



A Tradition of Stewardship  
A Commitment to Service

Agenda Date: 3/23/2021

Agenda Placement: 7C

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors

**FROM:** Steven Lederer - Director of Public Works  
Public Works

**REPORT BY:** Andrea Salter, Staff Services Analyst I - 7072598603

**SUBJECT:** Professional Services Agreement with Engie Services U.S. Inc. for Solar Photovoltaic (PV) Power System Cleaning, Maintenance and Monitoring Services

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### **RECOMMENDATION**

Director of Public Works requests approval of and authorization for the Chair to sign an agreement with Engie Services U.S Inc. for an annual maximum compensation of \$37,765 for routine and non-routine/on-call professional services and \$2,235 for one-time preliminary assessment fees for the term April 1, 2021 through June 30, 2023 with two (2) additional one-year annual renewal options, to provide solar photovoltaic (PV) power system cleaning, maintenance, and monitoring services to solar systems at County owned facilities.

### **EXECUTIVE SUMMARY**

Approval of this agreement will provide the County with solar photovoltaic (PV) power system services located at County owned facilities. Maximum annual compensation is \$37,765 (\$26,641 for routine professional services and \$11,124 for non-routine/on-call professional services). The agreement also includes a one-time fee \$2,235 for preliminary assessment of the solar facilities.

Engie Services U.S. Inc. was selected through a competitive request for proposal process. Engie Services U.S. Inc. is not a local vendor.

### **FISCAL & STRATEGIC PLAN IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes

Where is it budgeted?	Property Management Account:53215	Fund:4300	Subdivision:4300000
Is it Mandatory or Discretionary?	Mandatory		
Is the general fund affected?	Yes		
Future fiscal impact:	The amount will be budgeted accordingly in future fiscal years.		
Consequences if not approved:	The County would not have a contract for PV power system services at County owned facilities.		
County Strategic Plan pillar addressed:	Effective and Open Government Vibrant and Sustainable Environment		
Additional Information:			

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### **BACKGROUND AND DISCUSSION**

On May 4, 2016, the Department of Public Works entered into Professional Services Agreement 160085D with Bright Power, Inc. to provide on-call services and annual cleaning maintenance to County solar systems. The agreement expired on June 30, 2019.

Today's action allows the County to enter into an agreement to provide solar photovoltaic (PV) power system services at County owned facilities. PV power systems are located at the Napa County Airport, Greenwood Ranch Fire Station, the Sheriff's Office, Animal Shelter, Napa County Library, Yountville Corp Yard, the Homeless Shelter on Hartle Court, 5th Street Parking Garage, and the Juvenile Justice Center. County staff issued a Request for Proposals on October 20, 2020. A total of three vendors submitted proposals and Engie Services U.S. Inc. was chosen as the recommended provider based on a scoring process that includes consideration of qualifications, experience, and pricing.

Approval of this agreement with Engie Services U.S. Inc. allows for routine and authorized non-routine on-call PV power system cleaning, maintenance, and monitoring services to solar systems located at County owned facilities.

Engie Services U.S. Inc. is not a local vendor.

### **SUPPORTING DOCUMENTS**

A . Engie Services U.S. Inc.

CEO Recommendation: Approve

Reviewed By: Susan Kuss

