



Agenda Date: 3/7/2006
Agenda Placement: 8B
Set Time: 10:00 AM PUBLIC HEARING
Estimated Report Time: 10 Minutes

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Pamela Kindig - Auditor-Controller
Auditor - Controller
REPORT BY: Karen Querin, Audit Manager, 253-4588
SUBJECT: Public Hearing - Criminal Justice Administration Fee

RECOMMENDATION

Auditor-Controller requests adoption of a resolution increasing the Criminal Justice Administrative Fee (Booking Fee) from \$54 to \$63 per booking, effective July 1, 2006, pursuant to Section 29550 of the California Government Code.

EXECUTIVE SUMMARY

The Criminal Justice Administrative Fee (Booking Fee) is increasing from \$54 to \$63 per booking, effective July 1, 2006, primarily from increases in Direct Labor Costs and the cost of medical examinations. The public hearing on the proposed Criminal Justice Administrative Fee has been scheduled and duly notified. Adoption of the resolution is recommended.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Corrections
Is it Mandatory or Discretionary?	Mandatory
Is the general fund affected?	Yes
Future fiscal impact:	Due mainly to the increase in direct labor costs and the cost for medical examinations the Criminal Justice Administrative Fee (Booking Fee) is increasing from \$54 to \$63, effective July 1, 2006.

Due to Senate Bill 1102, chaptered August 14, 2004, the booking fee

chargeable by the County for On-View arrests represents one-half of the actual administrative costs. Senate Bill 1102 states that "for the 2005-06 fiscal year and each fiscal year thereafter, the fee imposed by a county pursuant to this subdivision shall not exceed one-half of the actual administrative costs, including applicable overhead costs as permitted by federal Circular A-87 standards..." With the impact of the State legislation the estimated revenues are expected to be approximately \$110,000 for fiscal year 2006-07.

Consequences if not approved: The Department of Corrections will have a reduction of revenues of approximately \$110,000.

Additional Information: None

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

In 1991, the State enacted new legislation authorizing counties to impose a booking fee (Criminal Justice Administration Fee) for the purpose of reimbursing counties for expenses related to the booking or other processing of persons arrested. The booking fee is charged to cities, special districts and community college districts which book persons into the County jail. Each year the County Auditor-Controller is required to prepare a report on the prior year's cost for booking persons into the jail and recommends any adjustment to the booking fee. The Clerk of the Board is required to notify the affected cities and districts of the recommendation. The report must be filed with the Clerk of the Board each calendar year.

Based on the Auditor-Controller's report, an increase to the booking fee from \$54 to \$63 per booking, effective July 1, 2006, is recommended.

The increase is primarily driven by increases in direct labor costs and the cost for medical examinations.

Due to Senate Bill 1102, chaptered August 14, 2004, the booking fee chargeable by the County for On-View arrests represents one-half of the actual administrative costs. Senate Bill 1102 states that "for the 2005-06 fiscal year and each fiscal year thereafter, the fee imposed by a county pursuant to this subdivision shall not exceed one-half of the actual administrative costs, including applicable overhead costs as permitted by federal Circular A-87 standards..."

SUPPORTING DOCUMENTS

A . Resolution

CEO Recommendation: Approve

Reviewed By: Maiko Klieman