



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 3/23/2021

Agenda Placement: 7G

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Steven Lederer - Director of Public Works
Animal Shelter
REPORT BY: Erika Gamez, Animal Shelter Manager - 707-253-6179
SUBJECT: Acceptance of a donation to the Animal Shelter

RECOMMENDATION

Director of Public Works requests acceptance of a donation in the amount of \$1,000 from The Estate of Bruna M. Crunkleton to the Napa County Animal Shelter and approval for the Chair to sign a letter of appreciation.

EXECUTIVE SUMMARY

In accordance with Board Resolution No. 05-40 and the Recommended Procedure for the Acceptance and Disbursement of Gifts, Bequests, or Devices for donations in excess of \$1,000, this agenda item has been prepared to accept a donation in the amount of \$1,000 from the Estate of Bruna M. Crunkleton and to send a letter of appreciation for the generous contribution.

FISCAL & STRATEGIC PLAN IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	No
What is the revenue source?	A donation in the amount of \$1,000 has been received by the Napa County Animal Shelter from the Estate of Bruna M. Crunkleton. The donation will be deposited in the Shelter operating fund: Fund: 5040, Subdivision: 5040000.
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	This donation will support Animal Shelter operations.

Is the general fund affected? No

Future fiscal impact: It is anticipated that funding deposited in the Animal Shelter operational fund will be expended prior to the end of the fiscal year.

Consequences if not approved: The money will be returned to the donor and the Animal Shelter would not benefit from this gift.

County Strategic Plan pillar addressed: Effective and Open Government

Additional Information:

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

The Estate of Bruna M. Crunkleton has donated \$1,000 to the Animal Shelter in recognition to assist with general operations. Staff requests acceptance of this donation and authorization to send the attached letter of appreciation.

SUPPORTING DOCUMENTS

A . Zeller 3.23.21

CEO Recommendation: Approve

Reviewed By: Susan Kuss