



Agenda Date: 3/22/2005  
Agenda Placement: 6L

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors  
**FROM:** Britt Ferguson for Nancy Watt - County Executive Officer  
County Executive Office  
**REPORT BY:** Mary Jean McLaughlin, PIO/Committees & Commissions , 253-4111  
**SUBJECT:** Approval of Changes to Emergency Medical Care Committee Bylaws

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### **RECOMMENDATION**

County Executive Officer requests adoption of a resolution amending the organization and updating the Bylaws of the Napa County Emergency Medical Care Committee.

### **EXECUTIVE SUMMARY**

County Executive Officer requests approval of a resolution amending the organization and updating the Bylaws of the Napa County Emergency Medical Care Committee.

### **FISCAL IMPACT**

Is there a Fiscal Impact?                      No

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### **BACKGROUND AND DISCUSSION**

Per Committee/Commission Policy of the Board of Supervisors, any changes to the conduct of business by an advisory board must also be adopted by the Board of Supervisors.

Members of the Emergency Medical Care Committee agreed to revise their Bylaws by making certain organizational changes which will allow for more efficiency in the recruitment and consistency of their membership. The major organizational changes include the following:

- | Increase in membership from twenty-seven (27) members to twenty-nine (29);
- | Board of Supervisors will now appoint only the three (3) public members of the Committee rather than the entire membership. The remaining twenty-six (26) "agency members" will now serve as ex officio or as designated by and to represent their employing agencies; and,
- | The twenty-six (26) agencies are now identified.

Currently, the County Executive Office (CEO) recruits for all members of the Committee. For such a large membership this has been a difficult and time consuming process due to staff changes within the agencies represented on the Committee. Each time there was a change of staff, the CEO had to conduct a new recruitment for the position. The amended Bylaws allow the represented agency the flexibility to simply designate their representative.

Other minor changes such as the use of the Sturgis Standard Code of Parliamentary Procedure rather than Robert's Rules of Order, will bring the Bylaws in line with County Committee/Commission policy.

### **SUPPORTING DOCUMENTS**

A . Resolution and Bylaws

CEO Recommendation: Approve

Reviewed By: Britt Ferguson