



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 4/23/2019

Agenda Placement: 6K

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors

FROM: JoAnn Melgar for Jennifer Yasumoto - Director
Health & Human Services Administration

REPORT BY: JoAnn Melgar, Staff Services Analyst II - 707-253-4722

SUBJECT: Revenue Agreements with the U.S. Department of Housing and Urban Development (Permanent Supportive Housing I and II and Homeless Management Information System)

RECOMMENDATION

Director of Health and Human Services requests approval of and authorization for the Chair to sign revenue agreements with the U.S. Department of Housing and Urban Development as follows:

1. A maximum of \$93,438 for the term August 1, 2019 through July 31, 2020 for the Permanent Supportive Housing I program;
2. A maximum of \$29,464 for the term August 1, 2019 through July 31, 2020 for the Permanent Supportive Housing II program;
3. A maximum of \$35,887 for the term April 1, 2019 through March 31, 2020 for the Homeless Management Information System (HMIS) program.

EXECUTIVE SUMMARY

Staff submitted applications to the U.S. Department of Housing and Urban Development (HUD) for the below grant programs and has been awarded funding for each of those programs as follows:

1. The Permanent Supportive Housing I grant in the amount of \$93,438 and the Permanent Supportive Housing II grant in the amount of \$29,464 will be used to provide case management and rental subsidies to house chronically homeless individuals or families in need of non-time-limited affordable housing assistance with wrap-around supportive services for people experiencing homelessness.
2. The Homeless Management Information System (HMIS) grant in the amount of \$35,887 will be used to fund software costs for the HMIS software vendor which is currently Bitfocus, Inc.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	HOMELESS & HOUSING
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	Approval of the requested action is discretionary in that there is no mandate to accept U.S. Department of Housing and Urban Development (HUD) funding to assist in the operation of Napa County's homelessness services. Approval will provide the County with funding to support Napa County's Permanent Supportive Housing programs and the Homeless Management Information System (HMIS) and with provide necessary federal funding to assist with the yearly cost to contract with our HMIS provider Bitfocus, Inc.
Is the general fund affected?	No
Future fiscal impact:	Permanent Supportive Housing I and II grants will cover program activity beginning August 1, 2019 through July 31, 2020. Homeless Management Information System (HMIS) grant will cover program activity beginning April 1, 2019 through March 31, 2020.
Consequences if not approved:	If the Permanent Supportive Housing grants are not approved, the County will be unable to provide permanent supportive housing support to homeless individuals and families in Napa County. If the HMIS grant is not approved, the County of Napa will forgo money to fund the HMIS system.
Additional Information:	

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION**Permanent Supportive Housing I and II Grants:**

The Permanent Supportive Housing I program (PSH I) and Permanent Supportive Housing II (PSH II) grants are combined to serve up to eight chronically homeless households, consisting of either individuals or families with the highest vulnerability scores. Both grants include veterans ineligible for Veterans Administration services as a target population. Households served with these grants pay no more than 30% of their adjusted gross income toward rent. The remainder of their rent is paid for with grant funds. During their time in these programs, staff and contractors work with participants to help them increase their income through enrolling in Social Security, obtaining

employment, and accessing mainstream services that allow them to move toward self-sufficiency. These programs are managed by Abode Services Inc. under contract with the Health and Human Services Agency.

Homeless Management Information System Grant:

Napa County Health and Human Services Agency takes the lead on implementing the Homeless Management Information System (HMIS) for the Napa County Continuum of Care (CoC), a group of community stakeholders that work together to plan for and provide emergency, transitional, and permanent housing, as well as various services to address the needs of homeless persons. HMIS is designed to collect data on the homeless population of Napa County. Use of an HMIS is required by HUD. The system is used by staff and non-profit partners throughout the community. People seeking homeless and supportive housing services are asked a set of standard questions on things such as demographics, income, self-reported disabilities and prior living arrangements. The data collected helps staff better understand the needs of homeless individuals and families and assist in the development of more efficient delivery of program services for this population. HHSA's HMIS software vendor is Bitfocus, Inc. Accepting this grant will help to fund these software support costs.

The County receives funding from these grants after expending funds on activities approved by the grant. The vehicle for receiving those funds is to submit a "draw down" request to HUD that includes details of actual expenditures.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Ben Guerrieri