



Agenda Date: 4/12/2005
Agenda Placement: 6K

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Kim Henderson for Robert Peterson - Director
Public Works
REPORT BY: Kathleen Dubrin, Staff Services Analyst II , 259-8683
SUBJECT: Professional Services Agreement with Commercial Power Sweep, Inc.

RECOMMENDATION

Director of Public Works requests approval of and authorization for the Chair to sign an agreement with Commercial Power Sweep, Inc. for a maximum of \$2,750 for the term April 12, 2005 through June 30, 2005 with an automatic one year renewal at the end of each Fiscal Year.

EXECUTIVE SUMMARY

Staff recommends approval of and authorization for the Chair to sign a Professional Services Agreement with Commercial Power Sweep, Inc. to provide street sweeping of roads located within County Service Area No. 3.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	County Service Area No. 3
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	CSA No. 3 is segregated into three benefit zones each receiving different types of property related services and improvements. Street maintenance is one of the services that the County provides in the CSA No.3 area. The cost of street sweeping is apportioned to each property within the district in proportion to the special benefit each property receives from the improvements.
Is the general fund affected?	No
Future fiscal impact:	Sufficient funds have been included in the FY 2004-2005 budget. The

agreement provides for an automatic renewal at the end of each fiscal year for a maximum of \$10,200 per fiscal year under the same terms and conditions. This amount will be reflected in future fiscal year budgets.

Consequences if not approved: The County would be unable to provide the required street sweeping services for County Service Area No. 3.

Additional Information: None

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

County Service Area (CSA) No. 3 was formed by the Napa County Board of Supervisors in 1979 as a mechanism for providing certain extended governmental services to the unincorporated area surrounding the Napa County Airport. In 1994, the Board added street sweeping as one of the extended services that would be provided by CSA No 3. Because of the large zone receiving street sweeping services, increased road development such as the recent opening of Devlin Road and debris left in the gutters near the Devlin Road Transfer Station, it has become necessary to hire a company with heavy duty sweeping capabilities.

Previously, street sweeping was performed as needed by Econo Sweep, Commercial Power Sweep, Inc. and occasionally county staff used the Airport sweeper. According to staff research, Commercial Power Sweep, Inc. is the only local sweeping company with street sweeping capabilities using brooms and gutter brooms rather than just vacuum equipped trucks. Commercial Power Sweep, Inc. has provided efficient and reliable service to County Service Area No. 3 in the past. They are also readily available for emergency street sweeping with a quick response time.

Funding has been included in the FY 2004/2005 CSA No. 3 Budget.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Michael Stoltz