



Agenda Date: 4/25/2006
Agenda Placement: 6D

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Shelli Brobst for Randy Snowden - Director
Health & Human Services
REPORT BY: Shelli Brobst, Contracts Analyst, 253-4720
SUBJECT: Agreement with Napa County Children and Families Commission (TCCC)

RECOMMENDATION

Director of Health and Human Services requests the following relating to First 5 Napa County Children and Families Commission:

1. Rescission of Agreement No. 6503 dated May 23, 2005; and
2. Approval of and authorization for the Chair to sign a revenue agreement for a maximum of \$50,000 for the term May 23, 2005 through June 30, 2006 to provide services in the Therapeutic Child Care Center (TCCC).

EXECUTIVE SUMMARY

The requested new revenue agreement will fund ten hours of occupational therapy services per week for children enrolled in the Therapeutic Child Care Center (TCCC). This new agreement replaces Agreement No. 6503, which provided for the County to serve as fiscal agent for the Infant-Parent Mental Health Fellowship and the Early Childhood Education Certificate Program, as well as ten hours per week of occupational therapy services. The new agreement provides only for the occupational therapy services. Since the new agreement replaces Agreement No. 6503, it retains the same contract dates.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Public Health
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	If this agreement is not approved, it will not reflect accurately the services that

	HHSA is providing.
Is the general fund affected?	No
Future fiscal impact:	The agreement may be extended beyond June 30, 2006 if the funds are not completely spent.
Consequences if not approved:	An alternative plan will need to be developed or funds returned to First 5.
Additional Information:	The County's existing agreement was for \$50,000 for occupational therapy services and \$50,000 to function as the fiscal agent for the Infant-Parent Mental Health Fellowship and the Early Childhood Education Certificate Program. No fiscal agent services have been performed to date. Under this agreement, Napa County will no longer function as the fiscal agent for those two programs.

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

This agreement rescinds and replaces in full Napa County Agreement No. 6503. That agreement included \$50,000 for HHSA staff to provide ten hours per week of occupational therapy services for children at the Therapeutic Child Care Center and \$50,000 for Napa County to serve as the fiscal agent for the Infant-Parent Mental Health Fellowship and Early Childhood Education Certificate Program (including training functions and speaker stipends). Napa County has not performed any fiscal agent services for the Infant-Parent Mental Health Fellowship and Early Childhood Education Certificate Program to date.

Under the new revenue agreement, the County will no longer function as fiscal agent for the Infant-Parent Mental Health Fellowship and Early Childhood Education Certificate Program. The agreement is therefore being reduced to \$50,000 solely for the occupational therapy services. The agreement may be extended an additional year if all of the funds are not spent by June 30, 2006.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Lorenzo Zialcita