



Agenda Date: 4/18/2006
Agenda Placement: 6A

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Jan Donovan for Gary Simpson - Sheriff-Coroner
Sheriff
REPORT BY: Jan Donovan, Sheriff's Administrative Manager, 259-8674
SUBJECT: Sheriff's Department Budget Transfer to increase spending and revenue

RECOMMENDATION

Sheriff requests approval of Budget Transfer No. 60 increasing appropriations by \$16,573 in the Sheriff's budget for the Civil Division's vehicle equipment with offsetting revenue from the Debtor Assessment Trust. (4/5 vote required)

EXECUTIVE SUMMARY

This action increases appropriations in the Sheriff's budget by \$16,573 which will fund the Civil Division's vehicle equipment with offsetting revenue from the Debtor Assessment Trust.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	No
What is the revenue source?	The revenue source is the Debtor Assessment Trust.
Is it Mandatory or Discretionary?	Mandatory
Is the general fund affected?	No
Future fiscal impact:	Current year impact only using existing trust fund.
Consequences if not approved:	The Civil Division's vehicle would not be equipped with items such as radio, lights, siren, firearms, etc. and this vehicle would be unable to respond to emergency calls, if needed.
Additional Information:	None

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

The vehicle equipment is for a leased Ford Crown Victoria assigned to the Civil Division and is used exclusively by deputies that serve civil instruments, i.e., writs of attachment, evictions, bank levies, civil warrants, real property attachments, etc. The funds requested are from the Debtors Assessment Trust Fund which are fees collected for this service and are, by statute, solely for the purpose of purchasing and equipping civil vehicles. Since this vehicle is always driven by a fully sworn deputy sheriff, assigned to the Civil Division, it is equipped in such fashion as to allow the deputy to respond to any emergency should the need arise.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Helene Franchi