



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 3/22/2016

Agenda Placement: 6A

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors

FROM: LENARD VARE - Director
Corrections

REPORT BY: Paul Reyes, Staff Services Analyst II - 707-299-1784

SUBJECT: Authorization for the Director of Corrections to sign a MOU with the California State Sheriff's Association to be included in the Statewide VINE Service

RECOMMENDATION

Director of Corrections requests approval of and authorization to sign a Memorandum of Understanding (MOU) with the California State Sheriff's Association (CSSA) to participate in the statewide Victim Information Notification Everyday (VINE) program to provide free of charge victim notification services which shall expire on June 30, 2016 and automatically renew for twenty-four (24) months.

EXECUTIVE SUMMARY

The Director of Corrections is requesting approval and authorization to enter into a Memorandum of Understanding (MOU) with the California State Sheriff's Association (CSSA) to participate in the Victim Information Notification Everyday (VINE) program which will be administered by CSSA's contracted service provider, Appriss, Inc. The VINE service is a free and anonymous service that provides notification to victims of crime regarding the custody status of offenders. This MOU will supersede the current VINE MOU between the Department of Corrections and CSSA. Once approved, the Napa County Department of Corrections will continue to provide victim notification services through Appriss, at no cost to the Department. This MOU shall remain in effect for the term of the contract between CSSA and Appriss. which shall expire on June 30, 2016 and will automatically renew for twenty-four (24) months.

FISCAL IMPACT

Is there a Fiscal Impact? Yes

Is it currently budgeted? No

What is the revenue source?	Through the term of the MOU with CSSA (term expires June 30, 2016 with a twenty-four (24) month automatic renewal), the Department will receive victim notification services from Appriss Inc. at no cost to the County.
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	The MOU with CSSA will allow the Department to continue to obtain victim notification services from Appriss Inc. at no cost to the County. This will result in Department savings of approximately \$9,000 annually.
Is the general fund affected?	Yes
Future fiscal impact:	Through the life of the MOU with CSSA (term expires June 30, 2016 with a twenty-four (24) month automatic renewal), the Department will receive victim notification services from Appriss Inc. at no cost to the County. Once the term of the MOU is complete, the Department will evaluate options for providing victim notification services at the lowest possible annual cost.
Consequences if not approved:	If the requested action is not approved, the Department will not be able to sign the MOU with CSSA and will have to evaluate options for providing victim notification services at the lowest possible cost. Prior to participating in the statewide VINE program, victim notifications services had cost the Department approximately \$9,000 annually.
Additional Information:	

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines); therefore, CEQA is not applicable.

BACKGROUND AND DISCUSSION

Since 2003 the Department has contracted and paid for Victim Information Notification Everyday (VINE) services with Appriss Inc., which is a free (to the user) and anonymous telephone/email service that provides victims of crime and/or requesting individuals two important features: information and notification regarding in-custody offenders. VINE monitors the custody status of offenders in the Jail and reports the release of these inmates to the users who have requested notification. In addition, any citizen may call the Napa County VINE service or use the online version to determine the custody status of an offender and request to be notified if a specific offender is released.

In March 2013, the Department entered into a Memorandum of Understanding (MOU) with the California State Sheriff's Association (CSSA) and terminated the direct contract with Appriss Inc. CSSA had a direct contract with Appriss Inc. to administer a statewide victim notification program. Through the MOU with CSSA, victim notification services were provided at no cost to the Department with no reduction in the level of service.

Staff is requesting the Board authorize the Director of Corrections to enter into an updated Memorandum of Understanding with CSSA to participate in the statewide victim notification program administered by Appriss, Inc. The State obtained funding from the Bureau of Justice Assistance (BJA), which is an agency within the United States Department of Justice (DOJ), that allows all California counties to enter into the statewide program through an MOU with CSSA.

This MOU shall remain in effect for the term of CSSA's contract with Appriss, Inc. which shall expire on June 30, 2016 and will be automatically renewed for twenty-four (24) months.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Helene Franchi