



A Tradition of Stewardship  
A Commitment to Service

Agenda Date: 3/22/2016

Agenda Placement: 6B

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors

**FROM:** Stacie McCambridge for Barry Biermann - Fire Chief  
County Fire Department

**REPORT BY:** Stacie McCambridge, Staff Services Analyst - (707) 299-1465

**SUBJECT:** Amendment #2 to Agreement No. 6089-1 with California Department of Veteran Affairs

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### **RECOMMENDATION**

County Fire Chief requests approval of and authorization for the Chairman to sign Amendment No. 2 to Agreement 6089-1 with the California Department of Veteran Affairs to clarify the terms of the agreement with no change to the contract maximum:

1. 14/15 FY Agreement with the California Veterans Affairs for a maximum of \$585,742.46; and
2. 15/16 FY Agreement with the California Veterans Affairs for a maximum of \$617,333.77.

### **EXECUTIVE SUMMARY**

On July 1, 2014 and July 1, 2015, the County of Napa entered into an Agreement with the California Department of Veteran Affairs to provide fire protection services. Fire protection services in the Yountville area are provided through a three-way cost share between the County, the Veterans Home and the Town of Yountville. This Agreement with the Veterans Home has been signed, however the amendment replaces the Standard 213 form to clarify that the Veterans Home will reimburse the County on a semiannual basis for the terms of July 1, 2014 through June 30, 2015 and July 1, 2015 through June 30, 2016 and delete the wording, "or upon DGS approval".

### **FISCAL IMPACT**

Is there a Fiscal Impact?                      No

**ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

**BACKGROUND AND DISCUSSION**

The Napa County Fire Department consists of a contract for fire protection services with California Department of Forestry and Fire Protection (CAL FIRE), and nine volunteer fire departments that operate under a County Fire Plan and are supported by the County. The County contracts with the California Veterans Home and the Town of Yountville to provide fire protection services to those jurisdictions. On March 3, 2015 and October 13, 2015, the County approved agreements through June 30, 2015 and June 30, 2016 with the Veterans Home in an amount not to exceed a total of \$1,203,076.23 for the provision of fire protection services.

This amendment revises the Standard 213 Form found in the current agreements to clarify that the Department of Veterans Affairs will reimburse the County on a semiannual schedule for services provided for the dates between July 1, 2014 and June 30, 2015 (14/15 FY) as well as July 1, 2015 through June 30, 2016 (15/16 FY) and delete the words, "or upon DGS approval". The Standard 213 for both fiscal year contracts have the provision, "or upon DGS (Department of Government Services) approval". Due to the delay in the Veteran's Affairs approval process, the current contracts show that DGS approved the 14/15 fiscal year contract on April 21, 2015 and November 4, 2015 was the approval date for the 15/16 fiscal year contract. The way the contracts currently read, the Veterans Affairs would not have to compensate Napa County Fire for the services provided during the months of July 2014 through April of 2015 for the 14/15 fiscal year and the months of July 2015 through November 2015 for the fiscal year 15/16. This amendment would remove the "or upon DGS approval" wording allowing the Veterans Affairs to be billed for those months in question.

The amendment was requested by the Department of Veteran's Affairs. There is no impact on the contract maximum.

**SUPPORTING DOCUMENTS**

None

CEO Recommendation: Approve

Reviewed By: Helene Franchi