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Agenda Date: 3/20/2018

Agenda Placement: 6II

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors

FROM: Steven Lederer - Director of Public Works
Public Works

REPORT BY: Dixon Haun, Associate Civil Engineer - 259-8376

SUBJECT: Vehicle Fuel System Replacement Napa County Corporation Yard Yountville PW 17-11R - Award of Contract Contract

RECOMMENDATION

Director of Public Works requests the following actions related to the "Vehicle Fuel System Replacement Napa County Corporation Yard Yountville" PW 17-11R:

1. Award of the contract for the "Vehicle Fuel System Replacement Napa County Corporation Yard Yountville," PW 17-11R to Gems Environmental Management Services, Inc. of Concord, California, for their low base bid of \$381,153.43 and authorization for the Chair to sign the construction contract; and
2. Approval of Budget Transfer No. DPW057 appropriating \$326,012 in the Capital Improvement Projects Fund 3000, Sub-Division 3000550, Program 17017 budget offset by the use of Fleet Management Operations available fund balance for "Vehicle Fueling System Replacement Napa Corporation Yard Yountville," PW 17-11R. (4/5 vote required).

EXECUTIVE SUMMARY

On February 6, 2018, the Board of Supervisors (Board) approved plans and specifications for the "Vehicle Fuel System Replacement Napa County Corporation Yard Yountville," PW 17-011R project and authorized the Director of Public Works to advertise and open bids at a time, date, and location published by the Director of Public Works pursuant to Section 21050.8 of the Public Contract Code. Bids have been opened and award of the construction contract by the Board is necessary to move into the construction phase.

Bids were opened on March 8, 2018, with a low bid of \$381,153.43 from Gems Environmental Management Services, Inc. of Concord, California. A budget transfer is necessary for a construction contract to be awarded.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	No
What is the revenue source?	Capital Improvement Program, Fund 3000, Subdivision 3000550, Program 17017 Yountville Fuel Pump project currently has approximately \$165,000 available in its budget. Additional \$326,012 is needed to award the contract and complete the project.
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	The project is needed to replace an aging fueling system at the Napa County main corporation yard at Yountville because replacement parts are either unavailable or difficult to obtain for the existing system which increase the cost and frequency of repairs. The new fueling system will be designed and built in accordance with current Bay Area Air Quality Management District regulations.
Is the general fund affected?	No
Future fiscal impact:	This project is expected to roll over into the Fiscal Year 2018-19.
Consequences if not approved:	The project would not progress to the construction phase potentially resulting in increased costs associated with continuous and problematic repairs, and staff time to refuel vehicles at offsite locations.
Additional Information:	The bid price for the vehicle fueling system replacement exceeds the engineer's cost estimate. The funding associated with the vehicle fueling system replacement (17017) is not sufficient on its own to support the associated improvements. Staff recommends a budget transfer to cover all estimated project costs.

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: Consideration and possible adoption of a Categorical Exemption Class 1: It has been determined that this type of project does not have a significant effect on the environment and is exempt from the California Environmental Quality Act. [See Class 1 ("Existing Facilities") which may be found in the guidelines for the implementation of the California Environmental Quality Act at 14 CCR §15301; see also Napa County's Local Procedures for Implementing the California Environmental Quality Act, Appendix B.]

BACKGROUND AND DISCUSSION

The Vehicle Fueling System Replacement Napa County Corporation Yard at Yountville project was created to address an aging fueling system. The current fueling system, at the Yountville Yard, was originally installed in the early 1990's and is approximately 28 years old. The industry standard for replacement of fueling dispensing equipment is 5 to 7 years. The necessary parts to maintain the current fueling system are either no longer available or very difficult to obtain.

The following is a timeline for the Vehicle Fueling System Replacement Napa Corporation Yard Yountville project:

- | March 21, 2017, the Board of Supervisors (Board) approved a Professional Service Agreement with Trans Tech Consultants to develop plans and specification;
- | July 11, 2017, the Board approved plans and specifications and the advertisement for bids;
- | September 26, 2017, the Board rejected all bids pursuant to Section 20150.9 and 22038 of the Public Contract Code. Additionally, information received from the Bay Air Quality Management Board required additional design features be added to the project; and
- | February 6, 2018, the Board approved plans and specifications and the re-advertisement for bids.

On March 8, 2018 the following bids were received for the "Vehicle Fueling System Replacement Napa Corporation Yard Yountville" PW 17-11R"

CONTRACTOR	TOTAL BASE BID
GEMS Environmental Management Services, Inc.	\$381,153.43
Gregory Equipment, Inc.	\$397,551.00
Balch Petroleum & Builders, Inc.	\$550,000.00

Staff has evaluated the available funding with respect to the project and has determined that additional funds are need to award the contract.

Therefore, staff recommends that the Board approve the proposed budget transfer to structure the funding source to make a bid award feasible; and staff is recommending that the Board award the construction contract to the lowest bidder, GEMS Environmental Management Services, Inc. of Concord, California for their low bid of \$381,153.43.

GEMS Environmental Management Service, Inc. is not a local vendor. The Public Contract Code requires construction contracts to be awarded to the lowest responsible bidder regardless of whether the low bid is local. Staff outreached to local contractors by advertising the project in the Napa Valley Register, the Napa/Solano Builder's Exchange and by sending a Notice to Contractors' to several local contractors. In addition, the procurement opportunity was posted on the County procurement site that sends out notifications to registered local contractors.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Bret Prebula