



Agenda Date: 3/22/2005
Agenda Placement: 6G

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Pamela Kindig - Auditor-Controller
Auditor - Controller
REPORT BY: Stephen Owen, ACCOUNTANT-AUDITOR II , 253-4589
SUBJECT: A fiscal monitoring report performed on behalf of Napa County Regional Training and Employment Center

RECOMMENDATION

Auditor-Controller requests the Board accept, and instruct the Clerk of the Board to file, the Fiscal Monitoring Report of the County of Solano, Workforce Investment Board for the Nurses Workforce Initiative Grant distributed by the County of Napa Regional Training and Employment Center for the period July 1, 2003 through August 31, 2004.

EXECUTIVE SUMMARY

The Internal Audit Section of the Auditor-Controller's Office has performed a fiscal monitoring of the Nurses Workforce Initiative Grant distributed by the County of Napa Regional Training and Employment Center to the County of Solano, Workforce Investment Board through August 31, 2004. Acceptance of the audit report for the County of Solano, Workforce Investment Board is requested.

FISCAL IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

There is no Environmental Impact for this item.

BACKGROUND AND DISCUSSION

The Auditor-Controller's Office performed the fiscal monitoring review of the financial records of the governmental contractors which had received grant funds from the Napa County Regional Training and Employment Center. The Board had previously entered into an agreement with the State of California Employment Development for the Nurses Workforce Initiative Grant, and subsequently subcontracted with all four counties (Sonoma, Marin, Solano and Napa County TEC) to provide the deliverables required by the Grant. Staff has conducted the review for part of the funds distributed to the County of Solano, Workforce investment Board. This audit of the financial records was performed in accordance with the requirements of the Nurses Workforce Initiative Grant received and as stipulated in the engagement letter with the Napa County Regional Training and Employment Center.

A fiscal monitoring report may contain findings in any of the following three categories:

1. Disallowed Costs
2. Questioned Costs
3. Reportable Condition with no determinable costs associated with the finding.

No findings were noted during the fiscal monitoring of the Nurses Workforce Initiative Grant for the County of Solano, Workforce Investment Board for the period July 1, 2003 through August 31, 2004.

This report is presented to the Board of Supervisors for acceptance into public record to demonstrate compliance with the request for audits and fiscal monitorings by the Grand Jury, the County Executive Office and the contractual agreements between the Napa County Regional Training and Employment Center with the County of Solano, Workforce Investment Board.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Lorenzo Zíalcita