



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 3/8/2016

Agenda Placement: 6S

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors

FROM: Rick Marshall for Steven Lederer - Director of Public Works
Public Works

REPORT BY: Rick Marshall, Deputy Director of Public Works - Engr - (707) 259-8381

SUBJECT: Resolution of Local Support for funding application to BAAQMD Bicycle Rack Voucher Program

RECOMMENDATION

Director of Public Works requests adoption of a resolution authorizing the filing of an application for \$1,260 of funding from the Bicycle Rack Voucher Program, in order to purchase bicycle racks to be installed at the South Campus Project in Napa.

EXECUTIVE SUMMARY

Funding is available to the County of Napa through the Bicycle Rack Voucher Program. Following successful use of this funding to provide bike racks at the Calistoga Fairgrounds last year, staff has identified the opportunity to install bicycle racks at numerous locations on the South Campus site, in preparation for it being occupied by the Health and Human Services Agency. The funding available from the program is sufficient to cover 100% of the cost of purchase and delivery of the racks, with no local match required. The contractor currently working on the South Campus Project will install the racks upon delivery.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	No
What is the revenue source?	Awards are made in the form of Vouchers. Therefore, there is no cash flow to the County. However, to comply with the County's accounting rules, the voucher will be recorded as a revenue and an expense in the Property Management Maintenance budget.

Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	This program provides local public agencies with access to discounted or no-cost bicycle rack equipment and contribute to cost effectively reduce motor vehicle emissions by expanding the availability of new bicycle parking facilities in the nine-county Bay Area.
Is the general fund affected?	No
Future fiscal impact:	None
Consequences if not approved:	The County will not be able to take advantage of this program to receive no-cost bicycle rack equipment.
Additional Information:	The grant will provide full funding to obtain the bike racks themselves. The cost of installation, which is not covered, will incur with or without the grant. Provision of bike racks at County facilities with significant employment and client numbers is a routine part of this type of project. The grant is providing funding (with no required local match) for part of the cost the South Campus project would otherwise incur. The estimated cost for the construction required to install the bike racks is \$6,700. This cost will be borne by the South Campus Improvements budget.

ENVIRONMENTAL IMPACT

Consideration and possible adoption of a Categorical Exemption Class 1:It has been determined that this type of project does not have a significant effect on the environment and is exempt from the California Environmental Quality Act. [See Class 1 (“Existing Facilities”) which may be found in the guidelines for the implementation of the California Environmental Quality Act at 14 CCR §15301; see also Napa County’s Local Procedures for Implementing the California Environmental Quality Act, Appendix B.]

BACKGROUND AND DISCUSSION

The Bay Area Air Quality Management District’s (Air District) Bicycle Rack Voucher Program (BRVP) provides local public agencies with access to discounted or no-cost bicycle rack equipment. The BRVP’s goal is to cost-effectively reduce motor vehicle emissions by expanding the availability of new bicycle parking facilities in the nine-county Bay Area. Funding for the BRVP comes from the Air District’s Transportation Fund for Clean Air (TFCA) Regional Fund Program.

Up to \$900,000 is available to support the expansion of new bicycle parking (BRVP and e-lockers) in the Bay Area. All public agencies in the Air District’s jurisdiction are eligible to apply to the BRVP. Awards are made in the form of vouchers for up to \$60 per new bicycle parking spot created, limited to a maximum of \$15,000 in total Voucher awards per applicant. Vouchers can only be redeemed for qualified equipment that is provided by vendors who are on contract with the Air District.

Following successful use of this funding to provide bike racks at the Calistoga Fairgrounds last year, staff has identified the opportunity to install bicycle racks at numerous locations on the South Campus site, in preparation for it being occupied by the Health and Human Services Agency. Working with the selection that is available through the vendors under contract with the District, staff has identified a product that will meet the South Campus

needs at less than the \$60 per new parking space limit. Therefore, the funding available from the program is sufficient to cover 100% of the cost.

Following approval of the grant application, staff will purchase the racks through the voucher program, and arrange for delivery. The contractor currently working on the South Campus Project will install the racks upon delivery. County Property Management staff will be responsible for their ongoing maintenance.

Although no cash will flow into or out of the County's books as a result of this grant, the vouchers will be recorded as revenue and the racks' cost recorded as an expense. The transaction will be documented in the Property Management budget.

SUPPORTING DOCUMENTS

A . Resolution

CEO Recommendation: Approve

Reviewed By: Bret Prebula