



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 3/23/2021

Agenda Placement: 6B

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Steven Lederer - Director of Public Works
Public Works
REPORT BY: Michael Karath, Staff Services Analyst II - 299-1477
SUBJECT: Monticello Public Cemetery District buyback of four plots

RECOMMENDATION

Director of Public Works, acting as District Manager for the Monticello Public Cemetery District (MPCD) seeks authorization to buy back four plots in Monticello Public Cemetery (Block 2, Lot 10, Plots 3, 8, 9, 10) from Patricia Taylor of Napa, California, who currently owns the burial rights to those plots at a total cost of \$800.

EXECUTIVE SUMMARY

Patricia Taylor of Napa, California, currently owns the burial rights to four plots in Monticello Public Cemetery (Block 2, Lot 10, Plots 3, 8, 9, 10). Ms. Taylor no longer wants the burial rights to these four plots, and is seeking to sell these rights back to the MPCD.

Staff has verified that Ms. Taylor is the rightful owner of these plots, inheriting these rights from Patsy Adele Adams, who died on May 3, 2020, and is buried in Monticello Public Cemetery. There is no extant receipt or other documentation of the sale of these burial rights. Therefore, according to Napa County Counsel's Office, the price to be paid for each plot is \$200, as referenced in Section 3.2.11 in the MPCD bylaws, for a total of \$800 for the four plots.

FISCAL & STRATEGIC PLAN IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Fund 2860, Subdivision 2850000, Account 52210

Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	The District will buy back each of the four plots at \$200/ ea for a total of \$800. The District can then turn around and potentially re-sell the plots to the community for a total of \$4,800, of which \$3,600 will be recognized as revenue for general services, and \$1,200 will be recognized as revenue for the District's endowment fund.
Is the general fund affected?	No
Future fiscal impact:	No future fiscal impact.
Consequences if not approved:	We will be unable to sell the plots at a higher price, and four plots will go unused.
County Strategic Plan pillar addressed:	Effective and Open Government
Additional Information:	

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

According to MPCD records, James Leo Adams had purchased the burial rights to Block 2, Lot 10, Plots 1-10 prior to 1989, but the documentation of that transaction was lost. In 1989, Napa County Board of Supervisors officially reaffirmed the rights of Block 2, Lot 10 to James Leo Adams. In 2001, James Leo Adams died and was buried in Block 2, Lot 10, Plot 6. His wife, Patsy Adele Adams inherited the remaining plots in Lot 10. In May 2020, Patsy Adele Adams died and was laid to rest in Block 2, Lot 10, Plot 7, beside her husband.

Upon Patsy Adele Adams' death, her close friend Patricia Taylor inherited the remaining plots in Block 2, Lot 10. Since there are no Adams relatives or relative's of Patricia Taylor who want to be buried in Monticello Cemetery, Patricia Taylor wants to sell the four remaining plots back to the Monticello Public Cemetery.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Susan Kuss