



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 3/7/2017

Agenda Placement: 6N

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors

FROM: Kerry Whitney for Leanne Link - County Executive Officer
County Executive Office

REPORT BY: Sandra Hage, Administrative Support Tech - (707)253-4799

SUBJECT: Resolution approving FY2016 Homeland Security Grant Program

RECOMMENDATION

County Executive Officer/Director of Emergency Services requests the following actions regarding Homeland Security 2016 grant funding:

1. Adoption of a resolution approving participation in the federally funded Fiscal Year 2016 Homeland Security Grant Program for the period of September 1, 2016 through May 31, 2019; and
2. Delegation of signing authority to the County Executive Officer and the Risk/Emergency Services Manager to submit reimbursement requests as necessary and related to the grant program.

EXECUTIVE SUMMARY

On September 16, 2016, the State of California's Office of Emergency Services (Cal-OES) notified counties of the opportunity to participate in the non-competitive FY2016 Homeland Security Grant Program (HSGP). Cal-OES allocates the federal Department of Homeland Security funds administered through the State's HSGP for the purpose of improving prevention and protection capabilities at the state, tribal and local levels to address critical infrastructure protection and strengthen medical surge and mass prophylaxis. These federal funds have been secured by the State and each California county allocation was included in the State's HSGP supplemental guidance announcement. The County Executive Office submitted its application on behalf of the County of Napa Office of Emergency Services, to Cal-OES by the September 30, 2016 deadline. Cal-OES requires a Board certified resolution be submitted to finalize the acceptance process.

FISCAL IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

The FY2016 HSGP plays an important role in the implementation of the National Preparedness System by supporting the building, sustainment, and delivery of core capabilities essential to achieving the National Preparedness Goal of a secure and resilient Nation. The building, sustainment, and delivery of these core capabilities are not exclusive to any single level of government, organization, or community, but rather, require the combined effort of the whole community. The FY2016 HSGP supports core capabilities across the five mission areas of Prevention, Protection, Mitigation, Response, and Recovery. California's HSGP administers funds for the purpose of improving:

1. Information Analysis and Sharing
2. Critical Infrastructure Protection
3. Communication Capabilities
4. Community Preparedness and Resilience
5. Catastrophic Planning
6. Medical and Health Preparedness
7. Food and Agriculture Preparedness
8. Security Exercise, Evaluation and Training

On September 16, 2016, the County Office of Emergency Services notified the State of California's Office of Emergency Services (Cal-OES) of its intention to participate in the FY2016 Homeland Security Grant Program (HSGP) and accept the award allocation amount of \$218,183. The appropriation and corresponding reimbursement will be included in the Department's requested FY 2017-18 Recommended Budget.

FY2016 Homeland Security Grant program funds will reimburse the grant budget a maximum of \$218,183 upon completion of the grant's performance period. The HSGP funds cover expenditures for equipment associated with explosive device mitigation and detection, public health safety and training, emergency operations center support, interoperability, critical incident exercise, and grant management and administration costs.

As required in the Cal-OES FY2016 HSGP grant guidance, the proposed expenditure plan was developed in consultation with the Approval Authority Body ("Gang of 5") composed of the Napa County Sheriff, the County Public Health Officer, the County Fire Chief, the City of Napa Fire Chief and the City of Napa Police Chief. A summary of the plan is enumerated here:

- | Explosive Ordnance Detection Team Equipment \$60,000
- | Public Health Lab Equipment and Training \$21,125
- | Emergency Operation Center Equipment \$40,000
- | County 911 System Support \$30,000
- | Critical Incident Exercise \$56,158
- | Grant Management Support \$10,900

The purchase of a portable x-ray system will greatly enhance the County's explosive ordnance detection (EOD) team ability to detect/confirm the existence of a device; the purchase of biological safety cabinet for the County's Public Health laboratory will expand the lab's ability to isolate possible biological hazards; renewal of the WebEOC subscription will ensure the County's emergency operations center's ability to coordinate response during a critical incident; and funding a back-up 911 service will ensure that a redundant system is in place should the primary system fail. There is a greater than not likelihood that the County's 911 system will cease to function during a catastrophic incident (e.g. earthquake).

The grant terms require the County to purchase the equipment prior to receiving reimbursement from the HSGP grant funds.

The County of Napa Office of Emergency Services manages and coordinates the program projects. The Risk/Emergency Services Manager may initiate a reallocation of certain expenses to meet the needs of specific projects. The County of Napa Office of Emergency Services will, as required by 2 CFR 200.313(d), physically inventory equipment purchased with FY16 HSGP funds every two years and maintain appropriate inventory records. The procurement and inventory process has been thoroughly reviewed and approved by the County of Napa Auditor-Controller's Office.

Staff requests approval of and authorization for the County Executive Officer and the Risk/Emergency Services Manager to execute reimbursement claims and any subsequent documentation that may be required following approval of the FY2016 HSGP grant application. Cal-OES requires Board approval of this resolution prior to obligating funds to Napa County.

SUPPORTING DOCUMENTS

A . FY2016 HSGP Resolution

CEO Recommendation: Approve

Reviewed By: Helene Franchi