



Agenda Date: 3/21/2006
Agenda Placement: 6C

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Shelli Brobst for Randy Snowden - Director
Health & Human Services
REPORT BY: Shelli Brobst, Contracts Analyst, 253-4720
SUBJECT: Amendment No. 1 to Agreement with the Napa County Transportation Planning Agency
(Transportation Coordinator)

RECOMMENDATION

Director of Health and Human Services requests approval of and authorization for the Chair to sign Amendment No. 1 to revenue Agreement No. 6435 with the Napa County Transportation Planning Agency (NCTPA) increasing the amount by \$14,365 for a new maximum of \$67,538 to fully fund the cost of the Transportation Coordinator through June 30, 2006.

EXECUTIVE SUMMARY

Under the original agreement, Napa County Transportation Planning Agency and Napa County Health and Human Services each paid one-half of the cost of a Transportation Coordinator to facilitate transportation services for low-income and "transit dependent" County residents. Because NCTPA received grant funding to expand its services, it has offered to pay for 100 percent of the Transportation Coordinator position from February 25, 2006 through June 30, 2006.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Social Services
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	This is a revenue agreement for HHSA. The \$14,365 not spent by HHSA as a result of this amendment will be available for other CalWORKs expenditures such as CalWORKs Supportive Service payments that are higher

than anticipated this year.

The transfer of this position from HHS to NCTPA is expected to occur by the end of the fiscal year.

Is the general fund affected? No

Future fiscal impact: The agreement terminates June 30, 2008. However, it is anticipated that the contract will terminate as soon as Human Resources staff permanently shift the position from HHSA (BU 501) to NCTPA (BU 313).

Consequences if not approved: HHSA will not receive the revenue.

Additional Information:

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

Under the original contract, Napa County Transportation Planning Agency (NCTPA) wished to hire a .5 FTE Transportation Coordinator to facilitate transportation services for low-income and "transit dependent" county residents. Because of the mutual program goals involved, the Transportation Coordinator position in the HHSA CalWORKs program was targeted for this contract, and 50 percent of the cost of that position became the responsibility of NCTPA. Under this amendment, NCTPA wishes to hire a 1.0 FTE Transportation Coordinator to be responsible for both the Federal Transit Administration grant compliance and transit outreach. Therefore, beginning on February 25, 2006, 100 percent of the cost of the HHSA Transportation Coordinator will be paid by NCTPA. Human Resources staff currently are working through the requirements to move this position permanently from HHSA to NCTPA.

The agreement began in April 2005 and continues through Fiscal Year 2007-2008. While NCTPA has in place funding for each year of the agreement, the proposed amendment currently only specifies funding for Fiscal Year 2005-2006. Even though it is stipulated that funding for Fiscal Years 2006-2007 and 2007-2008 will be negotiated based on subsequent salary and benefit increases, it is anticipated that the position will be shifted from HHSA to NCTPA soon, and the contract will be terminated.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Lorenzo Zialcita