



A Tradition of Stewardship  
A Commitment to Service

Agenda Date: 3/24/2020

Agenda Placement: 6L

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors

**FROM:** Karen Taylor - Director  
Human Resources

**REPORT BY:** Kevin Lemieux, Senior Human Resources Analyst - 253-4000

**SUBJECT:** Adoption of a Resolution Amending the Departmental Allocation List the Planning, Building, and Environmental Services Department

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### **RECOMMENDATION**

Director of Human Resources and Director of Planning, Building and Environmental Services request the adoption of a resolution amending the Departmental Allocation List for the Environmental Health Division of the Planning, Building, and Environmental Services Department, as follows, effective March 24, 2020, with a net increase of three full-time equivalents, and an increase to the County General Fund:

1. Adding one 1.0 FTE Deputy Director of Planning, Building, and Environmental Services.
2. Adding one 1.0 FTE Supervising Planner.
3. Adding one 1.0 FTE Planner II/III.

### **EXECUTIVE SUMMARY**

If approved, this action will create a team within the Planning, Building, and Environmental Services (PBES) Department to oversee the Groundwater Stability Agency. Primary functions will include watershed monitoring, regulating small public water systems, and issuing construction and groundwater permits.

### **FISCAL & STRATEGIC PLAN IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	No
What is the revenue source?	The funding source for each position included in this request primarily

includes the County General Fund, with an anticipated offset of 100% by grant funding and other Special Revenue Funds.

Is it Mandatory or Discretionary?

Discretionary

Discretionary Justification:

The proposed positions will staff the new Groundwater Stability Agency (GSA), formed by the Board of Supervisors, and will be responsible for critical oversight and management of the programs and divisions that touch groundwater and water systems in Napa County.

Is the general fund affected?

Yes

Future fiscal impact:

The total cost increase for the remainder of Fiscal Year 2019-2020 is estimated at \$91,336, which will be offset with salary savings. The estimated annualized cost is \$548,159 for future fiscal years, which will be budgeted accordingly.

Consequences if not approved:

If these changes are not approved, the County will not be in compliance with the Sustainable Groundwater Management Act, and GSA staffing levels will be inconsistent with the Board of Supervisors recommendation to form the Agency.

County Strategic Plan pillar addressed:

Effective and Open Government  
Healthy, Safe, and Welcoming Place to Live, Work, and Visit  
Collaborative and Engaged Community  
Vibrant and Sustainable Environment

Additional Information:

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### **BACKGROUND AND DISCUSSION**

The Sustainable Groundwater Management Act of 2014 (SGMA) established a sustainability goal for groundwater basins in the State of California, and authorized local agencies to develop and implement Groundwater Sustainability Plans (GSPs) to ensure that basins are operated within their sustainable yield. Local Agencies were also authorized to develop alternative GSPs where basins could demonstrate ongoing successful groundwater management programs.

In December 2016, the Board of Supervisors approved the 2016 Napa Valley Sub-basin Basin Analysis Report (BAR) which was submitted to the California Department of Water Resources (DWR) as an Alternative Groundwater Sustainability Plan, pursuant to Water Code Section 10733.6. In November 2019, the County received notification from DWR that it had completed its review of the County's Alternative Groundwater Sustainability Plan, and while they recognized and acknowledged that Napa County is proactively managing groundwater, they elected to not approve the County's Alternative Groundwater Sustainability Plan.

Following DWR's decision, on December 17, 2019 the Board of Supervisors formed a Groundwater Sustainability Agency (GSA) for the Napa Valley Sub-basin in order to be in compliance with SGMA and DWR regulations. The

positions requested in this proposed action will staff four key roles in the newly-formed GSA, and will be responsible for oversight and management of the programs and divisions that touch groundwater and water systems in Napa County.

Therefore, the Director of Human Resources and the Director of Planning, Building, and Environmental Services recommend the adoption of a resolution to amend the Departmental Allocation List for the Planning, Building and Environmental Services Department, as shown in "Exhibit A," effective March 24, 2020, with a net increase of three full-time equivalents, and an increase to the County General Fund.

### **SUPPORTING DOCUMENTS**

A . Resolution

CEO Recommendation: Approve

Reviewed By: Helene Franchi