



A Tradition of Stewardship
A Commitment to Service

AGENDA

NAPA COUNTY BOARD OF SUPERVISORS

Tuesday March 20, 2018 9:00 A.M.

Brad Wagenknecht
District 1

Ryan Gregory
District 2

Diane Dillon
District 3

Alfredo Pedroza
District 4

Belia Ramos
District 5

Minh C. Tran
County Executive Officer

Karita Whitney
Deputy Clerk of the Board

Jeffrey Richard
Acting County Counsel

GENERAL INFORMATION

The Board of Supervisors meets as specified in its adopted annual calendar on Tuesdays at 9:00 A.M. in regular session at 1195 Third Street, Suite 305, Napa, California 94559. The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the Clerk of the Board of the Napa County Board of Supervisors. Requests for disability related modifications or accommodations, aids or services may be made to the Clerk of the Board's office no less than 72 hours prior to the meeting date by contacting (707) 253-4580.

The agenda is divided into three sections:

CONSENT ITEMS - These matters typically include routine financial or administrative actions, as well as final adoption of ordinances that cannot be both introduced and adopted at the same meeting. Any item on the CONSENT CALENDAR will be discussed separately at the request of any person. CONSENT CALENDAR items are usually approved with a single motion.

SET MATTERS - PUBLIC HEARINGS - These items are noticed hearings, work sessions, and items with a previously set time.

ADMINISTRATIVE ITEMS - These items include significant policy and administrative actions and are classified by program areas. Immediately after approval of the CONSENT CALENDAR, if the time for hearing SET MATTERS has not arrived, ADMINISTRATIVE ITEMS will be considered.

All materials relating to an agenda item for an open session of a regular meeting of the Board of Supervisors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, at the time of such distribution, in the office of the Clerk of the Board of Supervisors, 1195 Third Street, Suite 305, Napa, California 94559, Monday through Friday, between the hours of 8:00 a.m. and 5:00 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or County staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE BOARD ON A MATTER ON THE AGENDA please proceed to the rostrum and, after receiving recognition from the Chair, give your name and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

AGENDA AVAILABLE ONLINE AT www.countyofnapa.org

1. CALL TO ORDER; ROLL CALL**2. PLEDGE OF ALLEGIANCE****3. APPROVAL OF MINUTES**

- A. Clerk of the Board requests approval of minutes from the following regular meetings:
1. February 6, 2018 (All supervisors were present);
 2. February 27, 2018 (All supervisors were present); and
 3. March 6, 2018 (All supervisors were present with Supervisors Belia Ramos and Ryan Gregory participating via teleconference).

4. PRESENTATIONS AND COMMENDATIONS

- A. Presentation of a proclamation to Michele Grupe, Executive Director of Cope Family Center and Co-Chair of the Napa County Child Abuse Prevention Council (CAPC) declaring April 2018 as Child Abuse Prevention Month in Napa County.

5. DEPARTMENT HEADS REPORTS AND ANNOUNCEMENTS**6. CONSENT ITEMS**Law & Justice

- A. Chief Probation Officer and Director of Health and Human Services request approval of and authorization for the Chair to sign an agreement with Seneca Family of Agencies for an annual maximum of \$5,000 for the term March 20, 2018 through June 30, 2020 in order to conduct Family Finding searches and provide information regarding clients for whom family members are being sought.

Public Safety

- B. County Fire Chief requests approval of and authorization for the Chair to sign Amendment No. 3 to Agreement No. 6089-1 with the California Department of Veterans Affairs increasing the maximum amount by \$235,845 for a new maximum of \$1,470,513 to provide fire and emergency services to the California Department of Veteran Affairs.
- C. Director of Corrections requests approval of and authorization for the Chair to sign Amendment No. 2 to Agreement No. 170629B with Securus Technologies extending the term to December 31, 2018 to provide telephone services to inmates of the Napa County Department of Corrections and youth of Juvenile Hall.

Human Services

- D. Director of Health and Human Services requests approval of and authorization for the Chair to sign the renewal of Revenue Agreement No. 170142B with the California Department of Health Care Services for the term July 1, 2017 through June 30, 2018 for the performance requirements the County must meet in providing mental health services to the community.
- E. Director of Health and Human Services requests approval of and authorization for the Chair to sign Amendment No. 8 to Agreement No. 170585B-17 with Your Home Nursing Services, Inc. amending Compensation Exhibit B and the Terms and Conditions with no change to the contract maximum, for the term July 1, 2017 through June 30, 2018, for the provision of in-home protective services for elderly and dependent adults and children.
- F. Director of Health and Human Services requests approval of and authorization for the Chair to sign Amendment No. 1 to Agreement No. 180151B with the Public Health Institute increasing the amount by \$33,444 for a new maximum of \$110,865, expanding the scope of work for the term October 7, 2017 through June 30, 2018, to complete a user-centered Emergency Food Provision System study.
- G. Director of Health and Human Services requests approval of and authorization for the Chair to sign a Phase II Memorandum of Understanding (MOU) between the Workforce Alliance of the North Bay and the CareerPoint Napa America's Job Center of California Partners, which includes revenue of \$27,325 for the term January 1, 2018 through June 30, 2019 for One-Stop system costs and an agreement for all partners to provide staffing to the One-Stop.

Community Resources & Infrastructure

- H. Director of Library Services and Community Outreach requests acceptance of the Fiscal Year 2017/2018 California Library Literacy Services (CLLS) additional funding in the amount of \$26,298 for the Adult Literacy Program.
- I. Director of Planning, Building and Environmental Services requests approval of and authorization for the Chair to sign Amendment No. 2 to Agreement No. 170589B with Ascent Environmental, Inc., increasing the total amount by \$4,815 for a new maximum of \$165,673, and amending the scope of work to include additional analysis of potential traffic impacts that may result from development of the proposed Oak Knoll Hotel project.
- J. Director of Planning, Building and Environmental Services requests approval of and authorization for the Chair to sign an agreement with Environmental Science Associates (ESA) for a maximum \$329,870 for the term March 20, 2018 through June 30, 2019 for purposes of assisting the County in conducting environmental review under the California Environmental Quality Act (CEQA) of an erosion control plan application (P17-00432-ECPA) for the KJS & Sorrento, West Ranch (Somerton Estate) vineyard project.

- K.** Director of Public Works requests approval of and authorization for the Chair to sign Amendment No. 1 to Agreement No. 180131B with Moore, Iacofano, Goltsman, Inc. (MIG) increasing the amount by \$10,000 for a new maximum of \$145,000 and amending the scope of work to include additional specialized services to make design updates to the Watershed Information & Conservation Council (WICC) website to optimize groundwater content and maps for mobile-viewing, accommodate a new watershed and community topic area, and improve site menu functionality.
- L.** Director of Public Works requests approval of and authorization for the Chair to sign an agreement with Circlepoint for a maximum of \$29,910 for the term March 20, 2018 through June 30, 2018 to survey the community to obtain data on oil recycling habits and create a campaign on motor oil recycling.
- M.** Director of Public Works requests approval of and authorization for the Chair to sign an Agreement with Hanford A.R.C. for a maximum amount of \$33,660 for the term March 20, 2018 through June 30, 2019 with an automatic annual one year renewal provision for up to three additional years for landscape maintenance services at the restoration site in Milliken Creek on the Silverado Resort grounds.
- N.** Director of Public Works requests approval of and authorization for the Chair to sign a Measure A Memorandum of Understanding (MOU) with Lake Berryessa Resort Improvement District (LBRID) for a maximum of \$750,000 for the term March 13, 2018 through 60 days following notification to the County that the LBRID Storm Damage Repair and Sediment Control Project has been completed repairing two sites that were severely eroded in the rain storms of winter 2016/2017 and threaten the Upper Putah Creek watershed and District facilities.
- O.** Director of Public Works requests approval of and authorization for the Chair to sign a Measure A Memorandum of Understanding (MOU) with Tuleyome for a maximum of \$230,500 for the term February 6, 2018 through June 30, 2020 to plan and implement erosion and sediment control improvements along a 3-mile segment of Oat Hill Mine Road.
- P.** Director of Public Works requests approval of plans and specifications for the "Napa County Airport Runway 18R-36L Rehabilitation Project," PW 18-04, authorization to advertise for sealed bids and opening of the bids at a time, date and location to be published by the Director of Public Works pursuant to Section 20150.8 of the Public Contract Code.
- Q.** Director of Public Works requests the following actions related to the Oakville to Oak Knoll Reach (OVOK) Group C Revegetation Project, PW 18-05:
1. Approval of plans and specifications; and
 2. Authorization to advertise for sealed bids and opening of the bids at a time, date and location to be published by the Director of Public Works pursuant to Section 20150.8 of the Public Contract Code.

- R.** Director of Public Works requests the Board adopt the Napa County Disadvantaged Business Enterprise (DBE) Program for contracts utilizing Federal Aviation Administration (FAA) Airport Improvement Program (AIP) funds, authorize the County Executive Officer to sign the DBE Policy Statement, and direct staff to establish a DBE goal for the federal fiscal years 2018 through 2021 for Federal Aviation Administration funded projects pursuant to FAA requirements and the adopted plan.
- S.** Director of Public Works requests adoption of a resolution temporarily closing a portion of Berryessa Knoxville Road on Saturday, April 14, 2018 from 7:00 a.m. to midnight and on Sunday, April 15, 2018 from 7:00 a.m. to 2:00 p.m. for the HITS Triathlon Series - Napa Valley.

General Admin & Finance

- T.** Auditor-Controller requests acceptance of the County's Single Audit Report, an audit of county wide expenditures of Federal Awards, for the fiscal year ended June 30, 2017.
- U.** Director of Human Resources and Assessor-Recorder-County Clerk request the adoption of a resolution amending the Departmental Allocation List for the Assessor's Office as follows, effective March 24, 2018, with no net increase in full-time equivalents and a slight increase to the General Fund:
1. Delete one 1.0 FTE Appraiser II; and
 2. Add one 1.0 FTE Appraiser III.
- V.** Director of Human Resources and Director of Health and Human Services Agency request adoption of a resolution amending the Departmental Allocation List for the Alcohol and Drug Services Division of the Health and Human Services Agency, as follows, effective March 20, 2018, with no net increase to full-time equivalents and a slight increase to the General Fund:
1. Deleting one 1.0 FTE Mental Health Counselor; and
 2. Adding one 1.0 FTE Mental Health Counselor - Licensed.
- W.** Director of Human Resources and Director of Health and Human Services Agency request adoption of a resolution amending the Departmental Allocation List for the Self Sufficiency Services Division of the Health and Human Services Agency, as follows, effective March 20, 2018, with a net increase of three full-time equivalents and no increase to the General Fund:
1. Add one 1.0 FTE Staff Services Analyst II - Limited Term*; and
 2. Add two 1.0 FTE Staff Services Analyst II - Limited Term**.

* Limited Term through June 28, 2019

** Limited Term through September 6, 2019

- X.** Director of Human Resources, Chief Probation Officer, and District Attorney request adoption of a resolution amending the Departmental Allocation List for the Probation Department and District Attorney's Office, as follows, effective March 20, 2018, with a net increase of three full-time equivalents and no increase to the General Fund:
1. Adding two 1.0 FTE Probation Officer I/II; and
 2. Adding one 1.0 FTE District Attorney Investigator.
- Y.** Director of Human Resources and Sheriff request adoption of a resolution amending the Departmental Allocation List for the Sheriff's Office, as follows, effective March 20, 2018, with no net increase to full-time equivalents and a savings to the General Fund:
1. Amend the Table and Index of Classes by adding Sheriff's Public Information and Outreach Officer.
 2. Amend the Departmental Allocation List for the Sheriff's Office by:
 - a. Deleting one 1.0 FTE Sheriff's Technician III;
 - b. Deleting one 1.0 FTE Senior Deputy Sheriff II;
 - c. Adding one 1.0 FTE Sheriff's Public Information and Outreach Officer; and
 - d. Adding one 1.0 FTE Staff Services Analyst I/II.
- Z.** Director of Human Resources requests adoption of a resolution to implement salary adjustments for the County Privacy Officer, the Assistant County Counsel, and the Administrative Manager/Clerk of the Board effective March 20, 2018 with an increase to the General Fund.
- AA.** Treasurer-Tax Collector requests the following actions regarding the County's investments:
1. Adoption of a resolution renewing the delegation of investment/reinvestment authority to the Treasurer-Tax Collector for an additional one-year period beginning April 1, 2018 pursuant to California Government Code Sections 53607 and 27000.1; and
 2. Approval of the Napa County Statement of Investment Policy in accordance with California Government Code Section 53646(a)(1).
- BB.** County Executive Officer requests adoption of a resolution adding Section 11 to Part I of the County Policy Manual effective March 20, 2018, memorializing County practices and policies regarding cooperation with Grand Jury investigations.
- CC.** County Executive Officer requests appointment of the following applicant to serve on the Emergency Medical Care Committee (EMCC) with the term of office to commence immediately and expire January 31, 2020:

<u>Name</u>	<u>District</u>	<u>Representing</u>
Ricci Hayes	4	Public Member

- DD.** County Executive Officer requests reappointment of the following applicant to the Napa County Advisory Board on Alcohol and Drug Programs with the term of office to commence immediately and expire on January 1, 2021:

<u>Name</u>	<u>District</u>	<u>Representing</u>
Lynn Light	5	Interested Citizen

- EE.** County Executive Officer requests appointment of the following applicant to serve on the Napa County Library Commission with the term to commence immediately and expire January 31, 2021:

<u>Name</u>	<u>District</u>	<u>Representing</u>
Davina Rubin	4	City of Napa

- FF.** County Executive Officer requests the nomination of the following applicant to serve on the Napa Valley Transportation Authority (NVTA) Active Transportation Advisory Committee (ATAC) with the final appointment to be made by the NVTA Board and the term of office to be three years from the date of the NVTA Board approval:

<u>Name</u>	<u>District</u>	<u>Representing</u>
Albert Iliff	5	General Public for Napa County

7. DISCUSSION OF ITEMS REMOVED FROM THE CONSENT CALENDAR

8. PUBLIC COMMENT

In this time period, anyone may address the Board of Supervisors regarding any subject over which the Board has jurisdiction but which is not on today's posted agenda. In order to provide all interested parties an opportunity to speak, time limitations shall be at the discretion of the Chair. As required by Government Code, no action or discussion will be undertaken on any item raised during this Public Comment period.

9. SET MATTERS OR PUBLIC HEARINGS

A. 8:00 AM

Board of Supervisors (BOS) - Closed Session (see Special 8:00 AM BOS Agenda).

B. 9:00 AM

Recess to the Board of Equalization meeting (see BOE Agenda).

C. 9:15 AM

Recess to the Lake Berryessa Resort Improvement District (LBRID) special meeting (see LBRID Agenda).

D. 9:20 AM

Recess to the Napa Berryessa Resort Improvement District (NBRID) special meeting (see NBRID Agenda).

E. 11:00 AM

Director of Public Works requests approval of the following:

1. Receive staff report/presentation on the Napa County Groundwater Sustainability: Annual Report - Water Year 2017; Northeast Napa Management Area: An Amendment to the 2016 Basin Analysis Report (BAR) for the Napa Valley Subbasin; and
2. Board Discussion and Possible Direction to staff regarding:
 - a. Accept Annual Report/Water Year 2017 and authorize submittal to Department of Water Resources (DWR)
 - b. Approve Northeast Napa Management Area, Amendment to BAR and authorize submittal to Department of Water Resources (DWR)

10. ADMINISTRATIVE ITEMS**Community Resources & Infrastructure**

- A. Director of Public Works requests adoption of a resolution delegating authority to execute space license agreements and lease agreements to the County Executive Officer consistent with the authorization permitted in Government Code Section 26227.
- B. Director of Planning, Building and Environmental Services to provide an annual report regarding the status of the Napa County General Plan and progress in its implementation as required by Government Code Section 65400.

General Admin & Finance

- C. Auditor-Controller requests the Board accept, and instruct the Clerk of the Board to file, the Napa Valley Tourism Improvement District Annual Report for the fiscal year ended June 30, 2017.
- D. Discussion and possible action regarding an appointment of an Alternate to the North Bay/North Coast Broadband Consortium (NBNCBC).

E. County Executive Officer requests the Board take the following actions regarding the Napa County Veterans' Commission:

1. Establish the first meeting of the Napa County Veterans' Commission take place on March 28th, 2018 rather than February 28th, 2018 as previously approved by the Board when the Commission was established: and
2. The appointment of nine of the following applicants to the Napa County Veterans' Commission:

*Staff Recommended

<u>Name</u>	<u>District</u>	<u>Veteran Status</u>	<u>Category of Membership</u>
Keith Benfield	1	Veteran	Local Veteran
*Mark D. Riordan	1	Veteran	Member
*Rose Sheehan	1	Non-Veteran	Local Family Member of Veterans
Jay Bailinson	2	Veteran	Local Veteran
Carl L. Ebbeson	2	Veteran	Commissioner
Mark A. Foxworthy	2	Veteran	Local Veteran/Member of Local Organizations serving the needs of Veterans
Kenneth Gaudet	2	Veteran	Member
George King	2	Veteran	Local Veteran
Judith A. Merwin	2	Veteran	Local Veteran
*William W. O'Byrne	2	Veteran	Member
Lawrence A. Servente	2	Veteran	Local Veteran
*Miguel Vargas	2	Veteran	Member of Local Organization serving the needs of Veterans
*George M. Wood	2	Veteran	Member
Lawrenzo Riley	3	Veteran	Local Veteran
*James D. Shupe	3	Veteran	Local Veteran
Richard Tiff	3	Veteran	Local Veteran
*Sandra L. Woodford	3	Veteran	Member
*Frank J. Lucier	4	Non-Veteran	Member of Local Organization serving the needs of Veterans
Javeit T. Bikul	5	Veteran	Local Veteran
Albert Iliff	5	Veteran	Member
*Bernardo Narvaez	5	Veteran	Local Veteran
*Thomas L. Sabo	5	Veteran	Local Veteran
Lynette Cortes	Solano County	Veteran	Member of Local Organization serving the needs of Veterans

- F. County Executive Officer requests appointment of one the following applicants to serve on the Napa County Wildlife Conservation Commission representing Youth, with the term of office to commence immediately and expire February 1, 2020.

<u>Name</u>	<u>District</u>
Isabella A. Banuelos	5
Mary C. Hyde	1
Haley Kara	1
William C. Knudson, Jr.	5
Amanda Mooney	2
Liesl Wolf	3

11. LEGISLATIVE ITEMS

- A. County Executive Officer, on behalf of the Legislative Subcommittee, requests approval of and authorization for the Chair to communicate to the State Legislature and other pertinent parties support for AB 2737 (Aguiar-Curry), a bill that would require revenue from employee housing at the Yountville Veterans' Home that currently goes into the State General Fund to be returned to the Veterans' Home to create a fund for ongoing maintenance, rehabilitation and restoration of the campus (Unanimous vote required).
- B. County Executive Officer, on behalf of the Legislative Subcommittee, requests approval of and authorization for the Chair to communicate to the State Legislature and other pertinent parties support for SB 914 (Dodd), a bill that expands the tools counties have to plan and deliver infrastructure projects by extending construction manager at-risk (CMAR) authority to all types of infrastructure projects (Unanimous vote required).
- C. County Executive Officer, on behalf of the Legislative Subcommittee, requests approval of and authorization for the Chair to communicate to the State Legislature and other pertinent parties support for SB 919 (Dodd), a bill that would require the State Water Resource Control Board, upon appropriation by the Legislature, to develop a plan to deploy a network of stream gages to monitor stream health that includes a determination of funding needs and opportunities for reactivating existing gages (Unanimous vote required).

12. BOARD OF SUPERVISORS COMMITTEE REPORTS AND ANNOUNCEMENTS

13. BOARD OF SUPERVISORS FUTURE AGENDA ITEMS

14. COUNTY EXECUTIVE OFFICER REPORTS AND ANNOUNCEMENTS

15. CLOSED SESSION

16. ADJOURNMENT

ADJOURN TO THE BOARD OF SUPERVISORS SPECIAL MEETING, TUESDAY, APRIL 10, 2018 AT 8:00 A.M.

I HEREBY CERTIFY THAT THE AGENDA FOR THE ABOVE STATED MEETING WAS POSTED AT A LOCATION FREELY ACCESSIBLE TO MEMBERS OF THE PUBLIC AT THE NAPA COUNTY ADMINISTRATIVE BUILDING, 1195 THIRD STREET, NAPA, CALIFORNIA ON MARCH 16, 2018 BY 5:00 P.M. A HARDCOPY SIGNED VERSION OF THE CERTIFICATE IS ON FILE WITH THE CLERK OF THE BOARD OF SUPERVISORS AND AVAILABLE FOR PUBLIC INSPECTION.

Karita Whitney (By e-signature)
KARITA WHITNEY, Deputy Clerk of the Board