



Agenda Date: 4/19/2005
Agenda Placement: 6U

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Nancy Watt - County Executive Officer
County Executive Office
REPORT BY: Patricia Grisham, Administrative Secretary I, 253-4424
SUBJECT: Out-of-State Travel

RECOMMENDATION

County Executive Officer requests authorization to travel out of state to attend the ICMA "Leading and Succeeding in Information Technology" Conference in Virginia Beach, Virginia, from May 4 - May 6, 2005.

EXECUTIVE SUMMARY

County Executive Officer requests authorization to travel out of state to attend the ICMA "Leading and Succeeding in Information Technology" Conference in Virginia Beach, Virginia, from May 4 - May 6, 2005 along with Ben Wilson, ITS Director to participate in a two-day best practices and innovative solutions workshop focussing on creating and sustaining a technology-empowered organization.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	County Executive Office budget unit.
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	ICMA offers low-cost workshops for member professionals. The purpose of this trip is to gather information on creating a responsive, technology-empowered local government. The estimated cost for airfare, accomodations and conference registration fees is approximately \$850.
Is the general fund affected?	Yes
Future fiscal impact:	None.

Consequences if not approved: Not applicable.

Additional Information: None

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

The Board of Supervisor's has a long-standing commitment to technology as a way to improve efficiencies in services to our community. This conference, hosted in conjunction with Harvard University's Kennedy School of Government, is geared for CEOs and Information Technology Directors and will offer a venue to network, exchange ideas, and learn about best practices in local government technology, strategic planning and management.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Britt Ferguson