



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 3/22/2016

Agenda Placement: 6R

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors

FROM: Leanne Link for Nancy Watt - County Executive Officer
Emergency Services

REPORT BY: Patti DeWeese, STAFF SERVICES ANALYST II - 253-4197

SUBJECT: Agmt. with City & County of San Francisco for UASI grant funding to purchase radios

RECOMMENDATION

County Executive Officer/Director of Emergency Services requests the following actions regarding Urban Areas Security Initiative (UASI) 2015 grant funding:

1. Approval of and authorization for the Chairman to sign a revenue agreement with the City and County of San Francisco, as the distribution agent for UASI grant funds, for a maximum of \$53,069 for the term November 1, 2015 through February 28, 2017, to purchase portable radios and accessories to improve interoperable communications; and
2. Delegation of signature authority to the Risk/Emergency Services Manager for any reimbursement requests or additional documents required related to the UASI agreement.

EXECUTIVE SUMMARY

The Department of Homeland Security has made UASI grant funds available to the Bay Area Urban Area (UASI Region). Funds are administered by the City and County of San Francisco as the fiscal agent for the UASI Region Approval Authority. Napa County was awarded grant funds to purchase portable radios and associated accessories. Purchase of the radios will enhance interoperability within the Napa County Operational Area jurisdictions, its regional partners and the State during emergencies.

FISCAL IMPACT

Is there a Fiscal Impact? Yes

Is it currently budgeted? No

What is the revenue source?	The Department of Homeland Security UASI grant funds will reimburse the Emergency Services budget a maximum of \$53,069 upon completion of the purchase of the portable radios and accessories.
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	Purchase of the radios will greatly enhance emergency preparedness for the County and its Operational Area partners. The purchase will be fully reimbursed by UASI grant funds, therefore the net effect to the budget is zero.
Is the general fund affected?	Yes
Future fiscal impact:	The future impact will be minimal. Any required maintenance or repair costs will be budgeted in the Emergency Services budget.
Consequences if not approved:	The County's interoperability during emergencies will be compromised. After Action Reports completed following previous disaster situations usually list effective communication as the biggest obstacle to managing a disaster. The additional portable radios will help to improve communication.

Additional Information:

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

The Department of Homeland Security provides federal Urban Area Security Initiative (UASI) grant funds through CalOES to the Bay Area UASI Region. The City and County of San Francisco is the grantee for these funds with responsibility for executing subgrant agreements for distribution of the funds to jurisdictions within the Bay Area Region who apply by submitting project requests.

Napa County applied for and was awarded grant funds in the amount of \$53,069 to purchase 11 portable radios, two charging stations and related radio accessories. The addition of these portable radios will enhance the County's ability to respond to emergency/disaster situations by providing interoperability capability with other agencies in the region and with the State.

The grant terms require the County to purchase the equipment prior to receiving reimbursement from the UASI grant funds. Therefore, approval of a budget adjustment increasing expenditures in the Emergency Services budget in the amount of \$53,069 with offsetting grant revenue is being requested as part of the mid-year budget adjustment item being presented to the Board in a separate agenda item.

Staff requests approval of and authorization for the Chairman to sign the UASI agreement and authorization for the Risk/Emergency Services Manager to execute reimbursement claim forms and any subsequent documentation that may be required following approval of the UASI agreement.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Helene Franchi