



Agenda Date: 4/12/2005
Agenda Placement: 6C

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Sharon Bull for Ernie Loveless - Fire Chief
County Fire Department
REPORT BY: Sharon Bull, Staff Services Analyst, 967-1417
SUBJECT: Agreement with the City of Napa Fire Department

RECOMMENDATION

County Fire Chief requests approval of and authorization for the Chair to sign an agreement with the City of Napa for a maximum of \$160,000 for the term April 5, 2005 through December 31, 2005 to supplement activities of the Fire Marshal Office providing inspections, fire prevention education, and project management for portions of the Firewise Program.

EXECUTIVE SUMMARY

The County Fire Marshal's Office is responsible for fire-related inspection of building projects in the unincorporated areas of Napa County. Vacancies in the Fire Marshal's Office have created the need for outside help with these inspections. Napa City Fire Department has agreed to assist as needed with these tasks. Also covered in this agreement is project management for the Public Education component of the Wildland Urban Interface Firewise grant, adopted by the Board on January 25, 2005.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	County Fire Department
Is it Mandatory or Discretionary?	Mandatory
Is the general fund affected?	No
Future fiscal impact:	none
Consequences if not approved:	Fire Marshall activities will not be provided in a timely manner. Project

management of the public education component of the Firewise program will not be provided by City of Napa.

Additional Information: Fire Marshall inspection expenditures will be offset by salary savings of the vacant positions. The funding for the Firewise educational component is provided through the Wildland Urban Interface Firewise Grant.

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

The County Fire Marshal's Office is responsible for fire-related inspection of building projects in the unincorporated areas of Napa County. Recent vacancies has created a critical shortage of inspectors in the Fire Marshal's Office. Napa City Fire Department has inspectors who are qualified and available to assist the Fire Marshal, as needed, on a short-term basis.

On January 25, 2005, the Board accepted the Wildland Urban Interface Firewise Grant. One of the components of the Firewise Program is a large public education program. The City will provide the project management of the public education and will also provide other fire prevention services, as requested.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Michael Stoltz