



A Tradition of Stewardship  
A Commitment to Service

Agenda Date: 3/22/2016

Agenda Placement: 6S

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors  
**FROM:** Stacie McCambridge for Barry Biermann - Fire Chief  
County Fire Department  
**REPORT BY:** Stacie McCambridge, Staff Services Analyst - (707) 299-1465  
**SUBJECT:** Disposal of County Fire Personal Protective Equipment Surplus

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### **RECOMMENDATION**

County Executive Officer/Purchasing Agent and County Fire Chief request the following:

1. Declare safety equipment, none which are fixed assets, as surplus and no longer required for public use; and
2. Request authorization for disposal of surplus property items by donation to fire service programs such as Napa High, Santa Rosa Junior College and Butte Junior College.

### **EXECUTIVE SUMMARY**

The Personal Protection Equipment (PPE) warehouse has accumulated a number of out of service garments and equipment that have outlived their useful life or have been removed from service. County Fire is recommending disposal of these items by donation.

The Board of Supervisors is authorized under the conditions set forth in California Government Code Section 25372 to donate any real or personal property which the Board declares to be surplus; the County, before recommending items to be sent to auction, provides a list of anticipated surplus; to the local non-profits. If today's request is approved, County Fire intends to donate the equipment and garments to programs such as but not limited to the Napa High Fire Science program, Santa Rosa Junior College or the Butte Junior College fire programs.

### **FISCAL IMPACT**

Is there a Fiscal Impact?                      No

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### **BACKGROUND AND DISCUSSION**

The Personal Protective Equipment (PPE) warehouse has accumulated sixty seven (67) wildland pants, nine (9) structure jackets, five (5) structure pants, four (4) flash hoods, five (5) web gear, four (4) TRT Helmets, two (2) structure helmets, two (2) structure gloves, six (6) wildland helmet, five (5) pairs turnout boots, twenty five (25) nomex shirts, one (1) pair wildland boots and one (1) wildland gloves which are fixed assets. These items have outlived their useful life by reaching their 10 year rotation period. County Fire is recommending disposal of these items by donation.

The Board of Supervisors is authorized under the conditions set forth in California Government Code Section 25372 to donate any real or personal property which the Board declares to be surplus; the County, before recommending items to be sent to auction, provides a list of anticipated surplus; to the local non-profits. If today's request is approved, County Fire intends to donate/distribute the equipment and garments to programs such as but not limited to the Napa High Fire Science program, Santa Rosa Junior College or the Butte Junior College fire programs.

### **SUPPORTING DOCUMENTS**

None

CEO Recommendation: Approve

Reviewed By: Helene Franchi