



Agenda Date: 4/18/2006
Agenda Placement: 9A

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Alice Hughey for Randy Snowden - Director
Health & Human Services
REPORT BY: Shelli Brobst, Contracts Analyst, 253-4720
SUBJECT: Amendment No. 3 to Agreements with Community Action of Napa Valley, Inc. (Shelter)

RECOMMENDATION

Director of Health and Human Services requests approval of and authorization for the Chair to sign Amendment No. 3 to Agreement No. 2556 with Community Action of Napa Valley, Inc. (CANV), revising the Scope of Work to include the addition of 12 shelter beds, increasing the amount by \$28,088 for a new maximum of \$182,449 for Fiscal Year 2005-2006, and establishing a maximum dollar amount of \$249,662 for Fiscal Year 2006-2007, and each renewal thereof, for operation of the Samaritan and the South Napa Shelters.

EXECUTIVE SUMMARY

The amendment to the agreement with Community Action of Napa Valley, Inc. revises the Scope of Work to include additional beds at the South Napa shelter site, revises the contractor's budget for Fiscal Year 2005-2006, and establishes a maximum dollar amount for Fiscal Year 2006-2007.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Social Services
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	Shelter services are funded through a cooperative agreement among the County, the City of Napa, and CANV. The County's share is funded by the County General Fund. Shelter costs have increased as a result of the additional beds at the new South Napa shelter site and increased operating costs at the Samaritan Family Shelter.

Is the general fund affected? Yes

Future fiscal impact: The agreement terminates June 30, 2009. Appropriations for each fiscal year will be budgeted accordingly.

Consequences if not approved: The additional funding for the South Napa Shelter and the Samaritan Family Shelter will not be available.

Additional Information:

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: On February 1, 2005 the Board of Supervisors adopted Resolution 05-19 approving a Negative Declaration for the South Napa Homeless Shelter. According to the certified Negative Declaration, the proposed project would have no potentially significant environmental impacts. This project site is not on any of the lists of hazardous waste sites enumerated under Government Code Section 65962.5.

BACKGROUND AND DISCUSSION

The amendment to the agreement with Community Action of Napa Valley (CANV) includes both the Samaritan Family Center (SFC) and the new South Napa Shelter for individual adults. Samaritan Family Center is a resource center and shelter for homeless families. Located at 2521 Old Sonoma Road, it has seven bedrooms for up to seven families, with beds for 28 people plus infants. A plan for self-sufficiency is developed during the families' first week in residence. Weekly meetings are held to assess progress toward the agreed upon plan. SFC is open and staffed seven days a week, 24 hours a day. Drop-in services are available to any homeless families and alternative shelter is arranged if SFC is full. Families may stay at SFC for 90 to 180 days.

The South Napa Shelter is the result of a planning effort by the Homeless Services Planning Council as presented in the Ten Year Plan to End Homelessness. This new five million dollar structure was made possible through the generosity of the Napa Community and a unique partnership of the Gasser, Community and Tzu Chi Foundations, the Wine Auction of Napa Valley, State housing funds and significant contributions from the County and City of Napa.

The new shelter includes concepts from a variety of best practices of homeless shelter systems. The shelter is 13,165 square feet and has a capacity to sleep 60. It includes a medical clinic with two exam rooms, three sick bay rooms, a doctor's office and a nursing station. There is a reception area with two staff offices that have observation windows facing the 60-bed dorm. There are two public/staff bathrooms, a 12-person conference room, a staff office with four cubicles and a separate office for a supervisor. There is a 60-person dining room, a serving kitchen with a walk-in freezer, storage, industrial laundry facilities and a staff lounge with staff lockers. A separate covered patio faces the kitchen. Another three rooms will be designated for special situations, such as individuals who work at night but must sleep during the day or those recovering from illnesses such as the flu.

A key focus of the program will be activity from 5 p.m. to 8 p.m. The goal of the shelter will be to get its residents into permanent housing as soon as possible. Programming between 5 p.m. to 8 p.m. will be designed to keep participants in the shelter and occupied. These services should move individuals further toward their housing goals, reduce loitering and help with safety issues. Partner agencies have agreed to review staffing patterns to allow extra staffing during these hours. Evening programs will include dinner, evening groups with special focus areas (such as AA and NA), social activities, and special services such as a health clinic, mental health outreach,

eligibility specialists and housing counselors. Participants will be encouraged to review their activities of the day and plan for the next day.

An initial week stay can extend to 90 days if weekly goals are achieved as reviewed by the case manager. The shelter will provide a clean and sober refuge with random and regular drug and alcohol testing. A partnership with Project 90 (social model detoxification) will provide an immediate resource for individuals who need emergency housing but require a substance abuse intervention. Six residents who have been demonstrated substantial progress in the 90-day plan will be moved to a transitional housing phase. This phase will permit residents up to 90 additional days of shelter in order to secure permanent housing.

The new shelter facility is nearly complete. However, because some furnishings and equipment are still being procured, a staged move-in will occur. HHSa will bring an amended CANV agreement to the Board shortly that reflects budget adjustments to enable the full deployment of services at the new shelter.

The County believes that the new shelter ultimately should become part of a multi-jurisdictional collaborative effort among the County, the cities, and other interested parties to address homelessness, rather than in the County's portfolio of programs. The County will endeavor over the next year to initiate a strategic discussion with the cities and other interested parties as to how to move in that direction.

Under this agreement, Community Action Napa Valley, Inc., is not a health care provider for purposes of HIPAA. This position was taken because there is no use or disclosure of protected health information by or to the vendor under this agreement. Therefore, a Business Associate agreement is not required. The department does have an executed Business Associate agreement on file with this vendor for services provided under other agreements the vendor has with this department.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Lorenzo Zialcita