



A Tradition of Stewardship  
A Commitment to Service

Agenda Date: 3/20/2018

Agenda Placement: 6M

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors

**FROM:** Steven Lederer - Director of Public Works  
Public Works

**REPORT BY:** Jeremy Sarrow, Watershed/Flood Control Specialist - 259-8204

**SUBJECT:** Milliken Creek Landscape Maintenance Services - Professional Services Agreement

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### **RECOMMENDATION**

Director of Public Works requests approval of and authorization for the Chair to sign an Agreement with Hanford A.R.C. for a maximum amount of \$33,660 for the term March 20, 2018 through June 30, 2019 with an automatic annual one year renewal provision for up to three additional years for landscape maintenance services at the restoration site in Milliken Creek on the Silverado Resort grounds.

### **EXECUTIVE SUMMARY**

The "Milliken Creek Landscape Maintenance Services Project" includes maintenance of native trees and shrubs and installed irrigation systems along the stream banks of Milliken Creek as part of the creek restoration elements of the Milliken Creek Flood Reduction and Fish Passage Project.

On January 24th, 2018 the County issued a Request For Proposals for the Milliken Creek Landscape Maintenance Services Project; proposals were opened on February 14th, 2018 with the successful proposal submitted by Hanford A.R.C. of Sonoma, CA. The Contractor will be performing landscaping tasks on a weekly basis at the Project site including irrigating installed native vegetation, removal of non-native weeds, maintaining irrigation system and monthly report of site conditions. Hanford A.R.C is not a local vendor.

### **FISCAL IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes

Where is it budgeted?	Public Works Projects Budget (Fund 1000, Subdivision 1220500, Program 13045) Measure A
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	A landscape maintenance contract must be awarded in order to maintain the riparian restoration elements of the Project and remain in compliance with regulatory permits.
Is the general fund affected?	Yes
Future fiscal impact:	Award of the contract will affect the current fiscal and next three fiscal years.
Consequences if not approved:	The Project will not proceed to the maintenance phase, and the County would likely lose the grant funding for the project.
Additional Information:	

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The project was evaluated under the CEQA process as a part of its development. A Notice of Determination for the project Mitigated Negative Declaration was filed on November 1, 2016. According to the Mitigated Negative Declaration, the project will have less than significant impacts to the environment. This project site is not on any of the lists of hazardous waste sites enumerated under Government code section 65962.5

### **BACKGROUND AND DISCUSSION**

In December 2005, the Kaanapali Drive neighborhood, northeast of the intersection of Atlas Peak Road and Hillcrest Drive, experienced flooding that resulted in damage to several homes. In response to the flooding, the County entered into an agreement with the Silverado Property Owner's Association (SPOA) to cost share a flood reduction and stream bank stabilization study of Milliken Creek from Atlas Peak Road to Westgate Drive. As a result of the study, County staff worked with FEMA to map a Special Flood Hazard Area on Kaanapali Drive.

Based on the recommendations in the study the Board approved the use of Measure A funds in 2012 to implement a flood reduction project. In addition to removal of the dam being identified as a means to reduce flooding, prior studies had also shown the dam to be a fish passage barrier. Therefore; dam removal and stream restoration is considered to have multiple benefits. The construction phase of the Project is nearing completion and the creek restoration elements, including installed native vegetation, must now be maintained for a period of 3 years to ensure plant establishment. This contract provides maintenance of the Project restoration site for one year with optional extensions for up to three additional years.

The responsive proposal for the Milliken Creek Landscape Maintenance Services Project is Hanford A.R.C. of Sonoma, California. The Contractor will be performing landscaping tasks on a weekly basis at the Project site including irrigating installed native vegetation, removal of non-native weeds, maintaining irrigation system and monthly report of site conditions.

Staff anticipates construction for the entire Project to be completed by April 2018 with maintenance of the creek restoration elements beginning shortly thereafter.

**SUPPORTING DOCUMENTS**

None

CEO Recommendation: Approve

Reviewed By: Bret Prebula