



A Tradition of Stewardship  
A Commitment to Service

Agenda Date: 3/7/2017

Agenda Placement: 6A

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors

**FROM:** Kim Henderson for JOHN ROBERTSON JR. - Sheriff-Coroner  
Sheriff

**REPORT BY:** Kim Henderson, Sheriff's Administrative Manager - 259-8674

**SUBJECT:** Dispatch Services Agreement Between the City of Napa and County

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### **RECOMMENDATION**

Sheriff requests approval of and authorization for the Chair to sign Amendment No. 2 to Cooperative Joint Powers Dispatching Agreement No. 7998 with the City of Napa increasing the amount by \$53,759 (3%) for a new maximum of \$1,845,748 for Fiscal Year 2016-2017, extending the term through June 30, 2017 for the provision of emergency dispatch services.

### **EXECUTIVE SUMMARY**

The City of Napa has provided emergency dispatch services to the County of Napa since 1986 under the Dispatching Services Agreement (formerly AUD No. 2443 and currently AUD No. 7998). Approval of this item today will extend the terms of the agreement for an additional year and increase annual services by 3% (\$53,759) for Fiscal Year 2016-2017 for a new maximum of \$1,845,748. The City of Napa will continue to provide dispatch services under Amendment No. 2 to the County of Napa through Fiscal Year 2016-2017.

### **FISCAL IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Sheriff
Is it Mandatory or Discretionary?	Mandatory
Is the general fund affected?	Yes

Future fiscal impact: This Cooperative Joint Powers Dispatching Services is an ongoing expense. The expenditure in Fiscal Year 2016-2017 will be \$1,845,749 which is a 3% increase over Fiscal Year 2015-2016 and is included in the proposed Fiscal Year 2016-2017 budget. Beyond Fiscal Year 2016-2017, funding will be budgeted based on updates to this agreement or other arrangements for dispatch services.

Consequences if not approved: If this JPA is not approved, the County of Napa will not have dispatch services and will need to develop an alternative plan or begin providing these services internally.

Additional Information:

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### **BACKGROUND AND DISCUSSION**

Since July 15, 1986, the County of Napa has contracted with the City of Napa for the provision of a centralized service for dispatching emergency vehicles and related services within the County.

Amendment No. 2 to Cooperative Joint Powers Dispatching Services Agreement No. 7998 extends the terms of the current agreement for one (1) additional year, from July 1, 2016 through June 30, 2017 and includes a 3% Cost of Living increase in the amount of \$53,759 for a new maximum of \$1,845,748. The County worked with the City of Napa to amend this Agreement in March 2016, however, due to a staffing shortage and turnover of resources within Dispatch and the City, the Agreement was delayed. The Agreement is scheduled to go before City Council on February 21, 2017. The County will be working with the City to discuss the FY 17/18 Agreement in the next couple of weeks and anticipate returning to the Board with the FY 17/18 Agreement before June 2017.

### **SUPPORTING DOCUMENTS**

None

CEO Recommendation: Approve

Reviewed By: Helene Franchi