



A Tradition of Stewardship
A Commitment to Service

AGENDA

NAPA COUNTY BOARD OF SUPERVISORS

Tuesday March 07, 2017 9:00 A.M.

Brad Wagenknecht
District 1

Ryan Gregory
District 2

Diane Dillon
District 3

Alfredo Pedroza
District 4

Belia Ramos
District 5

Leanne Link
County Executive Officer

Gladys I. Coil, CCB
Clerk of the Board

Minh Tran
County Counsel

GENERAL INFORMATION

The Board of Supervisors meets as specified in its adopted annual calendar on Tuesdays at 9:00 A.M. in regular session at 1195 Third Street, Suite 305, Napa, California 94559. The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the Clerk of the Board of the Napa County Board of Supervisors. Requests for disability related modifications or accommodations, aids or services may be made to the Clerk of the Board's office no less than 72 hours prior to the meeting date by contacting (707) 253-4580.

The agenda is divided into three sections:

CONSENT ITEMS - These matters typically include routine financial or administrative actions, as well as final adoption of ordinances that cannot be both introduced and adopted at the same meeting. Any item on the CONSENT CALENDAR will be discussed separately at the request of any person. CONSENT CALENDAR items are usually approved with a single motion.

SET MATTERS - PUBLIC HEARINGS - These items are noticed hearings, work sessions, and items with a previously set time.

ADMINISTRATIVE ITEMS - These items include significant policy and administrative actions and are classified by program areas. Immediately after approval of the CONSENT CALENDAR, if the time for hearing SET MATTERS has not arrived, ADMINISTRATIVE ITEMS will be considered.

All materials relating to an agenda item for an open session of a regular meeting of the Board of Supervisors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, at the time of such distribution, in the office of the Clerk of the Board of Supervisors, 1195 Third Street, Suite 305, Napa, California 94559, Monday through Friday, between the hours of 8:00 a.m. and 5:00 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or County staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE BOARD ON A MATTER ON THE AGENDA please proceed to the rostrum and, after receiving recognition from the Chair, give your name and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

AGENDA AVAILABLE ONLINE AT www.countyofnapa.org

1. CALL TO ORDER; ROLL CALL**2. PLEDGE OF ALLEGIANCE****3. APPROVAL OF MINUTES**

- A. Clerk of the Board requests approval of minutes from the meeting of January 31, 2017 (all Members were present).

4. PRESENTATIONS AND COMMENDATIONS

- A. Presentation of a Proclamation to the Napa County Chapter of the California Grand Jurors' Association declaring March 2017 as Napa County Grand Jury Awareness Month.
- B. Director of Human Resources to introduce new County employees.

5. DEPARTMENT HEADS REPORTS AND ANNOUNCEMENTS**6. CONSENT ITEMS**Public Safety

- A. Sheriff requests approval of and authorization for the Chair to sign Amendment No. 2 to Cooperative Joint Powers Dispatching Agreement No. 7998 with the City of Napa increasing the amount by \$53,759 (3%) for a new maximum of \$1,845,748 for Fiscal Year 2016-2017, extending the term through June 30, 2017 for the provision of emergency dispatch services.

Community Resources & Infrastructure

- B. Director of Public Works requests approval of and authorization for the Chair to sign Amendment No. 3 to Agreement No. 8200 with Mead & Hunt, increasing the amount by \$187,625 for a new maximum of \$593,370, and amending the scope to include additional design, pre-bid, and construction services that were not included in the original and amended scope of the Milliken Creek Flood Reduction Project.
- C. Director of Public Works requests approval of and authorization for the Chair to sign an agreement with AAA Business Interiors for a maximum of \$6,060 for the term March 7, 2017 through June 30, 2017, with an automatic extension provision for one year, to provide installation and reconfiguration services for existing systems furniture for the Crisis Stabilization Services Center project (CSS) at the County South Campus.

- D. Director of Public Works requests approval of and authorization for the Chair to sign a Joint Powers Agreement with the City of Napa for a maximum of \$5,047 for the term March 7, 2017 through one year after the City files the Notice of Completion, for the Design and Construction to replace joint seals, perform deck surface treatment, and restripe the traffic lanes for the Trancas Street Bridge over the Napa River (Bridge No. 21C-0003).
- E. Director of Public Works requests acceptance of a donation in the amount of \$1,500 from Mrs. Jayme Greenwell Grossi c/o HCA Family Fund to the Napa County Animal Shelter and approval for the Chair to sign a letter of appreciation.

General Admin & Finance

- F. Auditor-Controller requests the Board accept and instruct the Clerk of the Board to file the quarterly report of gifts, bequests and donations received for the quarter ended December 31, 2016, including acceptance of donations totaling \$6,175.73 received by the Auditor-Controller on behalf of the Animal Shelter and Health and Human Services - Public Health Division.
- G. Clerk of the Board and County Counsel request approval of the amended conflict of interest code for Napa Valley Transportation Authority (NVTA).
- H. Director of Human Resources and Chief Information Officer request adoption of a resolution, as follows, effective March 11, 2017:
1. Amend the Table and Index of Classes by:
 - a. Adding Deputy Chief Information Officer- Applications and Development (NCO);
 - b. Adding Deputy Chief Information Officer- Infrastructure and Operations (NCO); and
 - c. Deleting Assistant Chief Information Officer (MC)*.
 2. Amend the Departmental Allocation List for the Information Technology Services Division of the County Executive Office by:
 - a. Adding one 1.0 FTE Deputy Chief Information Officer- Applications and Development;
 - b. Adding one 1.0 FTE Deputy Chief Information Officer- Infrastructure and Operations; and
 - c. Deleting one 1.0 FTE Assistant Chief Information Officer.
 3. Amend appropriate Personnel Policies as outlined in "Exhibit A" of the resolution.

*Classification to be deleted upon vacancy or at Fiscal Year 2016-2017, year end, whichever comes sooner.

- I. Director of Human Resources and Director of Health and Human Services request adoption of a resolution amending the Departmental Allocation List for the Administration Division of the Health and Human Services Agency, as follows, effective March 7, 2017:
1. Add one 1.0 FTE Administrative Assistant; and
 2. Delete one 1.0 FTE Senior Office Assistant.

J. Director of Human Resources and Director of Health and Human Services requests adoption of a resolution amending the Departmental Allocation List for the Comprehensive Services for Older Adults Division of the Health and Human Services Agency, as follows, effective March 7, 2017:

1. Add one 1.0 FTE Senior Office Assistant; and
2. Add one 1.0 FTE Social Worker Supervisor II.

K. Director of Human Resources and Director of Health and Human Services request adoption of a resolution amending the Departmental Allocation List for the Operations Division of the Health & Human Services Agency by adding two 1.0 FTE Staff Services Analyst I/II, effective March 7, 2017.

L. Director of Human Resources and Director of Health and Human Services request adoption of a resolution for the Public Health Division of the Health and Human Services Agency, as follows, effective March 11, 2017:

1. Amend the Table and Index of Classes by adding Health and Human Services Technician I/II*.
2. Amend the Departmental Allocation List for the Public Health Division of Health and Human Services Agency by:
 - a. Deleting three 1.0 FTE Senior Office Assistants;
 - b. Deleting one 1.0 FTE Medical Secretary;
 - c. Deleting one 1.0 FTE Vital Statistics Assistant; and
 - d. Adding five 1.0 FTE Health and Human Services Technician I/II*s.

*Flexibly Staffed Positions

M. Director of Human Resources, Director of Public Works and County Executive Officer request the following actions, effective May 6, 2017:

1. Adoption of a resolution to:
 - a. Amend the Table and Index of Classes by adding a County Surveyor (NCO);
 - b. Amend the Departmental Allocation List for the Public Works Department by:
 - i. Adding one 1.0 FTE County Surveyor;
 - ii. Deleting one 1.0 FTE Engineering Technician IV; and
 - c. Amend appropriate personnel policies as outlined in "Exhibit A" of the resolution.
2. Adoption of a resolution to appoint Danielle Goshert as County Surveyor.

N. County Executive Officer/Director of Emergency Services requests the following actions regarding Homeland Security 2016 grant funding:

1. Adoption of a resolution approving participation in the federally funded Fiscal Year 2016 Homeland Security Grant Program for the period of September 1, 2016 through May 31, 2019; and
2. Delegation of signing authority to the County Executive Officer and the Risk/Emergency Services Manager to submit reimbursement requests as necessary and related to the grant program.

- O. County Executive Officer requests the following actions regarding a loan for the construction of single family low income home:
1. Adoption of a resolution approving a loan to Solano-Napa Habitat for Humanity, Inc. in the amount of \$40,000; and
 2. Authorization for the Chair to sign a loan agreement with Habitat for Humanity for a maximum of \$40,000.

7. DISCUSSION OF ITEMS REMOVED FROM THE CONSENT CALENDAR

8. PUBLIC COMMENT

In this time period, anyone may address the Board of Supervisors regarding any subject over which the Board has jurisdiction but which is not on today's posted agenda. In order to provide all interested parties an opportunity to speak, time limitations shall be at the discretion of the Chair. As required by Government Code, no action or discussion will be undertaken on any item raised during this Public Comment period.

9. SET MATTERS OR PUBLIC HEARINGS

A. 9:10 AM

Director of Planning, Building and Environmental Services requests the following actions:

1. Receive the staff presentation with discussion and any direction regarding the Erosion Control Plan (ECPA) review process; and
2. Provide direction as to whether the County should assume lead agency status for the Timberland Conversion Permitting (TCP) process.

B. 9:15 AM

Recess to the Lake Berryessa Resort Improvement District (LBRID) meeting (see LBRID Agenda).

C. 9:20 AM

Recess to the Napa Berryessa Resort Improvement District (NBRID) meeting (see NBRID Agenda).

D. 9:25 AM

County Executive Officer requests the Board receive a presentation on the Affordable Housing Fund and affordable housing activities including farmworker housing.

E. 9:30 AM PUBLIC HEARING

First reading and intention to adopt an ordinance amending Chapter 10.24 (Special Events on Public Roadways) of the Napa County Code, incorporating minor changes that were identified since the major update that was adopted in 2016.

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

F. 10:00 AM

Presentation by Visit Napa Valley on the Fiscal Year 2015-2016 marketing results and overview of Fiscal Year 2016-2017 activities.

G. 10:30 AM

Director of Planning, Building and Environmental Services requests the following actions regarding the 2017 Standard Conditions of Approval:

1. Adoption of the 2017 Standard Conditions of Approval as recommended by the Planning Commission on December 21, 2016 and as subsequently revised to incorporate public comments, regarding the following types of applications: winery related projects, other residential and non-residential development, and all non-winery related projects located in the Specific Plan Area (Napa Valley Business Park);
2. Consideration of expanding standard conditions to include: (a) variance related requests; (b) conservation regulation exceptions; (c) viewshed projects; (d) road modifications in conjunction with use permits or building permits; and (e) tentative parcel map applications;
3. Approval of a review process not to exceed every five (5) years through a public process to ensure that the standard conditions continue to reflect current policy, regulations, and requirements;
4. Direction to staff to begin implementation on March 22, 2017 for those projects that are authorized by the PBES Director and/or the Zoning Administrator, and on April 19, 2017 for projects going to the Planning Commission; and
5. Discussion of a future agenda consideration of whether or not to amend Resolution No. 2010-48, to allow the issuance of Temporary Certificates of Occupancy (TCOs) for hospitality areas within a winery, as requested by the Napa Valley Vintners and Winegrowers of Napa County.

10. ADMINISTRATIVE ITEMS**Community Resources & Infrastructure**

- A.** Director of Planning, Building and Environmental Services requests adoption of a resolution adopting the Ahwahnee Principles for Water, Climate Change, Resource-efficient Communities, and Economic Development.

11. LEGISLATIVE ITEMS

12. BOARD OF SUPERVISORS COMMITTEE REPORTS AND ANNOUNCEMENTS

13. BOARD OF SUPERVISORS FUTURE AGENDA ITEMS

14. COUNTY EXECUTIVE OFFICER REPORTS AND ANNOUNCEMENTS

15. CLOSED SESSION

A. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

Initiation of litigation pursuant to Government Code Section 54956.9(d)(4): (1 case)

B. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2): (1 case)

C. CONFERENCE WITH LABOR NEGOTIATOR (Government Code Section 54957.6)

Agency Designated Representatives: Heather Ruiz, Human Resources Director

Employee Organization: SEIU Local 1021 - NAPE (Public Services Employee Unit and Supervisory Unit of the County of Napa)

16. ADJOURNMENT

ADJOURN TO THE BOARD OF SUPERVISORS SPECIAL MEETING, MONDAY, MARCH 13, 2017 AT 8:30 A.M. AT THE NAPA VALLEY COLLEGE COMMUNITY ROOM, 2277 NAPA-VALLEJO HIGHWAY, ROOM #1731, NAPA, CALIFORNIA.

I HEREBY CERTIFY THAT THE AGENDA FOR THE ABOVE STATED MEETING WAS POSTED AT A LOCATION FREELY ACCESSIBLE TO MEMBERS OF THE PUBLIC AT THE NAPA COUNTY ADMINISTRATIVE BUILDING, 1195 THIRD STREET, NAPA, CALIFORNIA ON MARCH 3, 2017 BY 5:00 P.M. A HARDCOPY SIGNED VERSION OF THE CERTIFICATE IS ON FILE WITH THE CLERK OF THE BOARD OF SUPERVISORS AND AVAILABLE FOR PUBLIC INSPECTION.

Gladys I. Coil (By e-signature)
GLADYS I. COIL, Clerk of the Board