



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 3/8/2016

Agenda Placement: 6K

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors

FROM: Phillip Miller for Steven Lederer - Director of Public Works
Public Works

REPORT BY: Phillip Miller, Dep Dir PW-Flood Control & Water Resources - 707-259-8620

SUBJECT: Agreement with Howard Siegel to Continue Assistance with the MST Recycled Water Project

RECOMMENDATION

Director of Public Works requests approval of and authorization for the Chairman to sign an agreement with Howard Siegel for a maximum of \$40,000 for the term of March 8, 2016 through June 30, 2016 with a provision for automatic renewal for services pertaining to the MST Recycled Water Project Expansion.

EXECUTIVE SUMMARY

Director of Public Works is requesting approval of a professional services agreement to augment staff and provide services critical to advancing the Milliken-Sarco-Tulocay (MST) recycled water project expansion in the groundwater deficient area. Construction of the Phase 1 project is essentially complete, with recycled water deliveries to begin in spring of 2016. Staff has identified an opportunity for an expansion project which would add two large users and subsequent additional users to the project. Additional staff resources are needed to coordinate with state, local agencies and the community to implement the financing mechanism for the construction of additional recycled water facilities. Public Works has contracted with Howard Siegel for over five years. He is a local vendor and brings local knowledge and the skill set to work and coordinate with other agencies (state and local), special groups, and the community.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes

Where is it budgeted?	Fund 1000, Sub-Division 12205-00 Public Works Projects, Program 05001 MST Reclaim Water. The project had received previous Measure A funding and has remaining Measure A funds that will be used to fund this contract.
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	The Public Works Department has made great progress in constructing the MST Phase 1 Recycled Water Project to bring recycled water to the MST area and continues to need supplemental staff resources to work with other agencies and develop an expansion project.
Is the general fund affected?	No
Future fiscal impact:	It is anticipated that consulting services may be necessary until June 30, 2017. The project has surplus Measure A funding, currently budgeted, that will be used to pay for the requested services.
Consequences if not approved:	If the agreement is not approved it will be very difficult to successfully continue the MST Recycled Water Project expansion with the staff resources available in the Public Works Department.
Additional Information:	

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

On March 3, 2015, the Board approved Amendment #23 to the Napa County Measure A Funding Agreement No. 4202 providing an additional \$200,000 to fund MST project tasks including participation in the North Bay Water Reuse Authority and coordinating with other agencies such as the Napa Sanitation District, State Water Resources Control Board, and the community to advance efforts to implement the MST Recycled Water Project. Due to other water resource tasks in the Public Works Department, supplemental professional services are still needed to move a future phase of the recycled water project toward construction and further efforts to bring additional water resources to the MST groundwater deficient area. Howard Siegel is a local contractor, brings local knowledge, and the skill set to work with and coordinate with other agencies, special groups, and the community to implement funding mechanisms to construct the facilities.

The Napa Sanitation District has nearly completed constructing the MST Phase 1 Recycled Project and staff has identified a potential expansion project. Provided the funding can be developed, County staff anticipates beginning construction of the expansion project in 2017 to extend recycled water pipelines further into the MST area and it will be critical to finalize financial mechanisms to present to the potential users and the community. The agreement before the Board today will continue to provide a dedicated person to augment staff to ensure the possible MST expansion project continues on a reasonable time table in order to maximize funding. The description of services to be provided are as follows:

- I Planning, organizing, and coordinating water resources planning activities to facilitate the development and construction of recycled water facilities or other sources of water to serve the Milliken-Sarco-Tulocay groundwater deficient area;

- I Provide other services as needed to further the County's efforts to expand the use of recycled water or other sources of water to serve areas of the County with deficient or limited groundwater resources.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Bret Prebula