



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 3/26/2019

Agenda Placement: 6A

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: DINA JOSE - Director
Corrections
REPORT BY: Anabel Silva, Staff Services Analyst I - 253-4611
SUBJECT: Acceptance of letter outlining Inmate Welfare Fund expensed for FY 2017-2018

RECOMMENDATION

Director of Corrections requests the Board accept and instruct the Clerk of the Board to file the letter of expenditures for the Inmate Welfare Fund for Fiscal Year 2017-2018.

EXECUTIVE SUMMARY

Penal Code 4025 states that any profit derived from the sale of commissary goods and any commission received from the pay telephone/video visitation services shall be deposited into the Inmate Welfare Fund. Additionally, Penal Code 4025 states an itemized report (attached to this agenda item) of Inmate Welfare Fund expenses shall be presented to the Board of Supervisors annually. The Director of Corrections is presenting this report to the Board today for FY 2017-2018.

This item supports Strategic Plan pillar: Healthy, Safe & Welcoming Place to Live, Work, and Visit.

FISCAL IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

Penal Code 4025 provides for the establishment and maintenance of a store to sell various goods such as confectionary foods, stamps, toiletries and other miscellaneous items to inmates. Any profit derived from the sale of commissary goods as well as any commission received from inmate pay telephone/video visitation services shall be deposited into the Inmate Welfare Fund. Additionally, Penal Code 4025 states an itemized report (attached to this agenda item) of Inmate Welfare Fund expenses shall be presented to the Board of Supervisors annually. The Director of Corrections is presenting this report to the Board today for FY 2017-2018.

The Inmate Welfare Fund concluded FY 2017-18 with \$186,491 in total revenues, \$107,162 in total expenses and a fund balance of \$395,711. An increase in expenses was due to the return of inmates who were temporarily housed at the Solano County Jail during construction at the Napa County Jail. The remaining inmates housed at Solano County Jail returned to Napa County Corrections in March 2018.

SUPPORTING DOCUMENTS

A . Inmate Welfare Fund 2017-18

CEO Recommendation: Approve

Reviewed By: Susan Kuss