



Agenda Date: 4/18/2006
Agenda Placement: 6H

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Michael Stoltz for Robert Peterson - Director
Public Works
REPORT BY: Kim Henderson, Staff Services Manager, 259-8382
SUBJECT: Approval of an Agreement with Bartig, Basler & Ray for Audit Services

RECOMMENDATION

Director of Public Works and Auditor-Controller request approval of and authorization for the Chair to sign an agreement with Bartig, Basler & Ray for a maximum of \$6,000 for the term April 18, 2006 through August 27, 2006 for audit services for the Statement of Grant Revenue and Expenditures for the Juvenile Justice Center grant program funded by the State of California Corrections Standards Authority.

EXECUTIVE SUMMARY

Staff recommends approval of a Professional Services Agreement with Bartig, Basler & Ray for final audit services as required by Agreement No. 4906-2(A-1) with the Corrections Standards Authority (CSA) regarding the use of grant funds in the amount of \$5,378,888 for Juvenile Justice Center Project.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Capital Improvement Program
Is it Mandatory or Discretionary?	Mandatory
Is the general fund affected?	Yes
Future fiscal impact:	None.
Consequences if not approved:	The grant contract with the CSA requires the county obtain and complete an audit of the grant funds. If the county does not obtain an outside auditor to complete the audit, the county will be in default of the grant agreement and the

CSA will not release the 20% retention being held in the amount of \$1,075,778.

Additional Information: None

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

On June 6, 2003 the Board approved Agreement No. 4906-2(A-1) with the CSA. The agreement authorized a \$5,378,888 grant for building a new Juvenile Justice Center. As a requirement of the grant funding, the county must obtain and submit a final audit to the CSA within 90 calendar days of the grant's contract expiration date. Amendment No. 4 to Agreement No. 4906-2(A-1) extends the final filing date of the grant audit report to August 27, 2006.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Andrew Carey