



Agenda Date: 4/19/2005
Agenda Placement: 6H

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Kim Henderson for Robert Peterson - Director
Public Works
REPORT BY: Jane Slattery, Senior Engineering Aide , 259-8372
SUBJECT: Health and Human Services (HHS) Building G Re-Carpet - Rejection of Bid & Re-bid

RECOMMENDATION

Director of Public Works requests the following actions relating to the "Health and Human Services Agency Building G Re-Carpet Project," PW 04-22R:

1. Rejection of the only valid bid received on March 31, 2005; and
2. Approval of plans and specifications for the "Health and Human Services Agency Building G Re-Carpet Project," PW 04-22R2, authorization to re-advertise for sealed bids and opening of the bids at at time, date and location to be published by the Director of Public Works pursuant to Section 20150.8 of the Public Works Contract Code.

EXECUTIVE SUMMARY

A bid for the "Health and Human Services Agency Building G Re-Carpet Project" was opened on March 31, 2005. The only bidder, Robert Simas Floor company of Rancho Cordova, submitted a bid in the amount of \$94,885. Staff has determined that the available project budget is insufficient to award the construction contract to the bidder, therefore it is requested that the Board reject the bid and re-advertise the project to obtain a bid that is within the budget.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Capital Improvement Program
Is it Mandatory or Discretionary?	Discretionary

Discretionary Justification:	The existing carpet in Building G at the Health and Human Services Agency is torn and creates a tripping hazard for both staff and the public and needs to be replaced.
Is the general fund affected?	Yes
Future fiscal impact:	Construction is anticipated to occur prior to the end of the fiscal year. Unspent funds will be rolled over to the new fiscal year.
Consequences if not approved:	The carpet will continue to pose a safety hazard in Building G to both staff and the public.
Additional Information:	None

ENVIRONMENTAL IMPACT

Categorical Exemption Class 2: Replacement or reconstruction of existing structures.

BACKGROUND AND DISCUSSION

On January 4, 2005 the Board of Supervisors approved plans and specifications for the "Health and Human Services Agency Building G Re-Carpet Project," PW 04-22, authorized to advertise for sealed bids and for opening of the bids at a time, date and location to be published by the Director of Public Works pursuant to Section 20150.8 of the Public Contract Code.

On February 3, 2005 one bid was opened from Robert Simas Floor Company of Rancho Cordova in the amount of \$95,584. Staff determined that the available project budget of \$100,000 was insufficient to award the construction contract to the bidder and recommended the Board reject the bid and that the project be re-bid.

On March 31, 2005 one bid was opened from Robert Simas Floor Covering of Rancho Cordova in the amount of \$94,885. Another bid would have been received but Federal Express failed to deliver the bid because it incorrectly assumed County offices were closed on March 31, 2005. The bid was delivered the following day, but since it was after the bid opening date, we were unable to accept it as required by the Notice to Contractors.

Staff requests to rebid the project in an attempt to obtain a bid that is within the available budget. An additional walk through will be scheduled to accommodate interested contractors and a shorter bidding period will be held so as to get this project completed as soon as possible. The construction of this project is not an emergency and although there is a safety concern about existing torn carpet, county staff have taped those areas so as to temporarily eliminate tripping hazards.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Michael Stoltz