



A Tradition of Stewardship
A Commitment to Service

AGENDA

NAPA COUNTY BOARD OF SUPERVISORS

Tuesday March 21, 2017 9:00 A.M.

Brad Wagenknecht
District 1

Ryan Gregory
District 2

Diane Dillon
District 3

Alfredo Pedroza
District 4

Belia Ramos
District 5

Leanne Link
County Executive Officer

Gladys I. Coil, CCB
Clerk of the Board

Minh Tran
County Counsel

GENERAL INFORMATION

The Board of Supervisors meets as specified in its adopted annual calendar on Tuesdays at 9:00 A.M. in regular session at 1195 Third Street, Suite 305, Napa, California 94559. The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the Clerk of the Board of the Napa County Board of Supervisors. Requests for disability related modifications or accommodations, aids or services may be made to the Clerk of the Board's office no less than 72 hours prior to the meeting date by contacting (707) 253-4580.

The agenda is divided into three sections:

CONSENT ITEMS - These matters typically include routine financial or administrative actions, as well as final adoption of ordinances that cannot be both introduced and adopted at the same meeting. Any item on the CONSENT CALENDAR will be discussed separately at the request of any person. CONSENT CALENDAR items are usually approved with a single motion.

SET MATTERS - PUBLIC HEARINGS - These items are noticed hearings, work sessions, and items with a previously set time.

ADMINISTRATIVE ITEMS - These items include significant policy and administrative actions and are classified by program areas. Immediately after approval of the CONSENT CALENDAR, if the time for hearing SET MATTERS has not arrived, ADMINISTRATIVE ITEMS will be considered.

All materials relating to an agenda item for an open session of a regular meeting of the Board of Supervisors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, at the time of such distribution, in the office of the Clerk of the Board of Supervisors, 1195 Third Street, Suite 305, Napa, California 94559, Monday through Friday, between the hours of 8:00 a.m. and 5:00 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or County staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE BOARD ON A MATTER ON THE AGENDA please proceed to the rostrum and, after receiving recognition from the Chair, give your name and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

AGENDA AVAILABLE ONLINE AT www.countyofnapa.org

1. CALL TO ORDER; ROLL CALL**2. PLEDGE OF ALLEGIANCE****3. APPROVAL OF MINUTES****A.** Clerk of the Board requests approval of minutes from the meetings of:

1. February 7, 2017 (all Members were present);
2. February 15, 2017 (Supervisor Diane Dillon was excused);* and
3. February 28, 2017 (Supervisor Diane Dillon was excused).

*Excused members will be recorded as abstained unless member indicates otherwise.

4. PRESENTATIONS AND COMMENDATIONS

- A.** Presentation of a proclamation regarding immigration to Melissa Patrino, Executive Director of Puertas Abiertas.
- B.** Presentation of a proclamation to Mike Mueller, President of the Sonoma County Chapter of the California Land Surveyors Association (which includes Napa County), declaring March 19-25, 2017 as "National Surveyors' Week" in Napa County.

5. DEPARTMENT HEADS REPORTS AND ANNOUNCEMENTS**6. CONSENT ITEMS**Law & Justice

- A.** Chief Probation Officer requests approval of and authorization for the Chair to sign an agreement with Fieldware, LLC for a maximum of \$75,000 for the term July 1, 2017 through June 30, 2018 to provide an online automated supervision management system for adult offenders.
- B.** Chief Probation Officer requests approval of and authorization for the Chair to sign an agreement with Wilbur H. Dixon, doing business as Madeira Group International, for a maximum of \$35,775 for the term July 1, 2017 through June 30, 2018 for pre-employment background investigations of certain prospective employees in the Probation Department.
- C.** Chief Probation Officer requests approval of and authorization for the Chair to sign an agreement with MorphoTrust USA for a maximum of \$8,000 for the term May 1, 2017 through April 30, 2018 to provide maintenance and repair services for the LiveScan machine located at Juvenile Hall.

- D. District Attorney requests approval of and authorization for the Chair to sign a Certification of Assurance of Compliance document that authorizes the District Attorney to apply for and sign a grant subaward with the California Office of Emergency Services for the Unserved/Underserved Victim Advocacy and Outreach Program for \$328,125 for the term April 1, 2017 through September 30, 2018.

Public Safety

- E. Director of Corrections requests approval of and authorization for the Chair to sign Amendment No. 3 to Agreement No. 8244 with Solano County amending the terms to allow Napa County inmates to participate in Solano County jail work programs.

Human Services

- F. Director of Health and Human Services requests approval of and authorization for the Chair to sign the renewal of the following agreements for the term July 1, 2016 through June 30, 2017 to provide outreach for and linkage to the Medi-Cal program and services as well as facilitate the Medi-Cal application process:
1. Agreement No. 8018 with Cope Family Center, Inc., for a maximum of \$58,422;
 2. Agreement No. 8019 with On The Move, Inc., for a maximum of \$15,358;
 3. Agreement No. 8020 with Spirit of Unity in Napa, Inc., dba Puertas Abiertas, for a maximum of \$32,883;
 4. Agreement No. 8021 with Community Health Initiative Napa County, Inc., for a maximum of \$46,921;
 5. Agreement No. 8047 with American Canyon Family Center, Inc., for a maximum of \$13,977;
 6. Agreement No. 8048 with Napa Valley Child Advocacy Network, Inc., dba Parent-Child Advocacy Network, Inc., for a maximum of \$17,174;
 7. Agreement No. 8056 with Up Valley Family Centers of Napa Valley, Inc., for a maximum of \$42,349; and
 8. Agreement No. 8146 with Queen of the Valley Medical Center, Inc., for a maximum of \$21,927.
- G. Director of Health and Human Services requests approval of and authorization for the Chair to sign Amendment No. 1 to Agreement No. 160020B-17 with Pamela Dodson increasing the amount by \$38,000 for a new annual maximum of \$76,000 and amending Exhibit B to include Addendum 1 to Exhibit B to coordinate various aspects of the County's specialty care systems (cardiac arrest, STEMI, stroke and trauma).
- H. Director of Health and Human Services requests approval of and authorization for the Chair to sign a Revenue Agreement with the California Department of Health Care Services (DHCS) for a maximum of \$6,000,000 for the term July 1, 2016 through June 30, 2019 to perform County-Based Medi-Cal Administrative Activities on behalf of DHCS.
- I. Director of Health and Human Services requests approval of and authorization for the Chair to sign a revenue agreement with the County Medical Services Program Governing Board for a maximum of \$300,000 for the term January 1, 2017 through June 30, 2020 for grant funds for the County Wellness & Prevention Pilot Project.

- J.** Director of Health and Human Services requests approval of and authorization for the Chair to sign the California Mutual Aid Region II Intra-Region Cooperative Agreement for Emergency Medical and Health Disaster Assistance.

Community Resources & Infrastructure

- K.** Director of Public Works requests approval of and authorization for the Chair to sign a Space License Agreement with Up Valley Family Centers of Napa County for no license fee commencing April 1, 2017 continuing in effect until terminated by either party with thirty (30) days prior written notice for the use of approximately 172 square feet of dedicated space and shared use of common areas located at 1500 Cedar Street in Calistoga for the Health and Human Services Women, Infants and Children (WIC) program.
- L.** Director of Public Works requests adoption of a resolution approving a grant agreement with the California Coastal Conservancy and authorizing the Director of Public Works to sign the agreement for a maximum of \$1,000,000 to reimburse costs incurred no later than April 25, 2020 to construct Site 13 of the Napa River Oakville to Oak Knoll Restoration Project and support biological monitoring activities.
- M.** Director of Public Works requests adoption of a resolution temporarily closing a portion of Berryessa Knoxville Road on Saturday, April 8, 2017 from 7:00 a.m. to midnight and on Sunday, April 9, 2017 from 7:00 a.m. to 2:00 p.m. for the HITS Triathlon Series - Napa Valley.
- N.** Director of Public Works requests adoption of a resolution temporarily closing a portion of Silverado Trail, from Lake Street in Calistoga to Crystal Springs Road, from 7:00 a.m. to 11:00 a.m. on Sunday, April 23, 2017 for the Napa Valley Silverado Half Marathon.
- O.** Director of Public Works requests adoption of a resolution temporarily closing a portion of Henry Road between the entrance to Artesa Winery at Mile Post Marker 1.42 and the end of Henry Road from 7:00 a.m. to 10:00 a.m. on Sunday, April 30, 2017 for the Carneros Vineyard Run.
- P.** Second reading and adoption of an ordinance amending portions of Chapter 10.24 (Special Events on Public Roadways) of the Napa County Code, incorporating minor changes that were identified since the major update that was adopted in 2016, and approval of the recommended process for receiving and responding to complaints about special events under permit.
ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

General Admin & Finance

- Q.** Auditor-Controller requests acceptance of the County's Single Audit Report for the fiscal year ended June 30, 2016.
- R.** Chief Information Officer and County Executive Officer/Purchasing Agent request the following:
1. Declare certain items of property, capital assets and non-capital assets, as surplus and no longer required for public use;
 2. Authorize removal of the capital assets from the Information Technology Services' capital asset inventory.
 3. Authorize disposal by means of e-waste disposal.
- S.** Chief Information Officer requests adoption of a resolution approving revisions and additions to the County Executive Office and Probation record retention schedules in Section 40 of the County Policy Manual effective March 21, 2017. (4/5 vote required)
- T.** County Counsel requests approval of and authorization for the Chair to sign Amendment No. 2 to Agreement No. 160132B with the law firm of Miller, Starr & Regalia increasing the maximum compensation by \$100,000 for a new maximum of \$250,000 to provide unanticipated legal services in connection with litigation related to an election matter.
- U.** Director of Human Resources and Director of Health and Human Services request adoption of a resolution amending the Departmental Allocation List for the Comprehensive Services for Older Adults Division of the Health and Human Services Agency, as follows, effective March 25, 2017:
1. Delete one 1.0 FTE Eligibility Supervisor; and
 2. Add one 1.0 FTE Staff Services Analyst I.
- V.** Director of Human Resources and Director of Health and Human Services request the adoption of a resolution amending the Table and Index of Classes to adjust the salary of the Mental Health Nurse Practitioner Classification, effective March 21, 2017.
- W.** Director of Human Resources and Director of Planning, Building and Environmental Services request adoption of a resolution, as follows, effective March 25, 2017:
1. Amend the Table and Index of Classes by:
 - a. Deleting Park Manager (NCO);
 - b. Adding Park Steward (SUP); and
 - c. Adding Park Steward Assistant.
 2. Amend the Departmental Allocation List for the Planning, Building, and Environmental Services Department by:
 - a. Deleting one 1.0 FTE Park Manager;
 - b. Adding one 1.0 FTE Park Steward; and

Item 6W...Continued

- c. Adding four 1.0 FTE Park Steward Assistants.
3. Amend appropriate personnel policies as outlined in "Exhibit A" of the resolution.
- X.** Treasurer-Tax Collector requests the following actions regarding the County's investments:
1. Adoption of a resolution renewing the delegation of investment/reinvestment authority to the Treasurer-Tax Collector for an additional one-year period beginning April 1, 2017 pursuant to California Government Code Sections 53607 and 27000.1; and
 2. Approval of the Napa County Statement of Investment Policy in accordance with California Government Code Section 53646(a)(1).
- Y.** County Executive Officer/Director of Emergency Services requests the Board review and continue the declarations of local emergency previously ratified and continued by Resolution Nos. 2017-19, 2017-33 and 2017-34 due to the January and February storms.
- Z.** County Executive Officer/Purchasing Agent requests the following actions:
1. Declare one non-capitalized and six capital asset modular office buildings as surplus and no longer required for public use;
 2. Authorize the Auditor-Controller to remove the surplus capital assets from the capital asset listing; and
 3. Authorize the sale of modular office buildings at auction (4/5 vote required).
- AA.** County Executive Officer requests approval of and authorization for the Chair to sign Amendment No. 2 to Agreement No. 7693 with California Forensic Medical Group (CFMG) extending the term through June 30, 2018 and amending certain sections to provide for the Medi-Cal County Inmate Program.
- BB.** County Executive Officer requests authorization for out-of-state travel for Chair Alfredo Pedroza from March 25 to March 28, 2017 to attend the National Association of Workforce Boards Forum in Washington, D.C. and meet with federal officials regarding workforce issues in Napa County.
- CC.** County Executive Officer requests appointment of the following new applicant to the Napa County Arts and Culture Advisory Committee representing District 2 with the term of office to commence immediately and expire September 30, 2020.

<u>Name</u>	<u>District</u>	<u>Representing</u>
Megali (Molly) Stuart	2	District 2

- DD.** County Executive Officer requests approval of the following recommended City and Town appointments to the Watershed Information and Conservation Council as members and alternate members with both terms of office to commence immediately and expire as indicated under term of office.

<u>Name</u>	<u>Representing</u>	<u>Term of Office</u>
Geoff Ellsworth	City of St. Helena	Nov 2020
Mary Koberstein	City of St. Helena (Alternate)	Nov 2020
Mariam Aboudamous	City of American Canyon (Alternate)	Nov 2018
Doris Gentry	City of Napa (Alternate)	Dec 2020
Jeffrey Durham	Town of Yountville (Alternate)	Nov 2018

- EE.** County Executive Officer requests appointment of the following applicant to serve on the Napa County Wildlife Conservation Commission representing the Planning Commission with the term of office to commence immediately and expire March 7, 2020.

<u>Name</u>	<u>Representing</u>
Terrence K. Scott	Planning Commission

7. DISCUSSION OF ITEMS REMOVED FROM THE CONSENT CALENDAR

8. PUBLIC COMMENT

In this time period, anyone may address the Board of Supervisors regarding any subject over which the Board has jurisdiction but which is not on today's posted agenda. In order to provide all interested parties an opportunity to speak, time limitations shall be at the discretion of the Chair. As required by Government Code, no action or discussion will be undertaken on any item raised during this Public Comment period.

9. SET MATTERS OR PUBLIC HEARINGS

A. 9:00 AM

Recess to the Board of Equalization meeting (see BOE Agenda).

B. 10:00 AM PUBLIC HEARING

First reading and intention to adopt an ordinance amending Sections 18.08.040, 18.16.030, 18.20.030, 18.64.030, and 18.104.220 of Title 18 (Zoning) of the Napa County Code regarding the definition of agriculture.

Item 9B...Continued

ENVIRONMENTAL DETERMINATION: The proposed amendment is consistent with the 2008 General Plan as adopted by the Napa County Board of Supervisors, and is consistent with the Environmental Impact Report as certified by the Board for the General Plan. Therefore, pursuant to 14 California Code of Regulations (State California Environmental Quality Act (CEQA) Guidelines), Section 15183 (Projects Consistent with a Community Plan, General Plan, or Zoning), no additional environmental review is required and CEQA is not applicable.

10. ADMINISTRATIVE ITEMSGeneral Admin & Finance

- A. Registrar of Voters requests discussion and possible direction on implementation of all vote by mail and conditional voter registration under Senate Bill 450 for June 5, 2018 Primary Election.

11. LEGISLATIVE ITEMS

- A. County Executive Officer requests approval of and authorization for the Chair to communicate to the Legislature and pertinent parties support for SB 228 (Dodd), a bill that will allow the sale or consumption of beer on the grounds of a public schoolhouse if the beer is produced by a bonded craft brewery owned or operated as part of an instructional program in craft brewing.

12. BOARD OF SUPERVISORS COMMITTEE REPORTS AND ANNOUNCEMENTS**13. BOARD OF SUPERVISORS FUTURE AGENDA ITEMS****14. COUNTY EXECUTIVE OFFICER REPORTS AND ANNOUNCEMENTS****15. CLOSED SESSION****A. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION**

Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2): (1 case)

B. CONFERENCE WITH REAL PROPERTY NEGOTIATOR (Government Code Section 54956.8)

Property: 1435 North Oak Street, Calistoga, California

Agency Negotiator: Elizabeth Habkirk, Deputy Director of Public Works

Negotiating Parties: County of Napa and Napa County Office of Education

Under Negotiation: [X] Price [X] Terms of Payment

C. CONFERENCE WITH LABOR NEGOTIATOR (Government Code Section 54957.6)

Agency Designated Representatives: Heather Ruiz, Human Resources Director

Employee Organization: SEIU Local 1021 - NAPE (Public Services Employee Unit and Supervisory Unit of the County of Napa)

16. ADJOURNMENT

ADJOURN TO THE BOARD OF SUPERVISORS SPECIAL MEETING, TUESDAY, APRIL 04, 2017 AT 8:00 A.M.

I HEREBY CERTIFY THAT THE AGENDA FOR THE ABOVE STATED MEETING WAS POSTED AT A LOCATION FREELY ACCESSIBLE TO MEMBERS OF THE PUBLIC AT THE NAPA COUNTY ADMINISTRATIVE BUILDING, 1195 THIRD STREET, NAPA, CALIFORNIA ON MARCH 17, 2017 BY 5:00 P.M. A HARDCOPY SIGNED VERSION OF THE CERTIFICATE IS ON FILE WITH THE CLERK OF THE BOARD OF SUPERVISORS AND AVAILABLE FOR PUBLIC INSPECTION.

Gladys I. Coil (By e-signature)
GLADYS I. COIL, Clerk of the Board