



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 3/20/2018

Agenda Placement: 10E

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Molly Rattigan for Minh Tran - County Executive Officer
County Executive Office
REPORT BY: Barbara Fultz, Administrative Support Tech - (707) 253-4595
SUBJECT: Appointment to the Napa County Veterans' Commission

RECOMMENDATION

County Executive Officer requests the Board take the following actions regarding the Napa County Veterans' Commission:

1. Establish the first meeting of the Napa County Veterans' Commission take place on March 28th, 2018 rather than February 28th, 2018 as previously approved by the Board when the Commission was established: and
2. The appointment of nine of the following applicants to the Napa County Veterans' Commission:

*Staff Recommended

<u>Name</u>	<u>District</u>	<u>Veteran Status</u>	<u>Category of Membership</u>
Keith Benfield	1	Veteran	Local Veteran
*Mark D. Riordan	1	Veteran	Member
*Rose Sheehan	1	Non-Veteran	Local Family Member of Veterans
Jay Bailinson	2	Veteran	Local Veteran
Carl L. Ebbeson	2	Veteran	Commissioner
Mark A. Foxworthy	2	Veteran	Local Veteran/Member of Local Organizations serving the needs of Veterans
Kenneth Gaudet	2	Veteran	Member
George King	2	Veteran	Local Veteran
Judith A. Merwin	2	Veteran	Local Veteran
*William W. O'Byrne	2	Veteran	Member

Lawrence A. Servente	2	Veteran	Local Veteran
*Miguel Vargas	2	Veteran	Member of Local Organization serving the needs of Veterans
*George M. Wood	2	Veteran	Member
Lawrenzo Riley	3	Veteran	Local Veteran
*James D. Shupe	3	Veteran	Local Veteran
Richard Tiff	3	Veteran	Local Veteran
*Sandra L. Woodford	3	Veteran	Member
*Frank J. Lucier	4	Non-Veteran	Member of Local Organization serving the needs of Veterans
Javeit T. Bikul	5	Veteran	Local Veteran
Albert Iliff	5	Veteran	Member
*Bernardo Narvaez	5	Veteran	Local Veteran
*Thomas L. Sabo	5	Veteran	Local Veteran
Lynette Cortes	Solano County Veteran		Member of Local Organization serving the needs of Veterans

EXECUTIVE SUMMARY

There are currently nine openings on the newly-established Napa County Veterans' Commission (Resolution 2018-16, January 30, 2018), with one representative from each member of the Board of Supervisors, which, whenever possible, shall be a Veteran, and four representatives from the community at large who fulfill any of the following categories: they are local Veterans, local family members of Veterans, or members of local organizations serving the needs of Veterans but with the ultimate goal of having the majority of the commissioners serving be Veterans. The County Executive Office advertised the openings and received 23 applications.

The first meeting of the Veterans' Commission was originally set by the Board of Supervisors to take place on February 28, 2018 but was delayed because of the recruitment. The first Veterans' Commission meeting will now take place on March 28, 2018.

PROCEDURAL REQUIREMENTS

1. Staff reports.
2. Public comments.
3. Motion, second, discussion and vote on the item.

FISCAL IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of

Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

On January 30, 2018 the Board of Supervisors approved Resolution No. 2018-16 creating the Napa County Veterans' Commission. The purpose of the Veterans' Commission is as follows:

- l To advise the Board about issues affecting those who served in the military and their families and to provide a forum for public input regarding related issues,
- l To educate and raise awareness to the public, County staff and the Board regarding issues affecting Veterans and their families, including, but not limited to, Veterans' physical and mental health, transportation, benefits, and ways to generally improve the lives of Veterans, and
- l To make recommendations to the Board's Legislative Subcommittee regarding the needed changes in State law for incorporation into the County's legislative platform.

In order to achieve its general purpose, the Veterans' Commission shall, among other things:

- a. Study, investigate and research Veterans' matters in the County so that services to Veterans can be coordinated and maximized,
- b. Submit recommendations to the Board regarding programs, plans, goals, policies and procedures dealing with Veterans' services,
- c. Review annually the status of Veterans' benefits and services,
- d. Submit annually a strategic plan outlining focus areas for the subsequent year, and
- e. Assist in all Veterans' observance days during the year.

The Veterans' Commission shall be comprised of nine individuals, with one representative from each member of the Board of Supervisors, which, whenever possible, shall be a Veteran, and four representatives from the community at large who fulfill any of the following categories: they are local Veterans, local family members of Veterans, or members of local organizations serving the needs of Veterans but with the ultimate goal of having the majority of the commissioners serving be Veterans. The commissioners will serve a four-year term, except that at the initial meeting of the Veterans' Commission the commissioners shall, by lot, choose four commissioners to serve an initial two-year term. Upon the expiration of that two-year term, the persons the Board appoints or reappoints, as the case may be, will be appointed to a four-year term.

County Staff were asked to review all received applications and bring back a list of recommendations. Criteria used for the review process included whether or not the applicant is a Veteran, what district they represented to ensure, to the best of our ability, equal representation across the county, relevant experience, and completeness of the application. Based on this criteria, staff is presenting ten (10) applicants to fill nine (9) total representative positions.

Staff requests appointment of nine applicants to the newly-established Napa County Veterans' Commission. Staff further requests that the Board establish that the first meeting of the Veterans' Commission will take place on March 28, 2018.

SUPPORTING DOCUMENTS

A . Jay Bailinson Application

- B . Keith Benfield Application
- C . JaveitT. Bikul Application
- D . Lynette Cortes Application
- E . Carl L. Ebbeson Application
- F . Mark A. Foxworthy Application
- G . Kenneth Gaudet Application
- H . Albert Iliff Application
- I . George King Application
- J . Frank J. Lucier Application
- K . Judith A. Merwin Application
- L . Bernardo Narvaez Application
- M . William W. O'Byrne Application
- N . Lawrenzo Riley Application
- O . Mark D. Riordan Application
- P . Thomas L. Sabo Application
- Q . Lawrence A. Servente Application
- R . Rose Sheehan Application
- S . James D. Shupe Application
- T . Richard Tiff Application
- U . Miguel Vargas Application
- V . George M. Wood Application
- W . Sandra L. Woodford Application

CEO Recommendation: Approve

Reviewed By: Ben Guerrieri