items related to the establishment of a fixed asset and purchase of one protective bomb suit for the Hazardous Device Team:

1. Approval of Budget Transfer No. 79 transferring \$17,607 within the Sheriff's budget and establishing a fixed asset in the amount of \$17,607; (4/5 vote required) and
2. A waiver of competitive bidding requirements and sole source award to Med-Eng Systems, Inc. of Ottawa, Ontario, Canada for a total of \$17,607 pursuant to County Ordinance Code 2.36.090.

### **EXECUTIVE SUMMARY**

This action will permit the purchase of a protective bomb suit for an additional member of the Hazardous Device Team. This is officer safety equipment that is used in responding to hazardous incidents such as bombs, chemical and biological agents.

### **FISCAL IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	The funds are in the Sheriff's Department budget SDE/Other.
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	The purchase of the bomb suit will be for a new deputy added to the Hazardous Devices Team. We currently have two members that have been

outfitted with this same protective gear for explosive related calls.

Is the general fund affected? Yes

Future fiscal impact: There is no future fiscal impact.

Consequences if not approved: The Department will not meet FBI certification standards.

Additional Information: None

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### **BACKGROUND AND DISCUSSION**

The Sheriff's Department's Hazardous Devices Team provides a front line response to incidents involving or suspected of involving bombs, explosives and/or other shock sensitive materials. The current team has two deputies and the Department is adding an additional deputy to assist in providing services in explosive related matters in such a manner with current accepted practices. The individuals in this unit are trained and certified through a program offered by the FBI. The equipment requested today is a result of that training and a requirement for certification.

Duties and responsibilities include: render safe and/or remove suspected improvised devices, incendiary devices, explosives, explosive chemical pyrotechnics, and ammunition; provide for proper and safe transportation, disposal, and/or storage of explosives; conduct post bomb crime scene investigation; collect and preserve evidence; prepare and provide courtroom testimony; store maintain and inventory hazardous device team equipment; provide technical support to special operations and SWAT, maintain and be familiar with a technical library of bomb data center publications and other explosive related materials; compile and report technical data on explosive devices and incidents; fireworks disposal and provide training in bomb threat awareness and safety for public and private organizations.

The sole source purchase is being requested because Med-Eng Systems, Inc. is the company that provides the military and all United States bomb teams with this particularly suit. It is the only type suit that the bomb technician is trained in during the six week course of instruction at Redstone Arsenal, Alabama. The bomb suit is made out of Kevlar, a fragmentation protective material that allows flexibility and an increased range of motion. Equipment included with the suit consists of: a helmet with ventilation and communication system, environmental awareness system, searchlight, a wrist mounted remote control and a breathing apparatus visor for operations where a chemical or biological agent is suspected. The protective suit is custom fit for the maximum protection for the bomb technician.

The bomb suit exceeds the \$5,000 level for fixed assets, thus requiring Board action to establish the fixed asset.

**SUPPORTING DOCUMENTS**

None

CEO Recommendation: Approve

Reviewed By: Helene Franchi