



Agenda Date: 4/1/2008
Agenda Placement: 7J

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Martha Burdick for Robert Peterson - Director
Public Works
REPORT BY: Nancy Oweong, Staff Services Analyst I - 253-4603
SUBJECT: Amendment No. 1 to Agreement No. 6885 with Kenwood Energy

RECOMMENDATION

Director of Public Works requests approval of and authorization for the Chair to sign Amendment No. 1 to Agreement No. 6885 with Kenwood Energy, increasing the amount by \$10,000 for a new maximum total of \$16,855, with all other terms and conditions remaining the same, to provide enhanced technical support for the Photovoltaic system for the Napa County/City Parking Structure.

EXECUTIVE SUMMARY

Approval of the requested amendment will allow Kenwood Energy to increase the total hours spent providing Photovoltaic (PV) System support services for the Napa County/City Parking Structure.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Capital Improvement Program
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	Kenwood Energy provides specialized services beyond the present expertise of staff to assist in the design of a photovoltaic system for the Napa County/City Parking Structure.
Is the general fund affected?	Yes
Future fiscal impact:	None
Consequences if not approved:	

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The County would not have assistance with the development of the installation of the photovoltaic system in the Napa County/City Parking Structure.

Additional Information:

Funding for the Kenwood Energy Agreement, which supports the research and installation of Photovoltaic technology for the facility, is provided from the following funds allocated to the Project

- | Total Project Budget - \$15.2 Million
 - | \$6,554,000 contributed by the County
 - | \$4,746,000 contributed by the City
 - | \$3,900,000 contributed by private participants

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

On September 11, 2007 the Board approved Agreement No. 6885 with Kenwood Energy for a maximum amount of \$6,855 to provide technical services relating to the installation of a Photovoltaic (PV) system on the Napa County/City Parking Structure. The original configuration to support the PV System was disallowed by Fire Code, and based on that information, the Project Architect and Kenwood Energy proposed a revised system consisting of two separate 3,000 square foot areas, for a total structure area of 6,000 square feet, utilizing higher efficiency solar panels to keep within the original planned efficiency which was based on a 7,000 square foot structure area. The City of Napa Fire Marshall approved the revised design concept as meeting the intent of the Code. Accordingly, the original technical assistance scope of work was not sufficient and an Amendment was drafted to include the extended scope. Approval of the requested Amendment will add an additional \$10,000 in project costs for a new maximum of \$16,855 with no change to any of the others terms in the Agreement.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve
Reviewed By: Helene Franchi