



Agenda Date: 3/22/2005
Agenda Placement: 6K

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Britt Ferguson for Nancy Watt - County Executive Officer
County Executive Office
REPORT BY: Patricia Grisham, Administrative Secretary I, 253-4424
SUBJECT: Out of State Travel

RECOMMENDATION

County Executive Officer requests authorization for out of state travel for Diane Dillon, Supervisor District Three, who traveled to Washington, D.C. to conduct legislative and administrative advocacy from March 2-6, 2005, at an estimated cost of \$1,200.

EXECUTIVE SUMMARY

County Executive Officer (CEO) requests approval of out of state travel for Diane Dillon, Supervisor District Three, who traveled to Washington, D.C. from March 2-6, 2005 to conduct legislative advocacy with members of Congress on the subject of reservation shopping and related tribal matters and administrative advocacy related to the Bureau of Reclamations' visitor service plan for Lake Berryessa.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Board of Supervisors
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	The purpose of the trip was to conduct tribal matters legislative advocacy with members of Congress and administrative advocacy with the Department of the Interior and the Bureau of Land Management.
Is the general fund affected?	Yes
Future fiscal impact:	None.

Consequences if not approved: Not applicable.

Additional Information: None

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

County Executive Officer (CEO) requests after-the-fact approval for out of state travel for Diane Dillon, Supervisor District Three, who traveled to Washington, D.C. from March 2-6, 2005. The primary purpose of Supervisor Dillon's trip was to participate in legislative advocacy meetings with other members of the Northern California Counties Tribal Matters Consortium (Napa, Solano, and Sonoma Counties) with the objective of communicating the consortium's concerns about reservation shopping and related tribal matters to members of Congress. Dillon also conducted administrative advocacy at the Bureau of Reclamation and the Department of the Interior concerning the Lake Berryessa visitor service plan.

The County's transportation and travel policy requires all out of state travel by the CEO, elected officials, and members of the Board of Supervisors receive prior approval from the Board of Supervisors. However, in circumstances where it is not possible to receive prior approval, the CEO may authorize out of state travel for elected officials subject to after-the-fact ratification by the Board of Supervisors.

In this case, the Northern California Tribal Matters Consortium had planned this advocacy trip for some time and originally Supervisor Wagenknecht had planned to represent Napa County. However, due to scheduling changes Supervisor Wagenknecht did not attend and Supervisor Dillon attended as the County representative.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Britt Ferguson