



Agenda Date: 4/19/2005
Agenda Placement: 6J

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Pamela Kindig - Auditor-Controller
Auditor - Controller
REPORT BY: Erika Carvalho, Accounting Manager, 253-4579
SUBJECT: Napa County Fair Association Fund

RECOMMENDATION

Auditor-Controller requests the following actions regarding the Napa County Fair:

1. Authorization to draw a warrant in the amount of \$31,000 payable to the Napa County Fair, from the Napa County Fair Fund, State's Millennium Flex Program, for the purpose of replenishing the Fair's Operating fund; and
2. Authorization to approve the transmittal of the 3rd and 4th allocations of the State's Millennium Flex Program for the Napa County Fair for this Fiscal Year, in the amount of \$31,000 each, upon receipt of said funds by the County Treasurer.

EXECUTIVE SUMMARY

The County Treasurer has received the second installment of \$31,000 for the Napa County Fair's 2005 State allocation. These funds are from the State's Millennium Flex Program, a program designated to be used for special projects on the fairgrounds. The Fair is requesting the Board of Supervisor's approval for the transmittal of the funds.

At this time, to expedite the process, the County Auditor is also requesting Board approval to transmit to the Fair the third and fourth installments of this allocation from the State after the funds are received by the County Treasurer. These funds are expected to be received around this month or early next month.

FISCAL IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

State statutes specify the process by which funds are transmitted to County Fairs. All allocations are forwarded to the County Treasury for transmittal to the County Fair. The \$31,000 second installment of the State's Millennium Flex Program Allocation for the Napa County Fair is on deposit in the County Treasury. These funds are from a program designated to be used for special projects on the fairgrounds. The Napa County Fair has requested the transmittal of these funds. Additionally, Board approval to release the third and fourth installments as the funds are received by the Treasurer-Tax Collector is also being requested at this time.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Lorenzo Ziálcita