



Agenda Date: 3/7/2006
Agenda Placement: 6D

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Shelli Brobst for Randy Snowden - Director
Health & Human Services
REPORT BY: Shelli Brobst, Contracts Analyst, 253-4720
SUBJECT: Amendment No. 1 to Agreement with Child Start, Inc. (Therapeutic Child Care Center Meals)

RECOMMENDATION

Director of Health and Human Services requests approval of and authorization for the Chair to sign Amendment No. 1 to Agreement No. 6135 with Child Start, Inc./Napa Solano Head Start, increasing the amount by \$3,771 for a new maximum of \$32,530 for reimbursement for meals provided at the Therapeutic Child Care Center.

EXECUTIVE SUMMARY

Child Start reimburses Napa County Health and Human Services' Substance Abuse Services Division for meals (breakfast, lunch and snacks) that HHSA kitchen staff prepares five days per week (excluding holidays) for children, teachers, and parents of the Therapeutic Child Care Center. Based on state and Head Start program guidelines, Health and Human Services has determined that an increase is required in the cost of each meal.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Substance Abuse Services
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	The kitchen, which is managed by the Substance Abuse Services Division, provides this service to the TCCC. The Child Start funding provides a revenue source for this service and the kitchen operations serve as a training tool for participants in the Next Step program.
Is the general fund affected?	No

Future fiscal impact: The agreement is reviewed annually by the department.
Consequences if not approved: The Substance Abuse Services Division will lose revenue.
Additional Information:

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

The Napa County Therapeutic Child Care Center (TCCC), located on the campus of Napa County Health and Human Services, serves children ages 0–5 and provides high-quality childcare coupled with program staff and licensed and credential specialists. The Substance Abuse Services Division operates a kitchen in which Next Step employment training program participants learn aspects of meal planning and food preparation under the direction of HHSA staff.

Child Start reimburses the County for meals (breakfast, lunch and snacks) that the HHSA kitchen staff provides five days per week (excluding holidays) to children, teachers, and parents of the Therapeutic Child Care Center. There are currently 32 enrolled children and six childcare staff. The number of parent meals varies daily. Health and Human Services has determined the need to increase the cost of each meal based on State and Head Start program guidelines. HHSA bills Child Start on a monthly basis for the number of meals prepared.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Lorenzo Zialcita