



Agenda Date: 4/25/2006  
Agenda Placement: 6I

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors  
**FROM:** Michael Stoltz for Robert Peterson - Director  
Public Works  
**REPORT BY:** Nancy Owyong, STAFF SERVICES ANALYST I , 253-4476  
**SUBJECT:** Amendment No. 2 to PSA Agreement No. 4923 with Empire Elevator Company

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### **RECOMMENDATION**

Director of Public Works requests approval of and authorization for the Chair to sign Amendment No. 2 to Agreement No. 4923 with Empire Elevator Company, Inc., increasing the amount by \$2,309 for a new maximum of \$38,700 annually, for elevator maintenance service at the Juvenile Justice Center.

### **EXECUTIVE SUMMARY**

The warranty on the elevator located in the Juvenile Justice Center expires on April 26, 2006. Approval of Amendment No. 2 to Agreement No. 4923 will add service for the one elevator at the Juvenile Justice Center located at 212 Walnut Street and will adjust the maximum compensation to \$38,700 annually to reflect that addition to ensure safe and consistent operation of elevators in County owned buildings.

### **FISCAL IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Property Management
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	The warranty for the elevator at the Juvenile Justice Center expires on April 26, 2006. The building has one elevator to be added to the Empire Elevator Service contract for County-owned buildings to ensure safe and consistent operation of elevators.
Is the general fund affected?	Yes

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Future fiscal impact: Sufficient funds have been included in the FY 2005-2006 Property Management budget. The original agreement provided for an automatic renewal at the end of each fiscal year under the same terms and conditions and will be reflected in future year budgets.

Consequences if not approved: Napa County would not have a contract for elevator services at the JJC.

Additional Information: None

**ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

**BACKGROUND AND DISCUSSION**

Napa County originally entered into an agreement with Empire Elevator Company, Inc., on February 18, 2003 for maintenance on various elevators in County facilities. As new equipment is brought under the responsibility of Property Management, the appropriate agreements are amended to include maintenance service. Approval of Amendment No. 2 to Agreement No. 4923 will add service for the one elevator at the new Juvenile Justice Center and will adjust the maximum compensation to \$38,700 annually to reflect that addition. All other terms and conditions of the original Agreement remain the same.

**SUPPORTING DOCUMENTS**

None

CEO Recommendation: Approve

Reviewed By: Andrew Carey