



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 3/20/2018

Agenda Placement: 6H

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors

FROM: Danis Kreimeier - Director
Library

REPORT BY: Danielle Clayton, Staff Services Analyst II - 253-4819

SUBJECT: Acceptance of the FY17/18 California Library Literacy Services (CLLS) additional funding in the amount of \$26,298 from the California State Library

RECOMMENDATION

Director of Library Services and Community Outreach requests acceptance of the Fiscal Year 2017/2018 California Library Literacy Services (CLLS) additional funding in the amount of \$26,298 for the Adult Literacy Program.

EXECUTIVE SUMMARY

The Director of Library Services and Community Outreach is requesting authorization to accept Fiscal Year 2017/2018 CLLS additional funding in the amount of \$26,298. The funds will be used to purchase services and supplies for the adult literacy program at the Napa County Library.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Funds for literacy services are budgeted in the Library's FY 2017/2018 operating budget, line item 43790, State-Other Funding.
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	Approval of the requested action will enable the funds to be expended to support the adult literacy program.
Is the general fund affected?	No

Future fiscal impact:	The funds will be deposited in the Library's Operating budget, and will be spent on adult literacy services and supplies.
Consequences if not approved:	If the requested action is not approved, the Library will not be able to accept the funds, nor make purchases to support the adult literacy program.
Additional Information:	A budget adjustment is not necessary at this time. Staff independently tracks CLLS allocations for the Literacy Program. There is sufficient budget authority for the additional purchases.

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

On February 23, 2018, the Library received a check from the California State Library in the amount of \$26,298 for the Fiscal Year 2017/2018 CLLS additional funding. This is the final payment for the Napa County Library's total allocation for adult literacy services for Fiscal Year 2017/2018. The Adult Literacy Program is a State funded grant, requiring matching funds from Napa County to operate.

The Adult Literacy Program received the original baseline check of \$18,000 on September 12, 2017. The Board approved these grant funds on October 6, 2017.

Per the Napa County Grant Policy, located in Section 8A of the Napa County Policy Manual, upon written notification from the granting agency that the grant has been approved, Board approval is required to accept grant funds. Hence, the Director of Library Services and Community Outreach is requesting authorization to accept these funds. The funds will be used to purchase services and supplies for the adult literacy program at the Napa County Library.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Helene Franchi