



Agenda Date: 4/25/2006
Agenda Placement: 6B

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Shelli Brobst for Randy Snowden - Director
Health & Human Services
REPORT BY: Shelli Brobst, Contracts Analyst, 253-4720
SUBJECT: Amendment No. 1 to Agreement No. 4580 with Napa Valley College

RECOMMENDATION

Director of Health and Human Services requests approval of and authorization for the Chair to sign Amendment No. 1 to Agreement No. 4580 with Napa Valley College to provide Assessment Technologies Institute (ATI) testing for clients participating in the Training and Employment Center (TEC) program.

EXECUTIVE SUMMARY

Napa Valley College provides services for participants in HHSA's Training and Employment Center (TEC) who are eligible for training services. This amendment will allow the contractor to be compensated for the Assessment Technologies Institute (ATI) exam provided to nursing students.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Training and Employment Center
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	Approval of the requested amendment will allow payment to the Napa Valley College (NVC) for ATI testing. NVC has decreased the class tuition line, and thus, the contract maximum amount does not increase with the addition of the ATI testing services.
Is the general fund affected?	No
Future fiscal impact:	The agreement is reviewed annually by the department.

Consequences if not approved: If this amendment is not approved, Workforce Investment Act grant funds cannot be used to pay Napa Valley College for the Assessment Technologies Institute (ATI) exam.

Additional Information: The annual allocation received from the Workforce Investment Act Adult, Dislocated Worker, and Healthcare Training Initiative programs funds the services being provided under this agreement.

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

Participants enrolled in Workforce Investment Act (WIA) Adult, Dislocated Worker, and Healthcare Training Initiative programs are eligible to participate in an education and/or training program if it is determined that it is necessary for them to attain their employment goal and they are deemed suitable for the course work. The training vendor must be on the statewide Eligible Training Provider List (ETPL) if WIA funds are used to pay for client training costs. Public institutions such as Napa Valley College are a preferred training vendor, and the Napa Valley College is an eligible training provider.

This contract pays for tuition and other related fees for college course work. Students chosen to be in the nursing program must take a nursing entrance exam. The Assessment Technologies Institute (ATI) exam is an additional exam that students must pass to stay in the nursing program at Napa Valley College. This amendment will allow the contractor to be compensated for the ATI exam. The cost of the exam will be absorbed within the contractor's existing budget and will not result in an increase to the maximum dollar amount.

Napa Valley College not a health care provider for purposes of HIPAA. This position was taken because there is no use or disclosure of protected health information by or to the vendor under this agreement. Therefore, a Business Associate agreement is not required.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Lorenzo Zialcita