



Agenda Date: 4/11/2006
Agenda Placement: 6K

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Gail Vandeburgt for Ben Wilson - Chief Information Officer
Information Technology Services
REPORT BY: PATRICK KOWTA, GEOGRAPHIC INFORMATION OFFICER, 259-8141
SUBJECT: Partial Cancellation of CAD/RMS Designation

RECOMMENDATION

Chief Information Officer requests approval of Budget Transfer No. 61 canceling \$36,000 in the Computer Aided Dispatch/Records Management System (CAD/RMS) designation and increasing appropriations by \$36,000 in the Information Technology Services budget for Geographic Information Services (GIS) related to the City/County CAD/RMS project. (4/5 vote required)

EXECUTIVE SUMMARY

On May 24, 2005, the Board of Supervisors approved a Cooperative Agreement for the purchase and installation of a joint City/County CAD/RMS. The agreement identified the County's Geographic Information System (GIS) as an integral component of CAD/RMS, and the parties have agreed to cooperate towards supplying the CAD/RMS project with the GIS support it needs to succeed.

Subsequently, the Board of Supervisors approved a request to amend the Departmental Allocation List for Information Technology Services (ITS) to add one GIS Technician, limited term (LT), through June 30, 2006 to provide GIS support to the CAD/RMS project. 40% of the revenue identified to fund the LT GIS Technician position was identified as coming from a partial cancellation of the designation established for the CAD/RMS project. The other 60% is provided through an agreement with the City of Napa.

Approval of the recommended action will cancel a portion of the designation (\$36,000) established for the CAD/RMS system and transfer these funds to ITS for the County's share of CAD/RMS GIS support for Fiscal Year 2005-2006.

FISCAL IMPACT

Is there a Fiscal Impact? Yes

Is it currently budgeted?	No
What is the revenue source?	The CAD/RMS designation currently has \$437,964. This request, if approved, will reduce that amount by \$36,000.
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	This transfer provides the necessary funding to ensure the CAD/RMS system receives full support from the GIS staff without sacrificing the other map-based needs of the County.
Is the general fund affected?	No
Future fiscal impact:	This is a one-time request for a partial cancellation (\$36,000) of the CAD/RMS designation. Funding to extend the term of the GIS Technician LT position has been included in ITS's Fiscal Year 2006-2007 budget.
Consequences if not approved:	The ITS Division will have to absorb a \$36,000 loss of revenue.
Additional Information:	None

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

On May 24, 2005, the Board of Supervisors approved a Cooperative Agreement for City/County Computer Aided Dispatch/Records Management System, commonly referred to as CAD/RMS. This agreement identified the County's Geographic Information System (GIS) as an integral component of CAD/RMS, and the parties have agreed to cooperate towards supplying the CAD/RMS project with the GIS support it needs to succeed.

On June 28, 2005, the Board of Supervisors approved a request to amend the Departmental Allocation List for Information Technology Services (ITS) to add one GIS Technician, limited term (LT), through June 30, 2006 to provide GIS support to the CAD/RMS project. At the time, 40% of the revenue identified to fund the LT GIS Technician position was identified as coming from a partial cancellation of the designation established for the CAD/RMS project. The other 60% is provided through an agreement with the City of Napa.

Approval of the recommended action will cancel a portion of the designation (\$36,000) established for the CAD/RMS system and transfer these funds to the ITS Division for CAD/RMS GIS support for Fiscal year 2005-2006. Upon approval of the budget transfer, the remaining balance in the CAD/RMS designation will be \$401,964.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Karen Gratton