



Agenda Date: 3/6/2007  
Agenda Placement: 6C

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors  
**FROM:** Hillary Gitelman - Director  
Conservation, Development & Planning  
**REPORT BY:** Carly Aubrey, Planner III, 265-2325  
**SUBJECT:** Resolution to Approve the Amended Bylaws of the Napa County Wildlife Conservation Commission

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### **RECOMMENDATION**

Director of Conservation, Development and Planning requests adoption of a resolution to amend the bylaws of the Napa County Wildlife Conservation Commission.

### **EXECUTIVE SUMMARY**

The proposed resolution would update the existing Wildlife Conservation Commission Bylaws to be more consistent with the bylaws of other County commissions/committees and to reflect how the Commission wishes to operate.

### **FISCAL IMPACT**

Is there a Fiscal Impact?                      No

### **ENVIRONMENTAL IMPACT**

**ENVIRONMENTAL DETERMINATION:** General Rule. It can be seen with certainty that there is no possibility the proposed action may have a significant effect on the environment and therefore CEQA is not applicable. [See Guidelines For the Implementation of the California Environmental Quality Act, 14 CCR 15061(b)(3)].

### **BACKGROUND AND DISCUSSION**

On October 3, 1972, the Board adopted Resolution No. 72-138 establishing objectives, responsibilities, committee membership and organization of the Napa County Parks and Recreation Commission. On January 21, 1975, Resolution 75-6 was adopted, which changed the composition of the Napa County Parks and Recreation Commission and added the responsibilities of the Napa County Wildlife Conservation Commission (the "Commission"). Two additional resolutions (No. 77-43 and No. 95-42) changed the composition of the Commission.

The proposed resolution would update the existing bylaws to be more consistent with the bylaws of other County commissions/committees and to reflect how the Commission wishes to operate. Specific changes include duties of the Chair and Vice-Chair, the establishment of an age limit for the youth representative, time of election for Chair and Vice-Chair, termination of Commission members, establishment of a general meeting schedule, procedures for special meetings and for adjourning meetings and recordation of Commission actions.

The Commission annually submits a recommendation to the Board of Supervisors for allocation of State Department of Fish and Game fine monies. For the past decade, the Commission and Board have apportioned funds where they will best preserve/protect wildlife resources and educate the community in those matters. The Commission also has a land acquisition fund available for special projects.

The Commission consists of eight (8) members appointed by the Board of Supervisors. The eight members are comprised of four citizen representatives, one sportsperson-angler, one wildlife-conservation representative, one youth, and one Conservation, Development, and Planning Commission representative.

### **SUPPORTING DOCUMENTS**

A . WCC Amended Bylaws Resolution

CEO Recommendation: Approve

Reviewed By: Andrew Carey