



Agenda Date: 4/12/2005
Agenda Placement: 6N

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: John Tuteur - Registrar of Voters
Elections
REPORT BY: John Tuteur, Assessor-Recorder-County Clerk, 253-4459
SUBJECT: Registrar of Voters requests approval of Budget Transfer

RECOMMENDATION

Assessor-Recorder-County Clerk requests approval of Budget Transfer No. 74 increasing appropriations by \$126,000 in the Primary-General Elections budget, offset by over-realized revenues for the provision of election services. (4/5 vote required)

EXECUTIVE SUMMARY

If approved, the requested Budget Transfer will increase appropriations by \$126,000 in the Primary-General Elections budget, using over-realized revenues billed to other local entities for services rendered during recently concluded elections.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	No
What is the revenue source?	Elections are conducted for other local agencies based on an agreement for full reimbursement of costs. Thus, reimbursement from local agencies which had elections during this fiscal year will be fully offsetting the increased costs this department incurred in conducting their elections.
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	The Auditor-Controller's system of internal controls will not authorize the payment of bills owed by the department. Resulting legal entanglements will cost the department even more.
Is the general fund affected?	No

Future fiscal impact: Since the agreements entered into with the local entities are for full reimbursement, there is no fiscal impact expected.

Consequences if not approved: The department will not be able to pay its bills, with the resulting legal demands being imposed on it.

Additional Information: None

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

Initial appropriations for expenses related to conducting elections did not reflect unanticipated increases in costs. Because a substantial portion of the cost of elections are offset by reimbursements from the local entities which ask the County to conduct the election on their behalf, over-realized revenues will fully offset these increased costs. There will be no increase in net county cost at the end of the budget year.

An increase in appropriations, fully offset by reimbursement revenues totalling \$126,000, is being requested. These revenues were generated from:

1. the November 2, 2004 General Election: from the City of American Canyon, the City of Calistoga, the Napa Valley Unified School District, Napa Valley College, Calistoga Joint Unified School District, Howell Mountain Elementary School District and Pope Valley Elementary School District.
2. the February 1, 2005 Special Election all-mail election: from the Spanish Flat Water District.
3. the March 8, 2005 Municipal/School election: from St. Helena Unified School District, Town of Yountville, City of St. Helena and City of Napa.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Lorenzo Ziálcita