



Agenda Date: 3/6/2007  
Agenda Placement: 6F

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors  
**FROM:** Michael Stoltz for Robert Peterson - Director  
Public Works  
**REPORT BY:** Janet Walker, ASSOCIATE CIVIL ENGINEER , 259-8383  
**SUBJECT:** Administration Building Landscape Project - Approval of Plans and Specifications and  
Authorization to Open Bids

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### **RECOMMENDATION**

Director of Public Works requests approval of plans and specifications for the "Administration Building Landscape Project," PW 07-23, authorization to advertise for sealed bids and opening of the bids at a time, date and location to be published by the Director of Public Works pursuant to Section 20150.8 of the Public Contract Code.

### **EXECUTIVE SUMMARY**

On December 5, 2006 the Board directed staff to proceed with development of landscape plans to replace the deteriorated trellis at the front and rear entrances to the Administration Building. The plans and specifications are now ready for bid solicitation.

### **FISCAL IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Capital Improvement Program
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	This project includes landscape enhancements to replace the trellis formerly at the entrances to the front and rear of the Administration Building. Funds of \$160,000 are budgeted in the current fiscal year. With the project estimate of \$287,000, a budget transfer of approximately \$130,000 will be needed and will be included in the agenda item requesting Board approval of the contract award.

Is the general fund affected? Yes

Future fiscal impact: It is anticipated that all construction will take place in the current fiscal year.

Consequences if not approved: The project will not be completed.

Additional Information:

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: **Categorical Exemption Class 2:** It has been determined that this type of project does not have a significant effect on the environment and is exempt from the California Environmental Quality Act. [See Class 2 ("Replacement or Reconstruction") which may be found in the guidelines for the implementation of the California Environmental Quality Act at 14 CCR §15302.]

### **BACKGROUND AND DISCUSSION**

The trellis spanning the entrances of the County Administration Building were installed as part of the original construction of the building in 1972. Through the ensuing years the wooden beams deteriorated, typical of exposed beams experiencing weathering and aging. Because of safety concerns the trellis components were removed by the County maintenance team prior to having a replacement solution.

This Project was presented to the Board on December 5, 2006 and at that time staff discussed the following options considered for replacing the deteriorated trellis:

- | Option A: Exact replacement of the demolished trellis. It was determined that the large wooden beams would be expensive and difficult to obtain, and the trellis design is a dated concept which does not fit well with the more recent buildings in the "super block" and other structures within the City downtown area.
- | Option B: A structural approach was explored through trellis replacement concept sketches provided by the architect, Bob Gianelli. While the design alternatives were attractive they were expensive. Construction costs alone would be approximately \$175,000 for the front entrance and \$125,000 for the rear. Total construction budget estimated for this option were upward of \$400,000.
- | Option C: Staff subsequently solicited a Request for Proposals from landscape architects and conducted interviews with the responders. Gretchen Stranzl McCann was selected. She submitted two designs, one with rectangular components and one with circular components. The circular alternative was chosen by the County Executive Officer and Director of Public Works at an estimated cost of \$287,000.

The Board was notified that while \$160,000 is currently appropriated for this Project, additional funds would be needed if direction were given to proceed with any of the options. The Board authorized staff to proceed with Option C, the design by Gretchen Stranzl McCann Landscape Architects, and further authorized that upon contract award, additional funds would be appropriated.

### **SUPPORTING DOCUMENTS**

None

CEO Recommendation: Approve

Reviewed By: Andrew Carey